



Social distancing and working remotely has changed the way we live and work. We still can't gather together for a benefit fair this year but we still have the opportunity to learn about our benefits – and **win some prizes**. For the second year in a row we are using a virtual website to provide you with short summaries, flyers and videos about your benefits.

The website consists of multiple tiles, or “virtual booths”, with information provided by our benefit carriers. Each tile has summary information and links, videos or flyer attachments for your review. At the bottom of each tile, there is a question for you to answer. By answering questions, you earn points for raffle entries. Some tiles will have additional raffles – look for the “Raffle Alert” notification on those questions. **How To Do I Access the Virtual Fair?**

Employees have been pre-registered. A welcome invitation with a link to the virtual fair being emailed to employees on September 17, 2021. You can access the virtual fair by simply clicking on the "Complete Tile" link in the welcome email. This will automatically sign in you into the virtual fair. Visit <https://app.airbo.com/ard/city-of-oakland-virtual-benefits-fair-2021> (sign in using your City of Oakland email address if accessing the site for the first time)•

### Frequently Asked Questions

- **Do I have to sign in every time I visit the site?** Not necessarily. If you visit the site from the same computer and browser, it will remember who you are, and you will not have to login again. But if you access from a different device or browser, you will have to enter your email address and pass- word to login and continue earning points.
- **How long will the Virtual Benefits Fair be available?** The site will be available until your open enrollment closes on October 15, 2021.
- **Do I have to complete all the tiles at once?** No. The site will remember what you have completed and what you still have left to view. You can leave the site and return any time before your open enrollment closes to collect more points.
- **Can I view the site from my phone?** Absolutely! You can visit the benefits fair from any device in any location.