



AGENDA REPORT

TO: Edward D. Reiskin
City Administrator

FROM: Margaret O'Brien
Interim Director of Finance

SUBJECT: CARES Act Relief Fund Expenditures

DATE: September 1, 2020

City Administrator Approval 

Date: Sep 3, 2020

RECOMMENDATION

Staff Recommends That The City Council Receive An Informational Report On Coronavirus Aid, Relief, And Economic Security (CARES) Act Relief Fund Expenditures.

EXECUTIVE SUMMARY

This report responds to the City Council's request for an update on CARES Act Relief Fund expenditures, and recommendations on Council action, if needed, regarding use of remaining funds. To date, the City has made substantial progress in engaging community partners and identifying contractors to assist with the implementation of CARES Act initiatives. Most of the agreements supporting the spending of these funds are still being completed.

BACKGROUND / LEGISLATIVE HISTORY

The CARES Act was approved by Congress and signed into law on March 27, 2020. The Act included approximately \$150 billion in stimulus aid to states and local governments with a population of 500,000 or more. The City of Oakland fell short of this population threshold and, as such, did not receive a direct allocation of stimulus aid from the federal government. As part of its budget actions for Fiscal Year (FY) 2020-21, the State of California allocated \$225 million of its CARES Act funding to California cities with populations of 300,000 or more. The City of Oakland's share of the State's CARES Act funds was \$36,994,706.

The Act provides that the funds can be used for COVID-19 related expenses incurred between March 1, 2020 and December 30, 2020. The CARES Act generally limits expenditures to those that are directly related to the COVID-19 health emergency, including second order effects such as economic support arising from business interruptions caused by COVID-19.

On June 23, 2020, the City Council directed CARES Act funding to 17 initiatives as part of the FY 2020-21 Midcycle Budget Amendments. On July 28, 2020, the City Council adopted Resolution 88229 C.M.S. to formally accept the CARES Act funds and expedite their distribution. This resolution also authorized the City Administrator to reallocate CARES Act

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September 15, 2020

funds to any item of appropriation for eligible projects and activities in the City's Fiscal Year 2020-21 mid-cycle budget, as amended on July 21, 2020, to ensure the timely expenditure and avoid the forfeiture of CARES Act funds. In addition, the resolution directed the City Administrator to provide regular reporting to the City Council and the public with respect to status of administering funds, names of recipient organizations, status of expenditures, planned expenditures at risk of not being timely spent, reallocations, and other pertinent information to ensure complete transparency with regard to the City's use of these funds.

ANALYSIS AND POLICY ALTERNATIVES

An update on CARES Act Relief Fund initiatives to date are provided in **Attachment A**, and will be updated in future reports. The update is organized by the initiatives identified in the FY 2020-21 Midcycle Budget Amendments and specifies funding allocations, planned sub-awardees where they have been identified, and implementation status.

As detailed in **Attachment A**, Departments are working expeditiously to complete funding agreements, and much work remains to be done to expend these funds. In addition to the standard challenges of executing funding agreements, such as City insurance requirements, most of these agreements must also address federal compliance and audit requirements, which can be substantial for organizations not previously subject to these rules.

A working group has been developed across City departments to monitor progress in awarding and expending CARES Act Relief Funds. In the event that under-expenditure appears likely in one or more areas, the City Administrator has been authorized by the City Council to reallocate these funds as needed. In addition, the City retains the option of shifting additional eligible payroll costs to the CARES Act to backfill any shortfall. To date, no such re-allocation need has been identified. Such options will be considered more closely as the implementation of these initiatives progresses, and staff will keep the City Council apprised of any concerns associated with execution of the Council-approved spending plan as well as any proposed reallocations.

FISCAL IMPACT

This is an informational report with no fiscal impacts.

PUBLIC OUTREACH / INTEREST

No public outreach was completed for this informational report.

COORDINATION

This informational report was prepared by the Finance Department with input from City departments with CARES Act allocations.

SUSTAINABLE OPPORTUNITIES

Economic: There are no economic opportunities associated with this report.

Environmental: There are no environmental opportunities associated with this report.

Race & Equity: There are no race or equity opportunities associated with this report.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council receive an informational report on Coronavirus Aid, Relief, And Economic Security (CARES) Act Relief Fund expenditures.

For questions regarding this report, please contact Stephen Walsh, Controller, at (510) 238-4906.

Respectfully submitted,

Margaret L. O'Brien

Margaret O'Brien
Interim Director of Finance
Finance Department

Prepared by:
Stephen Walsh
Controller
Controller's Bureau

Attachment (1)

Attachment A: CARES Act Relief Fund Status as of September 1, 2020

Attachment A: CARES Act Relief Fund Status as of September 1, 2020

Budget Item	Department	Organization	Project	Allocation
1	CAO	02111 City Administrator: Administration	1005404 CARES Community Health	500,000
Description:	CARES COVID: Community Health Interventions			
Spending Plan:	Direct grant to non-profit Oakland Frontline Healers			
Status:	Department is proceeding with grant development but no expenditures have been incurred to date.			
2	PWA	30111 Director's Office	1005403 CARES Workforce Development	400,000
Description:	CARES Community-based programs in East and West Oakland.			
Spending Plan:	Develop cleaning and beautification projects to address blight and improve appearance of neighborhoods, street medians, and parks. Project examples are tree planting, weed and litter removal, gardening, graffiti removal.			
Status:	Department has developed plan and is awaiting proposals; no expenditure activity has been recorded in Fund 2071 to date.			
3	PWA	30551 Facilities: Administration	1005402 CARES Facilities Resilience	2,000,000
Description:	CARES Facilities reconfiguration, signage and sanitary stations to redress COVID-related mandates.			
Spending Plan:	<ol style="list-style-type: none"> 1. HVAC improvements at City facilities 2. Signage, markings, striping, stanchions, and barriers for all facilities 3. Relocation/reconfiguration of furniture to allow for proper social distancing. 4. Purchase and install temperature scanners, hand sanitizer stations, electrostatic disinfectant sprayers 5. Purchase personal protective equipment (PPE) and cleaning supplies 6. Purchase and install various plumbing fixtures such as touchless faucets and bottle fillers 7. Purchase, install, and/or replace automatic door openers/holders and accompanying door systems. 			
Status:	Purchase orders have been established for approximately \$1.6 million and department is awaiting quotes for additional purchases. No expenditure activity has been recorded in Fund 2071 to date.			
4	IT	46321 Systems Database Administration	1005398 CARES Broadband/Digital	7,700,000
Description:	CARES Broadband access to redress COVID-related digital disenfranchisement.			
Spending Plan:	<ol style="list-style-type: none"> 1. \$500,000 - Digital Inclusion Committee 2. \$4,900,000 - Prime Vendor Wi-Fi Design, build, and Deployment + 2-3 years Support for 15 Wi-Fi Zones 3. \$50,000 - Advertising campaign to increase awareness in community of new internet access resource 4. \$200,000 - Outside Project Management to manage vendor and technical aspects of project 5. \$2,000,000 - Connect BRT fiber to City Network and connection points throughout target areas 6. \$50,000 - Contingency 			
Status:	Department has executed contracts and purchase orders for \$5.0 million. No expenditure activity has been recorded in Fund 2071 to date.			
5	OPR	501110 Office of OPR Director	1005399 CARES OPR/D Adaptation	400,000
Description:	COVID response			
Spending Plan:	Park Ambassadors Program, Citywide Community Education, PPE Distribution, Food Service Locations			
Status:	No expenditure activity has been recorded in Fund 2071 to date.			
6a	Contracts & Compliance	02611 Contract Compliance	1005390 CARES East/West Oakland Food	100,000
Description:	Hotel Workers Return to Work program - staff training (Council-directed)			
Spending Plan:	Temporary staffing for wage complaints and enforcement			
Status:	No expenditure activity has been recorded in Fund 2071 to date.. Transferred from EWD to Contracts & Compliance			
6b	OPR	501110 Office of OPR Director	1005390 CARES East/West Oakland Food	150,000
Description:	Digital Arts and Culinary Academy (DACA) Kitchen (Council-directed)			
Spending Plan:	Retrofit commercial kitchen to comply with COVID-19 mandates (alternate projects under review)			
Status:	No expenditure activity has been recorded in Fund 2071 to date. Transferred from OPW to OPR			
6c	EWD	85111 Admin: Economic and Workforce Developm	1005390 CARES East/West Oakland Food	150,000
Description:	Black Cultural Zone Farmer's Market (Council-directed)			
Spending Plan:	Farmer's market on 73rd and Foothill			
Status:	Department is developing grant agreement. No expenditure activity has been recorded in Fund 2071 to date.			

