



Ability to Pay Parking Citation Payment Plan

Frequently Asked Questions

What does this program seek to do?

- This Assembly Bill seeks to remove barriers that prevent Californians from registering their vehicles because of unpaid parking citations. The City of Oakland seeks to provide a low payment, penalty free payment plan for those who are most vulnerable in our community and are considered indigent. The program will assist those individuals in securing an affordable payment plan to pay for parking citations and prevent the booting and towing of their vehicles, and the inability to renew the vehicle's registration. The plan also ensures that all late fees and penalty assessments are waived if the payment plan requirements are met.

Who is considered "Indigent"?

- A person is considered indigent when their income falls within the Federal Poverty Guidelines for the number of persons within their household. Guidelines are on the application.

How do I apply?

- The Ability to Pay Payment Plan application and instructions can be found on our website at www.oaklandnet.com, by clicking the Government tab at the top of the home page, then the Finance link on the left of that page, then click on the Revenue Bureau link. The application is also available in our office at 150 Frank Ogawa Plaza – Suite 5342, Monday through Friday between 8am and 4pm. You can also call our Collection Unit at (510) to have a form mailed to you.

When should I apply?

- You must apply within 60 calendar days from the issuance of a notice that you have a parking violation or 10 days after the administrative hearing determination, whichever is later.

How many times can I apply?

- You may only apply for this payment plan **one time**.

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How does the application process work?

- The application requires proof of income from all sources, including other's in your household, expenses, as well as financial accounts and a list all vehicles registered to you. Your monthly disposable income must not exceed \$250 to qualify. Failure to provide these documents could result in your request for the payment plan being denied.

What specific financial documents should I bring when applying?

- **Income documents include but are not limited to:** Statements or payment stubs from your employer for the last 12 months or government assistance programs, Medi-Cal, IHSS, CalWORKS or Tribal TANF, Cash Assistance Program for aged, blind or disabled, SSI, spousal support, Social Security, General Relief, unemployment, Military Basic Allowance, veteran's payments, retirement and disability for persons living in the household.
- **Expense documents should include:** Rent or house payment & maintenance receipts, food and household supplies, utilities and telephone, laundry and dry cleaning, medical and dental expenses outstanding, insurance (life, health, accident, auto, etc.), school, child care, child support, transportation and any other monthly installment payments, such as student loans or IRS tax payments owed.
- You must list **all** financial accounts, including banks and credit unions and the account balance at the time of application.
- You must list the make, model and license plate number of **all** vehicles registered to you.

Once I have been approved for a payment plan what will my payments be and how long do I have to pay my balance?

- The plan allows monthly payments of no more than \$25 if the amount due is \$300 or less.
- The maximum time line for the plan is 18 months.
- The plan waives all late fees, **however late penalties and fees can be reinstated if the applicant does not make his or her payments timely and defaults on the agreement.**
- There is an initial \$5 processing fee for those who are indigent and \$25 for non-indigent.

What happens if I don't make my agreed upon payments?

- If the indigent person falls out of compliance with the plan, he/she has 45 days to resume timely payments before the City can file the remaining liability with the DMV, and all penalties and fees previously waived are reinstated.

