



DISTRIBUTION DATE: 10/10/16

## MEMORANDUM

**TO:** HONORABLE MAYOR &  
CITY COUNCIL

**FROM:** Brooke A. Levin  
Director, OPW

**SUBJECT:** City Hall Fire Alarm Replacement

**DATE:** October 10, 2016

City Administrator

Date

Approval

/s/

10/10/16

### INFORMATION

Oakland Public Works (OPW) has prepared this brief informational memorandum regarding the replacement of the Fire Alarm System in City Hall.

In April of 2015 the fire alarm system in City Hall failed during a scheduled inspection and testing. It was determined after follow up assessment that the system was irreparable and needed to be replaced. The total estimated cost and budget to replace the system was \$550,000. OPW immediately coordinated with the Cypress Security to establish a security "Fire Watch" for the Building to ensure that the occupants remained safe and to comply with the Oakland Fire Department's (OFD's) requirements. OPW coordinated with Oakland Fire Department and the City Administrator's Office of Contracting and Compliance to solicit budgetary proposals for the project. Five prospective firms attended a pre-proposal walk-through.

The project was awarded to Cosco Fire Protection Co. and the notice to proceed was issued on October 10, 2015. OPW staff coordinated with several of its other contractors to ensure that the HVAC, elevators and security access system were all successfully interfaced with the new system. The system was fully installed, functional and had passed the required fire inspection in July of 2016. Additional work modifications on the annunciator panel to fully meet OFD requirements were made after that time. All installation and training for Facilities staff that are responsible for the day to day operation of the system have now been completed.

The entire project took 11 months to complete with the majority of the work being performed on nights and weekends to minimize impacts to City business.

Respectfully submitted,

/S/

Brooke A. Levin  
Director, Oakland Public Works

For questions please contact Derin Minor, Building Services Manager, at 238-3998