Attachment A: CARES Act Relief Fund Status as of September 1, 2020

Budget Item	Department	Organization	Project	Allocation
7a	HSD	78111 Department of Human Services: Administration	1005391 CARES Emergency Healthy Food	500,000
Description:	Emergency food program			
Spending Plan:	Emergency grants for food distribution			
Status:	Department is developing grant agreement with Saba Groceries Network (Sugar Freedom project fiscal agent). No expenditure activity has been recorded in Fund 2071 to date. Transferred from EWD to HSD.			
7b	HSD	75631 Department of Human Services: Senior Center	1005439 CARES Meals on Wheels	90,000
Description:	Emergency food program			
Spending Plan:	Emergency grants for food distribution			
Status:	Department is developing grant agreement Service Opportunity for Seniors (SOS) (Council-directed). No expenditure activity has been recorded in Fund 2071 to date. Transferred from EWD to HSD.			
8	EWD	85111 Admin: Economic and Workforce Developm	1005392 CARES Anti Displacement	4,000,000
Description:	Anti-displacement activities			
Spending Plan:	Emergency small business and non-profits grants, commercial rent mediation, and other anti-displacement activities			
Status:	Department is developing grant agreements with Main Street Launch (\$2.7 million), Community Vision (\$1 million), Lawyers Committee for Civil Rights (\$150,000), Mills College Participatory Research (\$50,000), and entities to be determined (\$100,000) for Flex Streets and PPE manufacturing			
9	EWD	85111 Admin: Economic and Workforce Developm	1005393 CARES Artist Relief	1,800,000
Description:	Artist relief			
Spending Plan:	Emergency grants to individual artists and non-profits; technical assistance to arts organizations			
Status:	Department is developing agreements with Center for Cultural Innovation (\$1.5 million), Spearitwux (\$100,000, Council-directed), and entities to be determined (\$200,000). No expenditure activity has been recorded in Fund 2071 to date.			
10	EWD	85111 Admin: Economic and Workforce Developm	1005394 CARES Opportunity Zone Fund	2,000,000
Description:	Small business grants			
Spending Plan:	Opportunity Zone small business grants			
Status:	Department is developing grant agreement with Main Street Launch (\$2 million). No expenditure activity has been recorded in Fund 2071 to date.			
11	EWD	85111 Admin: Economic and Workforce Developm	1005395 CARES Entrepreneurship	900,000
Description:	Small business support			
Spending Plan:	Spending is largely Council-directed			
Status:	Department is developing grant agreements with the following Council-directed organizations: Brothers & Sisters Cosmetology Training Program (\$500,000), Good Good Eatz-East Bay Asian Local Development Corp. (\$150,000), Black Women Organizing for Political Action (BWOPA)-Tile (\$75,000). In addition, department is developing initiatives for workforce development support (\$275,000), including Lake Merritt vendor support and online training. No expenditure activity has been recorded in Fund 2071 to date.			
12	OPR	85111 Admin: Economic and Workforce Developm	1005396 CARES Retrofit	500,000
Description:	Retrofit support for City partners			
Spending Plan:	Spending is Council-directed			
Status:	Department is developing \$83,333 grant agreements with Oakland Zoo, Chabot Space & Science, Oakland Museum, Peralta Hacienda, Fairyland, and Feather River Camp. No expenditure activity has been recorded in Fund 2071 to date. Transferred from EWD to OPR.			
13	EWD	85111 Admin: Economic and Workforce Developm	1005397 CARES Small Business	700,000
Description:	Small business support			
Spending Plan:	Spending is Council-directed			
Status:	Department is developing \$100,000 grant agreements with Oakland African American Chamber of Commerce, Oakland Chinatown Chamber of Commerce, Oakland Latino Chamber of Commerce, Oakland Vietnamese Chamber of Commerce, OCCUR, Unity Council, and East Oakland Entrepreneurship Forum. No expenditure activity has been recorded in Fund 2071 to date.			
14	HCD	89919 Admin: Housing and Community Developme	1005401 CARES Fair Chance Housing	100,000
Description:	CARES COVID Fair Chance Housing Ordinance Community Outreach			
Spending Plan:	Department will work with Just Cities to conduct outreach activities through a collaborative of community based partners that ensures access to housing pursuant to the Fair Chance Access to Housing Ordinance for people exiting the criminal justice system who are at high risk of COVID-19.			
Status:	Department is developing \$100,000 grant agreement. No expenditure activity has been recorded in Fund 2071 to date.			

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Budget Item	Department	Organization	Project	Allocation
15	HCD	89919 Admin: Housing and Community Developme	1005400 CARES Residential/Mortgage	5,000,000
Description:	Residential rent and mortgage relief			
Spending Plan:	Direct grants to non-profit organizations currently delivering rent and mortgage relief financial assistance to serve more people at risk of losing their housing due to COVID related impacts. CARES funds are supplemented by CDBG COVID Funding for a total of approximately \$6.5 million.			
Status:	Department is developing grant agreements. No expenditure activity has been recorded in Fund 2071 to date.			
16	City-wide	90591 City-Wide Activities	1000021 DP900 Administrative Project	5,500,000
Description:	FY20-21 City payroll costs			
Spending Plan:	Shift COVID payroll costs not eligible for FEMA reimbursement to CARES Act			
Status:	Accounting adjustments pending			
17	City-wide	90591 City-Wide Activities	1000021 DP900 Administrative Project	4,500,000
Description:	FY19-20 City payroll costs			
Spending Plan:	Shift COVID payroll costs not eligible for FEMA reimbursement to CARES Act			
Status:	Accounting adjustments completed			



AGENDA REPORT

TO: Edward D. Reiskin
City Administrator

FROM: Margaret O'Brien
Interim Director of Finance

SUBJECT: CARES Act Relief Fund Expenditures

DATE: September 24, 2020

City Administrator Approval 

Date: Sep 24, 2020

RECOMMENDATION

Staff Recommends That The City Council Receive An Informational Report On Coronavirus Aid, Relief, And Economic Security (CARES) Act Relief Fund Expenditures.

REASON FOR SUPPLEMENTAL

At the September 15, 2020 meeting, the City Council continued this report to its meeting scheduled for October 6, 2020, in order to receive additional updates from staff and monitor progress on CARES Act Relief Fund expenditures. The revised **Attachment A** includes information on project expenditures through September 23, 2020. To date, no need for reallocation has been identified. All council approved expenditures are proceeding.

Additionally, staff was directed to return with information regarding CARES act spending for:

- Jobs related programs: To support unemployed workers impacted by COVID-19, the EWD Workforce Development division has launched a series of virtual job fairs. The first virtual job fair was held on September 24, with a focus on Retail, Hospitality and Other Essential Industries. Upcoming virtual job fairs include Transportation Distribution, Logistics and Advanced Manufacturing in October, Healthcare in November, and Information Technology in December. Information is available at: <https://www.oaklandca.gov/news/2020/city-of-oakland-workforce-development-board-to-host-monthly-virtual-job-fairs-through-december>
- Fire related costs: In FY 2019-20, \$2.25 million of CARES funds were allocated to the Oakland Fire Department ("OFD") for payroll costs. In FY 2020-21, an additional \$2.75 million was allocated to OFD for payroll costs.
- Helping vendors, including food vendors:
 - EWD Business Development has committed \$25,000 in funding to an event organizer to act as a sponsor to facilitate a safe and organized series of events at

Lake Merritt for merchandise vendors, to implement health and safety measures, including distancing and sanitation.

- To support food vendors, EWD is in the final stages of executing a \$75,000 contract with Feed the Hunger Foundation to launch a pilot project to address key challenges that street food vendors face in their efforts to emerge from the informal economy. This support will include access to capital to purchase units and/or equipment that can meet regulatory standards and technical assistance to pursue the necessary steps to formalize and sustain their businesses.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council receive an informational report on Coronavirus Aid, Relief, And Economic Security (CARES) Act Relief Fund expenditures.

For questions regarding this report, please contact Margaret O'Brien, Interim Director of Finance, at (510) 238-7480.

