



Bicycle and Pedestrian Advisory Committee, Monthly Meeting
February 18, 2010, 5:30-7:30 p.m.
Oakland City Hall: Hearing Room 4, Second Floor

AGENDA

Time	Item #	Topic	Topic Type *
5:30	1	Introductions, Appointment of Note Taker (5 minutes)	Ad
5:35	2	Approval of Meeting Minutes (consent item) (5 minutes) Vote on motion to adopt January 2010 minutes.	A
5:40	3	Median Modifications on MacArthur Blvd at Richmond Blvd (30 minutes)—Cameron White, Project Manager, Kaiser Permanente, and Josh Peterman, Fehr & Peers Transportation Consultants, will describe the project to extend the existing median on MacArthur Blvd at Richmond Blvd to eliminate left turns from westbound MacArthur Blvd, as required by the project approvals for the Kaiser Permanente Oakland Medical Center Replacement Project. The proposal maintains existing bicycle and pedestrian access while eliminating cut-through vehicular traffic on Richmond Blvd.	A
6:10	4	BPAC Chair and Vice-Chair Nominations Attachment (10 minutes)—Nominations open for BPAC officer positions for election at the March meeting. (Nominations can continue via email to City staff.)	A
6:20	5	Bicycle & Pedestrian Facilities Program one-year plan Attachment (20 minutes)—Jason Patton will share the bike/ped program's one-year plan and take comments from the committee on projects and priorities.	A
6:40	6	I [BIKE] Oakland 2010 Bikeways Map Design Review Attachment (30 minutes)—Staff will share a draft of a new Oakland bikeways map which is on track for publication prior to Bike to Work Day, and take comments from the committee. Committee members should review attachment and map (online at http://www.oaklandpw.com/AssetFactory.aspx?did=3770) in advance of meeting.	A
7:10	7	Announcements, suggestions for next meeting topics	Ad

* **Topic Types:**

I=informational; A=action item; Ad=administrative

Item #4 Attachment: BPAC Officer Nominations

Excerpts from Oakland BPAC bylaws, relevant to election of Chair and Vice-Chair.

1. OFFICERS

- a. The BPAC will hold annual elections for a Chair, whose duty it is to set agenda with staff, lead meetings, and write correspondence on behalf of the group.
- b. The BPAC will also annually elect a Vice Chair, who will act as Chair in case of Chair's absence.
- c. Both officers are elected by simple majority of BPAC for concurrent one-year terms, March-February.
- d. Nominations are made by members and recorded by staff, beginning at the February meeting, closing one week before the March meeting; announcements are made as nominations are accepted, with a summary to be included with the meeting agenda.
- e. The Vice Chair is automatically nominated for the position of Chair, unless the nomination is declined.
- f. Elections for the position of chair are postponed in the event of a lack of an accepted nomination.
- g. Members must be present to vote; no requirement to be present in order to be elected.
- h. In the event that no candidate receives a majority, a second election will be held immediately between the top two vote getters.

3. INTERIM MEMBERSHIP (*membership for the eventual council-appointed BPAC is addressed in the charter*)

- a. Any resident of Oakland who attends three meetings shall be considered a voting member on the third meeting they attend.
- b. A voting member shall not be allowed to vote if they have missed the two prior meetings.
- c. Staff representing city departments or public agencies serve a liaison role to the committee and are not formally committee members. Staff does not vote on any item (except to adopt meeting minutes). It is a goal of the BPAC to identify staff liaisons for all related city departments and public agencies. (i.e. PWA, CEDA, OPD, Parks and Rec., Human Services, OUSD)
- d. Members may self-identify as the liaison for a particular council district or community-based organization. It is a goal of the BPAC to identify a liaison for each of the eight council offices.
- e. Member terms shall be effective till expiration of Interim By-Laws and adoption of permanent Charter and By-Laws by BPAC.

Item #5 Attachment

City of Oakland Bicycle and Pedestrian Facilities Program: 2010 Work Plan [3-Feb-10]

The following projects will be worked on in 2010, but may not be completed in 2010. The list does not include technical assistance to projects managed others.