Respectfully submitted,

Margaret L. O'Brien

Margaret O'Brien
Interim Director of Finance
Finance Department

Attachment (1)

Attachment A: CARES Act Relief Fund Status as of September 23, 2020

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Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
1	DVP	COVID: Community Health Interventions	\$500,000	Direct grant to City Council-approved recipient, Oakland Frontline Healers, Approved by Council on July 14. Grant agreement actually with BOSS (Building Opportunities for Self Sufficiency) as Fiscal Sponsor over several sub-grants to Oakland Frontline Healers members.	Direct grants to Council-selected recipients	1. Contract in Progress: Drafting Agreement; SCH A Approved by City Atty; routed to BOSS for approval; reviewing all budget docs and finalizing reporting templates	0%
2	OPW	COVID: Workforce Development Program for Neighborhood Beautification	\$400,000	YEP: Tiny Homes to house college-bound homeless youths; Beautification Council: Micro-clean & disinfect/sanitize designated area in and around homeless encampments; and Deeply Rooted: Hot meals, PPE distribution, and wellness checks to vulnerable seniors & homeless residents in West Oakland.	Direct grants to recipients	1. Contract in Progress: Finalizing Agreements. Reviewing Budgets, Scopes of Work, working through Insurance Requirements before submitting to OCA/Finance/Contract Compliance/Risk Management for signoff.	0%
3	OPW	COVID: Facilities Resilience Initiative	\$2,000,000	\$750,000 - HVAC improvements primarily at City Hall and potentially at other City facilities (recreation centers, libraries). Inefficient HVAC systems need to be converted to allow for high efficiency and higher levels of filtration. Facilities Maintenance has already changed out filters at all facilities that they are able to. The remaining facilities cannot accept the high filtration MERV 13/14 filters for a variety of reasons, including air balance. Resolving open questions with City Atty for the remainder.	Purchase orders	Purchase Orders for five (5) facilities totaling \$666,800 are in process - P.O.'s being modified to align with COVID/ CARES contract requirements.	7.7%
				\$150,000 - Signage, markings, striping, stanchions, and barriers for all facilities.	Purchase orders	Various material purchases are being reconciled and will be finalized.	80.8%
				\$100,000 - Relocation/reconfiguration of furniture to allow for proper social distancing.	Purchase orders	Relocation of PCAC is estimated at \$500,000 and placeholder for DVP relocation is \$300,000. PCAC move to first floor of 250 FHOP is proceeding with demolition and rough construction. P.O.s for various improvements are in process. Estimated completion for PCAC move in Nov/Dec. Location for DVP realignment is still in search.	0%
				\$500,000 - Purchase and installation of new furniture/cubicles to accommodate Department needs	Purchase orders	(Combined with item above.)	
				\$100,000 - Purchase of stand-alone screening kiosks, primarily for City Center Complex due to space constraints	Purchase orders	Additional temp screening kiosks which meet City privacy requirements are under review/negotiation.	18.4%
				\$50,000 - Purchase and install touchless dispensers such as disinfectants and paper towels.	Purchase orders	Various material purchases are being reconciled and will be finalized.	66.0%
				\$100,000 - Purchase and install various plumbing fixtures such as touchless faucets and bottle fillers.	Purchase orders	Staff reviewing requirements and needs.	0%
				\$250,000 - Purchase, install, and/or replace automatic door openers/holders and accompanying door systems where necessary	Purchase orders	Auto door opener replacements for 150 and 250 FHOP are in process.	34.0%

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Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
4	IT	COVID: Broadband/ Digital Resilience	\$7,700,000	1. \$500,000 Digital Inclusion Committee	Purchase Order	RFP sent 9/21/2020	5%
				2. \$4,500,000 Prime Vendor Wi-Fi Design, build, and Deployment + 2-3 years Support for 15 Wi-Fi Zones	Purchase Order	2. Agreement executed	0%
				3. \$100,000 Advertising campaign to increase awareness in community of new internet access resource			0%
				4. \$200,000 Outside Project Management to manage vendor and technical aspects of project	Purchase Order	2. Agreement executed	0%
5	OPRYD	COVID Response	\$400,000	Park Ambassador Community Education and PPE Distribution program. Purchase sanitization and cleaning equipment and supplies. Purchase materials and supplies to allow for social distanced programs and services. Purchase food and supplies for meal service/food distribution.	Reimbursement to OPRYD of staffing costs. Direct purchase of goods.	2. Costs already incurred; confirming final amounts with Finance	100%
6a	C&C	Entrepreneurship Innovations Fund	\$100,000	\$100k to implement workforce training for Right to Return Legislation (CM Thao) - Contracts & Compliance	Appropriated		0%
6b	OPRYD	Food Security & COVID Response	\$150,000	Scope realigned for CARES Act compliance consisting of retrofit and upgrade to food storage systems, refrigeration/freezer/ice maker to increase food distribution and meal services at a variety of recreation centers citywide.	Purchase Order	1. Contract in progress	0%
6c	EWD	East and West Oakland Food Security Initiatives	\$150,000	Direct grants to City Council-approved non-profits, approved by Council on July 14. \$150k to BCZ for farmer's market on 73rd and Foothill	Grants to Council-selected recipients	1. Contract in Progress: Drafting Agreement; Scope Under Review	0%
7a	HSD	Emergency healthy food support for neighborhood-based grocery stores in flatlands	\$500,000	Scope of work finalized with In Advance serving as fiscal agent (Sugar Freedom Project) and Saba Grocers as the primary sub. Providing 1000 households with \$250 food cards with support to use at network of 26 corner stores, 7 of which will be supported to provide fresh produce delivered weekly.	grant agreement	1 Awaiting Atty/Finance review of scope particulars and insurance doc.	0%
7b.	HSD	Urgent support of COVID-compliant safe food distribution, including for seniors, persons with disabilities.	\$90,000	Grant to Meals on Wheels. Approved by Council on July 21.	grant agreement	Executed. With purchasing for PO.	0%

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Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
8	EWD	Anti-displacement Small Business and Non-Profit Support	\$4,000,000	1. \$2,145,000 to non-profit Community Development Financial Institution (CDFI) Fund to make rapid relief grants to small businesses with commercial storefronts suffering business interruption. Modelled on existing Small Business Grant Fund with more expansive criteria.	Direct grant to intermediary	3. Funds Being Disbursed	2%
				2. \$555,000 to non-profit CDFI to make direct grants to home-based businesses	Direct grant to intermediary	1. Contract in Progress: Agreement being drafted	0%
				3. \$1,000,000 to non-profit CDFI to make direct rapid response grants to non-profit organizations (non-arts) suffering from business interruption.	Direct grant to intermediary	2. Agreement Executed	0%
				4. \$150,000 to non-profit orgs to support the design, manufacturing, and distribution of resources to help low-income businesses reopen safely, including PPE, materials and technical assistance to help business create parklets and use outdoor space to support their businesses.	Purchase order and direct grant for TA	1. Purchase Orders and Contract in Progress: drafting agreements	0%
				5. \$150,000 to a technical assistance (TA) provider to help small businesses and non-profits with commercial rent and lease re-negotiation	Direct grant to intermediary	1. Contract in Progress: Routing for Final Signature	0%
9	EWD	Artist Relief	\$1,800,000	1. \$1,500,000 to individual artists and non-profit arts intermediary to make emergency grants to non-profit arts organizations.	Direct grant to intermediary	3. Funds Being Disbursed	2%
				2. \$200,000 in TA to help arts organizations pivot to new models for revenue and space	Direct grant to intermediary	1. Contracts in Progress: Drafting Agreement	0%
				3. \$100,000 as a direct grant to Spearitwurz; Approved by Council on July 14.	Grant to Council-selected recipients	1. Contracts in Progress: Drafting Agreement	0%
10	EWD	Opportunity Zone Fund	\$2,000,000	\$2 million to non-profit CDFI to deploy funds to small businesses located in Opportunity Zones.	Direct grant to intermediary	3. Funds Being Disbursed	0%
11	EWD	Entrepreneurship Innovations Fund	\$900,000	1. \$500k for Brothers & Sisters, Approved by Council on July 14.	Grants to Council-selected recipients	1. Contracts in Progress: Drafting Agreements	0%
				2. \$150k to Good Good Eatz	Grants to Council-selected recipients	1. Contracts in Progress: Drafting Agreements	0%
				3. \$75k to BWOPA-TILE	Grants to Council-selected recipients	1. Contracts in Progress: Drafting Agreements	0%
				4. \$100k for Vendor Support Program - \$25k for Materials to support Vendors at Lake Merrit, and \$75k to establish a program to support food cart vendors	Direct grant to intermediary	1. Contracts in Progress: Drafting Agreements	0%
				5. \$35k Purchase order for Metrix software for Workforce Development	Purchase Order	1. Contracts in Progress: Drafting Agreements	0%
				6. \$40k for Flex Streets Materials and TA to support small businesses	Direct grant to intermediary	1. Contracts in Progress: Drafting Agreements	0%

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Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
12	OPRYD	Retrofit City-owned 3rd Party Facilities	\$500,000	Direct grants for health safety measures and upgrades to third party facilities to allow them to avoid business interruption; per CM Taylor - intent was to offset lost revenues for Measure C facilities - was for all of them, not only for smaller ones Target support to 7 facilities evenly dividing fund to Measure C supported (Oakland Zoo, Chabot Space & Science, Oakland Convention & Visitors Bureau, Oakland Museum of California) and Childrens Fairyland, Peralta Hacienda, and Feather River called out by City Council. \$71,428 each	Grants to designated organizations	1. Contracts in Progress: Drafting Agreement	0%
13	EWD	Small Business TA/Outreach	\$700,000	1. \$300k to Unity Council - will act as Fiscal Agent and subgrant to Vietnamese Chamber and Chinese Chamber (\$100k each)	Direct grants to Council-selected recipients	1. Contract in Progress: Routing for final signature	0%
				2. \$200k to OCCUR - will act as Fiscal Agent and subgrant to African American Chamber (\$100k each)	Direct grants to Council-selected recipients	1. Contract in Progress: Routing for final signature	0%
				3. \$100k to East Oakland Entrepreneurship Forum (E. Oakland CDC)	Direct grants to Council-selected recipients	1. Contract in Process: Finalizing Agreement	0%
				4. \$100k to Latino Chamber	Direct grants to Council-selected recipients	1. Contract in Process: Waiting for documents from Grantee	0%
14	HCD	COVID Fair Chance Housing Community Outreach	\$100,000	Funding to Just Cities to conduct outreach activities through a collaborative of community based partners that ensures access to housing pursuant to the Fair Chance Access to Housing Ordinance for people exiting the criminal justice system who are at high risk of COVID-19. Subcontract to Centro Legal de la Raza under grant	Appropriated	Per Item 3 above, Just Cities incorporated into Centro Legal Grant Agreement	0%
15	HCD	COVID: Anti-Displacement: Residential Rent and Mortgage Relief	\$5,000,000	Direct grants to non-profit organizations currently delivering rent and mortgage relief financial assistance to serve more people at risk of losing their housing due to COVID related impacts. 4 agreements to 4 non-profits currently carrying out this work: Bay Area Community Services (BACS), Catholic Charities East Bay, Centro Legal de la Raza, and Housing and Economic Rights Advocates (HERA)	Direct grants to intermediaries	1. Grant Agreements in Progress: a) HERA - Executed, Notice to Proceed provided; invoice for \$250,000 received; b) BACS and CCEB - Final Agreements Routing for Execution; c) Centro Legal - Final Agreement under review by Legal (to include Fair Chance Outreach component noted in Item 4 below)	0%
16	City-wide	FY20-21 Payroll Costs	\$ 5,500,000	Shift COVID payroll costs not eligible for FEMA reimbursement to CARES Act	Accounting adjustment	Complete	100%
16	City-wide	FY19-20 Payroll Costs	\$ 4,500,000	Shift COVID payroll costs not eligible for FEMA reimbursement to CARES Act	Accounting adjustment	Complete	100%

Attachment A: CARES Act Relief Fund Status as of October 1, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
1	DVP	COVID: Community Health Interventions	\$500,000	Direct grant to City Council-approved recipient, Oakland Frontline Healers, Approved by Council on July 14. Grant agreement actually with BOSS (Building Opportunities for Self Sufficiency) as Fiscal Sponsor over several sub-grants to Oakland Frontline Healers members.	Direct grants to Council-selected recipients	1. Contract in Progress: Drafting Agreement	0%
2	OPW	COVID: Workforce Development Program for Neighborhood Beautification	\$400,000	YEP: Tiny Homes to house college-bound homeless youths; Beautification Council: Micro-clean & disinfect/sanitize designated area in and around homeless encampments; and Deeply Rooted: Hot meals, PPE distribution, and wellness checks to vulnerable seniors & homeless residents in West Oakland.	Direct grants to recipients	1. Contract in Progress: Finalizing Agreements. Reviewing Budgets, Scopes of Work, working through Insurance Requirements before submitting to OCA/Finance/Contract Compliance/Risk Management for signoff.	0%
3	OPW	COVID: Facilities Resilience Initiative	\$2,000,000	\$750,000 - HVAC improvements primarily at City Hall and potentially at other City facilities (recreation centers, libraries). Inefficient HVAC systems need to be converted to allow for high efficiency and higher levels of filtration. Facilities Maintenance has already changed out filters at all facilities that they are able to. The remaining facilities cannot accept the high filtration MERV 13/14 filters for a variety of reasons, including air balance. Resolving open questions with City Atty for the remainder.	Purchase orders	Purchase Orders for five (5) facilities are in process - P.O.'s modified to align with COVID/ CARES contract requirements. Total of \$648,800 has been encumbered at this time.	86.5%
				\$150,000 - Purchase of signage, markings, striping, stanchions, barriers, and other related materials or furnishings for all facilities.	Purchase orders	Various material purchases are being reconciled and will be finalized. \$79,186 has been invoiced and currently \$43,113 has been encumbered.	81.5%
				\$600,000 - Relocation of the Parking Citation and Assistance Center (PCAC) to allow for proper social distancing and to minimize public travel within 250 Frank Ogawa Plaza. Additionally, relocation/reconfiguration of the Department of Violence Prevention (DVP) is also being attempted to provide proper access and to minimize public travel within 150 Frank Ogawa Plaza.	Purchase orders	Work is progressing for the relocation of the PCAC. Demolition is complete and various remodel work is proceeding on the first floor of 250 FHOP. Completion is estimated by November 2020. Budget for PCAC is \$500,000. Adequate relocation site for DVP is still being explored. Currently, \$100,000 is available as a placeholder for the DVP relocation.	36.9%
				\$500,000 - Purchase of various materials, equipment, and fixtures related to touchless operations and temperature screening. Items include stand-alone temperature screening kiosks, touchless dispensers for disinfectant and paper towels, touchless plumbing fixtures, automatic door openers, etc.	Purchase orders	Temp screening kiosks which meet City privacy requirements have a revised cost estimate of \$120,000. Overage of \$20,000 from original budget is proposed to be funded from the excess funds available under the Automatic Door category (see below).	18.4%
				\$50,000 - Purchase and install touchless dispensers such as disinfectants and paper towels.	Purchase orders	Various material purchases are being identified and finalized by staff. New total cost estimate for this category is \$120,000. Overage of \$70,000 from original budget is proposed to be funded from the excess funds available under the Automatic Door category (see below).	0%

Attachment A: CARES Act Relief Fund Status as of October 1, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
				\$100,000 – Purchase and install various plumbing fixtures such as touchless faucets and bottle fillers.	Purchase orders	Staff reviewing final requirements and needs. Various materials are being finalized by staff. New cost estimate for this category is \$110,000. Overage of \$10,000 from original budget is proposed to be funded from the excess funds available from the Automatic Door category (see below).	0%
				\$250,000 – Purchase, install, and/or replace automatic door openers/holders and accompanying door systems where necessary	Purchase orders	Estimate for auto door opener replacements for 150 and 250 FHOP has been reduced to \$150,000. Excess of \$100,000 from this category is proposed to be reallocated to three categories listed above (kiosks - \$20,000, touchless dispensers, etc. - \$70,000, and plumbing fixtures - \$10,000).	34.0%
4	IT	COVID: Broadband/ Digital Resilience	\$7,700,000	1.\$500,000 Digital Inclusion Committee	Purchase Order	RFP sent 9/21/2020	0%
				2.\$4,500,000 Prime Vendor Wi-Fi Design, build, and Deployment + 2-3 years Support for 15 Wi-Fi Zones	Purchase Order	Agreement executed	2%
				3. \$100,000 Advertising campaign to increase awareness in community of new internet access resource			0%
				4. \$200,000 Outside Project Management to manage vendor and technical aspects of project	Purchase Order	Agreement executed	0.5%
				5. \$2,400,000 Connect BRT fiber to City Network and connection points throughout target areas, includes contingency.	Multiple Purchase Orders	POs issued and pending	5%
5	OPRYD	COVID Response	\$400,000	Park Ambassador Community Education and PPE Distribution program. Purchase sanitization and cleaning equipment and supplies. Purchase materials and supplies to allow for social distanced programs and services. Purchase food and supplies for meal service/food distribution.	Reimbursement to OPRYD of staffing costs. Direct purchase of goods.	2. Costs already incurred; confirming final amounts with Finance	0%
6a	C&C	Entrepreneurship Innovations Fund	\$100,000	\$100k to implement workforce training for Right to Return Legislation (CM Thao) - Contracts & Compliance		Appropriated	0%
6b	OPRYD	Food Security & COVID Response	\$150,000	Scope realigned for CARES Act compliance consisting of retrofit and upgrade to food storage systems, refrigeration/freezer/ice maker to increase food distribution and meal services at a variety of recreation centers citywide.	Purchase Order	1. Contract in progress	0%
6c	EWD	East and West Oakland Food Security Initiatives	\$150,000	Direct grants to City Council-approved non-profits, approved by Council on July 14. \$150k to BCZ for farmer’s market on 73rd and Foothill	Grants to Council-selected recipients	1. Contract in Progress: Finalizing agreement.	0%