1. Organizational Capacity
 - a. Seek a third intern position as part of the FY10-11 budget process
 - b. Prepare Design Guidelines and Standard Operating Procedures for:
 - i. Bicyclist Detection at Traffic-actuated Signals
 - ii. Stop-controlled Intersections on bikeways
 - iii. Bikeway Feasibility Study Template
 - c. Project Delivery:
 - i. Continue to piggyback on paving contracts
 - ii. Support PWA Traffic Maintenance in getting thermoplastic capability
 - iii. Explore an on-call contract for striping
2. Projects – Bikeway Feasibility Studies
 - a. Park Blvd (E 18th St to MacArthur Blvd)
3. Projects – Bikeway Striping Plans
 - a. E 12th St (2nd Ave to Fruitvale Ave)
 - b. Broadway (40th St to Keith Ave)
 - c. Ardley Ave/16th Ave (MacArthur Blvd to Embarcadero)
 - d. 14th St (Mandela Pkwy to Castro St)
 - e. Webster/Shafter (Berkeley to 29th St)
 - f. San Leandro St (66th Ave to San Leandro border)
 - g. Minor projects: 2nd St (Brush to Oak St), 4th Ave (E 18th St to E 10th St), 10th St (Oak St to 5th Ave), 32nd St/Hollis St (San Pablo Ave to Emeryville border), E 7th St (Kennedy St to Fruitvale Ave), Washington St (10th St to 2nd St)
4. Projects – Bikeway Signage Plans
 - a. Complete projects underway: 27th St/Bay Pl/Hollis St (Grand Ave to Emeryville), Shafter Ave/Colby St (51st St to Berkeley), Broadway/Webster St/Franklin St (14th St to 41st St), Fruitvale Ave (MacArthur Blvd to Alameda), MacArthur Blvd (Lakeshore Ave to High St), 38th Ave/E 12th St (MacArthur Blvd to Fruitvale Ave)
 - b. Tunnel Rd (Chabot Rd at College Ave to Skyline Blvd at Grizzly Peak Rd)
 - c. Ardley Ave/16th Ave (MacArthur Blvd to Embarcadero)
 - d. On-street Bay Trail (Mandela Pkwy at Emeryville border to High St)
 - e. Skyline Blvd/Grizzly Peak Blvd/Golf Links Rd (Berkeley to Mountain Blvd)
 - f. Foothill Blvd/Bancroft Ave (Lakeshore Ave to San Leandro)

5. Projects – Bikeway Civil Plans
 - a. Park Blvd Path (Leimert Blvd to Monterey Ave)
 - b. 40th St (Yerba Buena Ave to MLK Jr Wy, Telegraph Ave to Webster St)
 - c. E 12th St at 14th Ave

6. Projects – Bicycle Parking
 - a. Develop on-street bicycle parking guidelines and demonstration project.
 - b. Continue the CityRacks Program.
 - c. Develop a fee waiver program for minor encroachment permits.

7. Outreach
 - a. Publish “I [bike] Oakland” map for Bike Month (May 2010)
 - b. Apply for League of American Bicyclists certification (July 2011)
 - c. Continue Staff support for Bicycle and Pedestrian Advisory Committee (BPAC)
 - d. Continue support for Bike to Work Day
 - e. Continue to produce biannual newsletter

Item #6 Attachment: Draft Bikeways Map

TO: Community and Agency Stakeholders and Partners
FROM: City of Oakland, Bicycle & Pedestrian Facilities Program
RE: Draft – I [BIKE] Oakland 2010 Bikeways Map

We are very pleased to share this draft of the “I [BIKE] Oakland 2010 Bikeways Map” with our partners including local bike shops, adjoining jurisdictions, advocacy organizations, other agencies, and the City’s Bicycle and Pedestrian Advisory Committee. The map will be published in time for this year’s Bike Month – May 2010. We will provide maps free of charge to all interested local bike shops for free distribution to their customers. The maps will also be included in the Bike to Work Day bags distributed throughout Oakland. **To comment on this draft map, please send comments to bikeped@oaklandnet.com by Friday, March 5.**

The draft map is available in pdf format (7.5 mb) at <http://www.oaklandpw.com/AssetFactory.aspx?did=3770> for your review. The print size is 18” x 20” and it will be folded down to 3” x 5” (six three-inch rows by four five-inch columns). The map splits Oakland into two halves with Berkeley to Fruitvale/Dimond on one side and Lake Merritt to San Leandro on the other side. The area between Lake Merritt and Fruitvale/Dimond is included on both sides of the map. The following comments and questions provide reviewer-specific guidance for the feedback we are seeking.

All Reviewers, please note the following issues that will be resolved prior to printing:

- (1) In the pdf file of the map, there are some minor issues with how fonts are rendering that affect the readability of text.
- (2) Street names are being cleaned up and aligned along the major bikeways. Additional cleanup is forthcoming to eliminate redundant names, overlapping names, and the like.
- (3) The chevron indicating a fifty-foot gain in elevation is included as an example on selected streets including Tunnel Rd and portions of Skyline Blvd. This treatment will be applied to all bikeways on the map.

Adjoining Jurisdictions

- (4) Please review the included bikeways in your jurisdiction and provide revisions as needed. This information is critical and we look forward to your input to ensure an accurate map.

Bike Shops

- (5) Confirm that the name and location of your shop is correct.
- (6) Are you interested in distributing the map for free to your customers?
- (7) How many copies might you use in a year?

Oakland-Based Advocacy Organizations and Bike Clubs

- (8) Confirm that your organization and web address is listed appropriately in the side panel of the map under the heading of “Oakland-Based Bicycle Organizations.”

We welcome comments on all aspects of map by Friday, March 5. Thanks for your feedback.