Attachment A: CARES Act Relief Fund Status as of October 1, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
7a	HSD	Emergency healthy food support for neighborhood-based grocery stores in flatlands	\$500,000	Scope of work finalized with In Advance serving as fiscal agent (Sugar Freedom Project) and Saba Grocers as the primary sub. Providing 1,000 households with \$250 food cards with support to use at network of 26 corner stores, 7 of which will be supported to provide fresh produce delivered weekly.	grant agreement	Agency securing final insurance document, all other elements of grant are complete	0%
7b.	HSD	Urgent support of COVID-compliant safe food distribution, including for seniors, persons with disabilities.	\$90,000	Grant to Meals on Wheels. Approved by Council on July 21.	grant agreement	Executed. Awaiting first invoice.	0%
8	EWD	Anti-displacement Small Business and Non-Profit Support	\$4,000,000	1. \$2,145,000 to non-profit Community Development Financial Institution (CDFI) Fund to make rapid relief grants to small businesses with commercial storefronts suffering business interruption. Modelled on existing Small Business Grant Fund with more expansive criteria.	Direct grant to intermediary	3. Funds Being Disbursed	2%
				2. \$555,000 to non-profit CDFI to make direct grants to home-based businesses	Direct grant to intermediary	1. Contract in Progress: Agreement being drafted	0%
				3. \$1,000,000 to non-profit CDFI to make direct rapid response grants to non-profit organizations (non-arts) suffering from business interruption.	Direct grant to intermediary	2. Agreement Executed	0%
				4. \$150,000 to non-profit orgs to support the design, manufacturing, and distribution of resources to help low-income businesses reopen safely, including PPE, materials and technical assistance to help business create parklets and use outdoor space to support their businesses.	Purchase order and direct grant for TA	2. Purchase Orders executed or in process. Funds already spent on purchasing items to assemble PPE kits for businesses.	17%
				5. \$150,000 to a technical assistance (TA) provider to help small businesses and non-profits with commercial rent and lease re-negotiation	Direct grant to intermediary	2. Agreement Executed	0%
9	EWD	Artist Relief	\$1,800,000	1. \$1,500,000 to individual artists and non-profit arts intermediary to make emergency grants to non-profit arts organizations.	Direct grant to intermediary	3. Funds Being Disbursed	2%
				2. \$200,000 in TA to help arts organizations pivot to new models for revenue and space	Direct grant to intermediary	1. Contracts in Progress: Drafting Agreement	0%
				3. \$100,000 as a direct grant to Spearitwurx; Approved by Council on July 14.	Grant to Council-selected recipients	1. Contracts in Progress: Drafting Agreement	0%
10	EWD	Opportunity Zone Fund	\$2,000,000	\$2 million to non-profit CDFI to deploy funds to small businesses located in Opportunity Zones.	Direct grant to intermediary	3. Funds Being Disbursed	0%

Attachment A: CARES Act Relief Fund Status as of October 1, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
11	EWD	Entrepreneurship Innovations Fund	\$900,000	1. \$500k for Brothers & Sisters, Approved by Council on July 14.	Grants to Council-selected recipients	1. Contracts in Progress: Finalizing Agreement	0%
				2. \$150k to Good Good Eatz	Grants to Council-selected recipients	1. Contracts in Progress: Finalizing Agreement	0%
				3. \$75k to BWOPA-TILE	Grants to Council-selected recipients	1. Contracts in Progress: Drafting Agreements	0%
				4. \$100k for Vendor Support Program - \$25k for Materials to support Vendors at Lake Merrit, and \$75k to establish a program to support food cart vendors	Direct grant to intermediary	1. Contracts in Progress: Drafting Agreements	0%
				5. \$35k Purchase order for Metrix software for Workforce Development	Purchase Order	1. Contracts in Progress: Drafting Agreements	0%
				6. \$40k for Flex Streets Materials and TA to support small businesses	Direct grant to intermediary	1. Contracts in Progress: Drafting Agreements	0%
12	OPRYD	Retrofit City-owned 3rd Party Facilities	\$500,000	Direct grants for health safety measures and upgrades to third party facilities to allow them to avoid business interruption; per CM Taylor - intent was to offset lost revenues for Measure C facilities - was for all of them, not only for smaller ones Target support to 7 facilities evenly diving fund to Measure C supported (Oakland Zoo, Chabot Space & Science, Oakland Convention & Visitors Bureau, Oakland Museum of California) and Childrens Fairyland, Peralta Hacienda, and Feather River called out by City Council. \$71,428 each	Grants to designated organizations	1. Contracts in Progress: Drafting Agreement	0%
13	EWD	Small Business TA/Outreach	\$700,000	1. \$300k to Unity Council - will act as Fiscal Agent and subgrant to Vietnamese Chamber and Chinese Chamber (\$100k each)	Direct grants to Council-selected recipients	2. Agreement Executed	0%
				2. \$200k to OCCUR - will act as Fiscal Agent and subgrant to African American Chamber (\$100k each)	Direct grants to Council-selected recipients	2. Agreement Executed	0%
				3. \$100k to East Oakland Entrepreneurship Forum (E. Oakland CDC)	Direct grants to Council-selected recipients	2. Agreement Executed	0%
				4. \$100k to Latino Chamber	Direct grants to Council-selected recipients	1. Contract in Process: Waiting for documents from Grantee	0%
14	HCD	COVID Fair Chance Housing Community Outreach	\$100,000	Funding to Just Cities to conduct outreach activities through a collaborative of community based partners that ensures access to housing pursuant to the Fair Chance Access to Housing Ordinance for people exiting the criminal justice system who are at high risk of COVID-19. Subcontract to Centro Legal de la Raza under grant agreement, as noted in item 15 below.	Subgrantee to Centro Legal de la Raza grant noted below in Item 15	Per Item 15 below, Just Cities incorporated into Centro Legal Grant Agreement	0%

Attachment A: CARES Act Relief Fund Status as of October 1, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
15	HCD	COVID: Anti-Displacement: Residential Rent and Mortgage Relief	\$5,000,000	Direct grants to non-profit organizations currently delivering rent and mortgage relief financial assistance to serve more people at risk of losing their housing due to COVID related impacts. 4 agreements to 4 non-profits currently carrying out this work: Bay Area Community Services (BACS), Catholic Charities East Bay, Centro Legal de la Raza, and Housing and Economic Rights Advocates (HERA)	Direct grants to intermediaries	1. Grant Agreements in Progress: a) HERA - Executed, Notice to Proceed provided; invoice for \$250,000 submitted; b) BACS and CCEB - Executed, Notice to Proceed provided; c) Centro Legal - Final Agreement approved by Legal (to include Fair Chance Outreach component noted in Item 14 above); finalizing for execution.	0%
16	City-wide	FY20-21 Payroll Costs	\$ 5,500,000	Shift COVID payroll costs not eligible for FEMA reimbursement to CARES Act	Accounting adjustment	Complete	100%
17	City-wide	FY19-20 Payroll Costs	\$ 4,500,000	Shift COVID payroll costs not eligible for FEMA reimbursement to CARES Act	Accounting adjustment	Complete	100%

Attachment A: CARES Act Relief Fund Status as of October 9, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
1	DVP	COVID: Community Health Interventions	\$500,000	Direct grant to City Council-approved recipient, Oakland Frontline Healers, Approved by Council on July 14. Grant agreement actually with BOSS (Building Opportunities for Self Sufficiency) as Fiscal Sponsor over several sub-grants to Oakland Frontline Healers members.	Direct grants to Council-selected recipients	1. Contract in Progress: Drafting Agreement	0%
2	OPW	COVID: Workforce Development Program for Neighborhood Beautification	\$400,000	YEP: Tiny Homes to house college-bound homeless youths; Beautification Council: Micro-clean & disinfect/sanitize designated area in and around homeless encampments; and Deeply Rooted: Hot meals, PPE distribution, and wellness checks to vulnerable seniors & homeless residents in West Oakland. NOTE: scopes for Beautification Council and YEP/Team Oakland revised from beautification projects to align with COVID-19 CARES Act requirements.	Direct grants to recipients	1. Beautification Council >> Contract in Progress: Finalizing Agreements: pending feedback from Risk Mgmt. then ready for final review. 2. Deeply Rooted >> Contract in Progress: Reviewing Budgets, Scopes of Work, working through Insurance Requirements. 3. YEP >> Grant Agreement Executed. Grantee working on prepping invoice #1 for reimbursement.	0%
3	OPW	COVID: Facilities Resilience Initiative	\$2,000,000	\$750,000 - HVAC improvements primarily at City Hall and potentially at other City facilities (recreation centers, libraries). Inefficient HVAC systems need to be converted to allow for high efficiency and higher levels of filtration. Facilities Maintenance has already changed out filters at all facilities that they are able to. The remaining facilities cannot accept the high filtration MERV 13/14 filters for a variety of reasons, including air balance. Resolving open questions with City Atty for the remainder.	Purchase orders	Purchase Orders of replacement systems for five (5) facilities (Main Library, EOC, 911 Dispatch, Dimond Library, and 7101 Edgewater) are in process - P.O.'s modified to align with COVID/ CARES contract requirements. Total of \$724,600 has been encumbered at this time.	96.6%
				\$150,000 – Purchase of signage, markings, striping, stanchions, barriers, and other related materials or furnishings for all facilities.	Purchase orders	Various material purchases are being reconciled and will be finalized over the next month. \$123,125 has been invoiced or encumbered at this time.	82.1%
				\$600,000 – Relocation of the Parking Citation and Assistance Center (PCAC) to allow for proper social distancing and to minimize public travel within 250 Frank Ogawa Plaza. Additionally, relocation/reconfiguration of the Department of Violence Prevention (DVP) is also being attempted to provide proper access and to minimize public travel within 150 Frank Ogawa Plaza.	Purchase orders	Work is progressing for the relocation of the PCAC. Demolition is completion and various remodel work is proceeding on the first floor of 250 FHOP. Completion is estimated by November 2020. Budget for PCAC is \$500,000. Adequate relocation site for DVP is still being explored. Currently, \$100,000 is available as a placeholder for the DVP relocation.	36.9%
				\$500,000 – Purchase of various materials, equipment, and fixtures related to touchless operations, and temperature screening. Items include stand-alone temperature screening kiosks, touchless dispensers for disinfectant and paper towels, touchless plumbing fixtures, automatic door openers, etc.	Purchase orders	Various materials have been purchased and requisitions are being submitted. Staff will be finalizing purchase orders over the next month. \$103,524 has been invoiced or encumbered at this time.	20.7%

Attachment A: CARES Act Relief Fund Status as of October 9, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
4	IT	COVID: Broadband/ Digital Resilience	\$7,700,000	1.\$600,000 Digital Inclusion Committee	Purchase Order	Contract in progress	0%
				2.\$4,500,000 Prime Vendor Wi-Fi Design, build, and Deployment + 2-3 years Support for 15 Wi-Fi Zones	Purchase Order	Agreement executed	2%
				3. \$100,000 Advertising campaign to increase awareness in community of new internet access resource	Multiple Purchase Orders	Contracts in progress	0%
				4. \$200,000 Outside Project Management to manage vendor and technical aspects of project	Purchase Order	Agreement executed	0.5%
				5. \$2,300,000 Connect BRT fiber to City Network and connection points throughout target areas, includes contingency.	Multiple Purchase Orders	POs issued and pending	5%
5	OPRYD	COVID Response	\$400,000	Park Ambassador Community Education and PPE Distribution program. Purchase sanitization and cleaning equipment and supplies. Purchase materials and supplies to allow for social distanced programs and services. Purchase food and supplies for meal service/food distribution.	Reimbursement to OPRYD of staffing costs. Direct purchase of goods.	2. Ambassador costs already incurred; confirming total cost with Finance. PPE and equipment orders placed. Items received and in process of shipping.	0%
6a	C&C	Entrepreneurship Innovations Fund	\$100,000	\$100k to implement workforce training for Right to Return Legislation (CM Thao) - Appropriated Contracts & Compliance			0%
6b	OPRYD	Food Security & COVID Response	\$150,000	Scope realigned for CARES Act compliance consisting of retrofit and upgrade to food storage systems, refrigeration/freezer/ice maker to increase food distribution and meal services at a variety of recreation centers citywide.	On-call contractor	2. Funds transferred. On-call construction task orders to be signed next week. Site assessments 50% complete. CARES Task Order reviewed & approved by legal.	0%
6c	EWD	East and West Oakland Food Security Initiatives	\$150,000	Direct grants to City Council-approved non-profits, approved by Council on July 14. \$150k to BCZ for farmer's market on 73rd and Foothill	Grants to Council-selected recipients	1. Contract in Progress: Finalizing agreement.	0%
7a	HSD	Emergency healthy food support for neighborhood-based grocery stores in flatlands	\$500,000	Scope of work finalized with In Advance serving as fical agent (Sugar Freedom Project) and Saba Grocers as the primary sub. Providing 1000 households with \$250 food cards with support to use at network of 26 corner stores, 7 of which will be supported to provide fresh produce delivered weekly.	grant agreement	Agency securing final insurance document, all other elements of grant are complete	0%
7b.	HSD	Urgent support of COVID-compliant safe food distribution, including for seniors, persons with disabilities.	\$90,000	Grant to Meals on Wheels. Approved by Council on July 21.	grant agreement	Executed. Awaiting first invoice.	0%

Attachment A: CARES Act Relief Fund Status as of October 9, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
8	EWD	Anti-displacement Small Business and Non-Profit Support	\$4,000,000	1. \$2,145,000 to non-profit Community Development Financial Institution (CDFI) Fund to make rapid relief grants to small businesses with commercial storefronts suffering business interruption. Modelled on existing Small Business Grant Fund with more expansive criteria.	Direct grant to intermediary	3. Funds Being Disbursed	2%
				2. \$555,000 to non-profit CDFI to make direct grants to home-based businesses	Direct grant to intermediary	1. Contract in Progress: Agreement being drafted	0%
				3. \$1,000,000 to non-profit CDFI to make direct rapid response grants to non-profit organizations (non-arts) suffering from business interruption.	Direct grant to intermediary	2. Agreement Executed	0%
				4. \$150,000 to non-profit orgs to support the design, manufacturing, and distribution of resources to help low-income businesses reopen safely, including PPE, materials and technical assistance to help business create parklets and use outdoor space to support their businesses.	Purchase order and direct grant for TA	2. Purchase Orders executed or in process. Funds already spent on purchasing items to assemble PPE kits for businesses.	17%
				5. \$150,000 to a technical assistance (TA) provider to help small businesses and non-profits with commercial rent and lease re-negotiation	Direct grant to intermediary	2. Agreement Executed	0%
9	EWD	Artist Relief	\$1,800,000	1. \$1,500,000 to individual artists and non-profit arts intermediary to make emergency grants to non-profit arts organizations.	Direct grant to intermediary	3. Funds Being Disbursed	2%
				2. \$200,000 in TA to help arts organizations pivot to new models for revenue and space	Direct grant to intermediary	1. Contracts in Progress: Drafting Agreement	0%
				3. \$100,000 as a direct grant to Spearitwurx; Approved by Council on July 14.	Grant to Council-selected recipients	1. Contracts in Progress: Drafting Agreement	0%
10	EWD	Opportunity Zone Fund	\$2,000,000	\$2 million to non-profit CDFI to deploy funds to small businesses located in Opportunity Zones.	Direct grant to intermediary	3. Funds Being Disbursed	0%
11	EWD	Entrepreneurship Innovations Fund	\$900,000	1. \$500k for Brothers & Sisters, Approved by Council on July 14.	Grants to Council-selected recipients	1. Contracts in Progress: Finalizing Agreement	0%
				2. \$150k to Good Good Eatz	Grants to Council-selected recipients	1. Contracts in Progress: Finalizing Agreement	0%
				3. \$75k to BWOPA-TILE	Grants to Council-selected recipients	1. Contracts in Progress: Drafting Agreements	0%
				4. \$100k for Vendor Support Program - \$25k for Materials to support Vendors at Lake Merrit, and \$75k to establish a program to support food cart vendors	Direct grant to intermediary	1. Contracts in Progress: Drafting Agreements	0%
				5. \$35k Purchase order for Metrix software for Workforce Development	Purchase Order	1. Contracts in Progress: Drafting Agreements	0%
				6. \$40k for Flex Streets Materials and TA to support small businesses	Direct grant to intermediary	1. Contracts in Progress: Drafting Agreements	0%

Attachment A: CARES Act Relief Fund Status as of October 9, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
12	OPRYD	Retrofit City-owned 3rd Party Facilities	\$500,000	Direct grants for health safety measures and upgrades to third party facilities to allow them to avoid business interruption; per CM Taylor - intent was to offset lost revenues for Measure C facilities - was for all of them, not only for smaller ones Target support to 7 facilities evenly dividing fund to Measure C supported (Oakland Zoo, Chabot Space & Science, Oakland Convention & Visitors Bureau, Oakland Museum of California) and Childrens Fairyland, Peralta Hacienda, and Feather River called out by City Council. \$71,428 each	Grants to designated organizations	1. Grant Agreements - primarily reimbursements for already incurred expenses. Agreements in Process: good movement on 4 grant agreements/scopes.	0%
13	EWD	Small Business TA/Outreach	\$700,000	1. \$300k to Unity Council - will act as Fiscal Agent and subgrant to Vietnamese Chamber and Chinese Chamber (\$100k each) 2. \$200k to OCCUR - will act as Fiscal Agent and subgrant to African American Chamber (\$100k each) 3. \$100k to East Oakland Entrepreneurship Forum (E. Oakland CDC) 4. \$100k to Latino Chamber	Direct grants to Council-selected recipients Direct grants to Council-selected recipients Direct grants to Council-selected recipients Direct grants to Council-selected recipients	2. Agreement Executed 2. Agreement Executed 2. Agreement Executed 1. Contract in Process: Waiting for documents from Grantee	0% 0% 0% 0%
14	HCD	COVID Fair Chance Housing Community Outreach	\$100,000	Funding to Just Cities to conduct outreach activities through a collaborative of community based partners that ensures access to housing pursuant to the Fair Chance Access to Housing Ordinance for people exiting the criminal justice system who are at high risk of COVID-19. Subcontract to Centro Legal de la Raza under grant agreement, as noted in item 15 below.	Subgrantee to Centro Legal de la Raza grant noted below in Item 15	Per Item 15 below, Just Cities incorporated into Centro Legal Grant Agreement	0%
15	HCD	COVID: Anti-Displacement: Residential Rent and Mortgage Relief	\$5,000,000	Direct grants to non-profit organizations currently delivering rent and mortgage relief financial assistance to serve more people at risk of losing their housing due to COVID related impacts. 4 agreements to 4 non-profits currently carrying out this work: Bay Area Community Services (BACS), Catholic Charities East Bay, Centro Legal de la Raza, and Housing and Economic Rights Advocates (HERA)	Direct grants to intermediaries	All four Grant Agreements executed and Notices to Proceed issued. Three of four invoices for 25% of grant submitted for processing; totals \$925,000. Fourth invoice (for an additional \$325,000) expected by 10/9/20.	0%
16	City-wide	FY20-21 Payroll Costs	\$ 5,500,000	Shift COVID payroll costs not eligible for FEMA reimbursement to CARES Act	Accounting adjustment	Complete	100%
17	City-wide	FY19-20 Payroll Costs	\$ 4,500,000	Shift COVID payroll costs not eligible for FEMA reimbursement to CARES Act	Accounting adjustment	Complete	100%

Attachment A: CARES Act Relief Fund Status as of October 15, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
1	DVP	COVID: Community Health Interventions	\$500,000	Direct grant to City Council-approved recipient, Oakland Frontline Healers, Approved by Council on July 14. Grant agreement actually with BOSS (Building Opportunities for Self Sufficiency) as Fiscal Sponsor over several sub-grants to Oakland Frontline Healers members.	Direct grants to Council-selected recipients	1. Contract in Progress: Drafting Agreement	0%
2	OPW	COVID: Workforce Development Program for Neighborhood Beautification	\$400,000	YEP: Tiny Homes to house college-bound homeless youths; Beautification Council: Micro-clean & disinfect/sanitize designated area in and around homeless encampments; and Deeply Rooted: Hot meals, PPE distribution, and wellness checks to vulnerable seniors & homeless residents in West Oakland. NOTE: scopes for Beautification Council and YEP/Team Oakland revised from beautification projects to align with COVID-19 CARES Act requirements.	Direct grants to recipients	3. YEP >> Grant Agreement Executed. Grantee working on prepping invoice #1 for reimbursement. 2. Beautification Council >> Contract in Progress: Waiting on revised insurance policies, then ready for final contract approval. 2. Deeply Rooted >> Contract in Progress: Working through Insurance Requirements, then ready for final contract approval.	0%
3	OPW	COVID: Facilities Resilience Initiative	\$2,000,000	\$750,000 - HVAC improvements primarily at City Hall and potentially at other City facilities (recreation centers, libraries). Inefficient HVAC systems need to be converted to allow for high efficiency and higher levels of filtration. Facilities Maintenance has already changed out filters at all facilities that they are able to. The remaining facilities cannot accept the high filtration MERV 13/14 filters for a variety of reasons, including air balance.	Purchase orders	Purchase Orders of replacement systems for five (5) facilities (Main Library, EOC, 911 Dispatch, Dimond Library, and 7101 Edgewater) are in process - P.O.'s modified to align with COVID/ CARES contract requirements. Total of \$724,600 has been encumbered at this time.	96.6%
			\$150,000 - Purchase of signage, markings, striping, stanchions, barriers, and other related materials or furnishings for all facilities.	Purchase orders	Various material purchases are being reconciled and will be finalized over the next month. \$137,746 has been invoiced or encumbered at this time.	91.8%	
			\$600,000 - Relocation of the Parking Citation and Assistance Center (PCAC) to allow for proper social distancing and to minimize public travel within 250 Frank Ogawa Plaza. Additionally, relocation/reconfiguration of the Department of Violence Prevention (DVP) is also being attempted to provide proper access and to to minimize public travel within 150 Frank Ogawa Plaza.	Purchase orders	Work is progressing for the relocation of the PCAC. Demlition is completion and various remodel work is proceeding on the first floor of 250 FHOP. Completion is estimated by November 2020. Budget for PCAC is \$500,000 (currently \$221,391 has been encumbered/invoiced). Adequate relocation site for DVP is still being explored. Currently, \$100,000 is available as a placeholder for the DVP relocation.	36.9%	
			\$500,000 - Purchase of various materials , equipment, and fixtures related to touchless operations, and temperature screening. Items include stand-alone temerature screening kiosks, touchless dispensers for disinfectant and paper towels, touchless plumbing fixtures, automatic door openers, etc.	Purchase orders	Various materials have been purchased and requisitions are being submitted. Staff will be finalizing purchase orders over the next month. \$112,198 has been invoiced or encumbered with an added \$228,131 of requisitions currently in process.	22.4%	

Attachment A: CARES Act Relief Fund Status as of October 15, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
4	IT	COVID: Broadband/ Digital Resilience	\$7,700,000	1. \$600,000 Digital Inclusion Committee	Pending CARES Act Contract	Contract in progress	0%
				2. \$4,500,000 Prime Vendor Wi-Fi Design, build, and Deployment + 2-3 years Support for 15 Wi-Fi Zones	CARES Act Contract	Contract executed. \$1,102,274.38 invoice pending	2%
				3. \$100,000 Advertising campaign to increase awareness in community of new internet access resource	Purchase Order and Direct Payments	PO issued and agreements pending. Funds are fully encumbered.	0%
				4. \$200,000 Outside Project Management to manage vendor and technical aspects of project	CARES Act Contract	Contract executed. Funds are fully encumbered. \$52,562.03 invoice pending	0%
				5. \$2,300,000 Connect BRT fiber to City Network and connection points throughout target areas, includes contingency.	Multiple Purchase Orders	POs issued and invoices pending	4.7%
5	OPRYD	COVID Response	\$400,000	Park Ambassador Community Education and PPE Distribution program. Purchase sanitization and cleaning equipment and supplies. Purchase materials and supplies to allow for social distanced programs and services. Purchase food and supplies for meal service/food distribution.	Reimbursement to OPRYD of staffing costs. Direct purchase of goods.	Park Ambassador costs, PPE, cleaning supplies & equipment, meal services orders placed & items received, \$156,687. Items ordered & in process shipping or pending payment, \$192,485. Staff finalizing purchase orders, \$50,828.	30%
6a	C&C	Entrepreneurship Innovations Fund	\$100,000	\$100k to implement workforce training for Right to Return Legislation (CM Thao) - Contracts & Compliance	Appropriated	3. The position has been filled. The work has begun. The funds are fully committed and will be drawn down with each payroll cycle.	0%
6b	OPRYD	Food Security & COVID Response	\$150,000	Scope realigned for CARES Act compliance consisting of retrofit and upgrade to food storage systems, refrigeration/freezer/ice maker to increase food distribution and meal services at a variety of recreation centers citywide.	On-call contractor / Purchase Order	2. Funds transferred. On-call construction task orders to be signed next week. Site assessments complete. CARES Task Order reviewed & approved by legal. In purchasing phase.	0%
6c	EWD	East and West Oakland Food Security Initiatives	\$150,000	Direct grants to City Council-approved non-profits, approved by Council on July 14. \$150k to BCZ for farmer's market on 73rd and Foothill	Grants to Council-selected recipients	2. Contract being finalized.	0%
7a	HSD	Emergency healthy food support for neighborhood-based grocery stores in flatlands	\$500,000	Scope of work finalized with In Advance serving as fiscal agent (Sugar Freedom Project) and Saba Grocers as the primary sub. Providing 1000 households with \$250 food cards with support to use at network of 26 corner stores, 7 of which will be supported to provide fresh produce delivered weekly.	grant agreement	3. Grant Agreement executed. Advance Check for \$356K being issued today, 10/15	71%
7b.	HSD	Urgent support of COVID-compliant safe food distribution, including for seniors, persons with disabilities.	\$90,000	Grant to Meals on Wheels. Approved by Council on July 21.	grant agreement	3. Grant Agreement Executed. First invoice paid. Funds are fully encumbered.	50%

Attachment A: CARES Act Relief Fund Status as of October 15, 2020

Item	Dept.	Description	Amount	Staff proposal to deploy	Method of Dissemination	Status of Grant/Agreement	% Disbursed
8	EWD	Anti-displacement Small Business and Non-Profit Support	\$4,000,000	1. \$2,145,000 to non-profit Community Development Financial Institution (CDFI) Fund to make rapid relief grants to small businesses with commercial storefronts suffering business interruption. Modelled on existing Small Business Grant Fund with more expansive criteria.	Direct grant to intermediary	3. Funds fully encumbered to CDFI and being disbursed to subgrantees \$62,500 disbursed - the remainder will be disbursed at the end of October for grants to the small businesses to be made at the beginning of November	2%
				2. \$555,000 to non-profit CDFI to make direct grants to home-based businesses	Direct grant to intermediary	3. Agreement Executed, funds encumbered, invoice pending.	0%
				3. \$1,000,000 to non-profit CDFI to make direct rapid response grants to non-profit organizations (non-arts) suffering from business interruption.	Direct grant to intermediary	3. Agreement Executed, funds encumbered, invoice being processed for \$50,000 - an additional \$850,000 will be disbursed on Nov 1st for disbursing grants; the final payment will be made at the beginning of Dec.	5%
				4. \$150,000 to conduct COVID impact study / Support the design, manufacturing, and distribution of resources to help low-income businesses reopen safely, including PPE / Flex Streets support materials to help businesses create parklets and use of outdoor space to support their businesses.	Purchase order and direct grant	2. Purchase Orders/Agreements executed or in process. Funds already spent on purchasing items to assemble PPE kits for businesses. COVID impact study is under the fiscal sponsor of EOCD and payment #1 issued as of 10/15. FLEX Streets has expended \$7,000 to date.	38%
				5. \$150,000 to a technical assistance (TA) provider to help small businesses and non-profits with commercial rent and lease re-negotiation	Direct grant to intermediary	3. Agreement Executed, funds encumbered, invoice is being processed for \$30,000.	20%
9	EWD	Artist Relief	\$1,800,000	1. \$1,500,000 to individual artists and non-profit arts intermediary to make emergency grants to non-profit arts organizations.	Direct grant to intermediary	3. Funds fully encumbered and being disbursed to subgrantees \$1,462,500 has been expended. Final payment of \$37,500 will be paid in November.	97%
				2. \$200,000 in TA to help arts organizations pivot to new models for revenue and space	Direct grant to intermediary	1. Contracts in Progress: Drafting Agreement contracting phase underway	0%
				3. \$100,000 as a direct grant to Spearitwurx; Approved by Council on July 14.	Grant to Council-selected recipients	3. Agreement Executed, first invoice processed for \$75,000	75%
10	EWD	Opportunity Zone Fund	\$2,000,000	\$2 million to non-profit CDFI to deploy funds to small businesses located in Opportunity Zones.	Direct grant to intermediary	3. Funds fully encumbered to CDFI and being disbursed to subgrantees - full amount will be disbursed at the end of Oct for disbursing grants by Nov.	0%

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11	EWD	Entrepreneurship Innovations Fund	\$900,000	1. \$500k for Brothers & Sisters, Approved by Council on July 14.	Grants to Council-selected recipients	2. Contracts being finalized: Insurance Review	0%
				2. \$150k to Good Good Eatz	Grants to Council-selected recipients	2. Contracts being finalized: Agreement Routing for signatures	0%
				3. \$75k to BWOPA-TILE	Grants to Council-selected recipients	1. Contracts in Progress: Drafting Agreement	0%
				4. \$117k for Vendor Support Program - \$42k for Lake Merritt Pilot, and \$75k to establish a program to support food cart vendors	Direct grants to intermediary	2. Contracts being finalized; routing for signature and pending insurance documents	0%
				5. \$30k Purchase order for Metrix software for Workforce Development	Purchase Order	Finalizing purchase order	0%
				6. \$28k for Ethnic Chamber TA/Translation support for small businesses	Direct grants to intermediary	1. Contracts in Progress: Agreements in place through Unity Council and OCCUR funds will be expended as needed during Oct -Dec for services	0%
12	OPRYD	Retrofit City-owned 3rd Party Facilities	\$500,000	Direct grants for health safety measures and upgrades to third party facilities to allow them to avoid business interruption; per CM Taylor - intent was to offset lost revenues for Measure C facilities - was for all of them, not only for smaller ones Target support to 7 facilities evenly dividing fund to Measure C supported (Oakland Zoo, Chabot Space & Science, Oakland Convention & Visitors Bureau, Oakland Museum of California) and Childrens Fairyland, Peralta Hacienda, and Feather River called out by City Council, \$71,428 each.	Grants to designated organizations	1. Grant Agreements - primarily reimbursements for previously incurred expenses. Agreements in Process: 4 contracts submitted for review. Expect to send 2 addition to review by 10/16. Expect final grant agreement early week of Oct. 19	0%
13	EWD	Small Business TA/Outreach	\$700,000	1. \$300k to Unity Council - will act as Fiscal Agent and subgrant to Vietnamese Chamber and Chinese Chamber (\$100k each)	Direct grants to Council-selected recipients	3. Agreement Executed, Funds encumbered, invoice processed for \$90,000	30%
				2. \$200k to OCCUR - will act as Fiscal Agent and subgrant to African American Chamber (\$100k each)	Direct grants to Council-selected recipients	3. Agreement Executed, funds encumbered, invoice processed for \$60,000	30%
				3. \$100k to East Oakland Entrepreneurship Forum (E. Oakland CDC)	Direct grants to Council-selected recipients	3. Agreement Executed, funds encumbered, invoice processed for \$33, 000 (Plus \$50,000.see above line 33 COVID impact study) Total \$83,000	30%
				4. \$100k to Latino Chamber	Direct grants to Council-selected recipients	To be added to Unity Council Contract via an Amendment. Amendment is being drafted.	0%

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14	HCD	COVID Fair Chance Housing Community Outreach	\$100,000	Funding to Just Cities to conduct outreach activities through a collaborative of community based partners that ensures access to housing pursuant to the Fair Chance Access to Housing Ordinance for people exiting the criminal justice system who are at high risk of COVID-19. Subcontract to Centro Legal de la Raza under grant agreement, as noted in item 15 below.	Subgrantee to Centro Legal de la Raza grant noted below in Item 15	Per Item 15 below, Just Cities incorporated into Centro Legal Grant Agreement	0%
15	HCD	COVID: Anti-Displacement: Residential Rent and Mortgage Relief	\$5,000,000	Direct grants to non-profit organizations currently delivering rent and mortgage relief financial assistance to serve more people at risk of losing their housing due to COVID related impacts. 4 agreements to 4 non-profits currently carrying out this work: Bay Area Community Services (BACS), Catholic Charities East Bay, Centro Legal de la Raza, and Housing and Economic Rights Advocates (HERA)	Direct grants to intermediaries	All four Grant Agreements executed, funds encumbered, and Notices to Proceed issued. Three of four invoices for 25% of grant submitted for processing; totals \$925,000. Fourth invoice (for an additional \$325,000) expected by 10/16/20.	0%
16	City-wide	FY20-21 Payroll Costs	\$ 5,500,000	Shift COVID payroll costs not eligible for FEMA reimbursement to CARES Act	Accounting adjustment	Complete	100%
17	City-wide	FY19-20 Payroll Costs	\$ 4,500,000	Shift COVID payroll costs not eligible for FEMA reimbursement to CARES Act	Accounting adjustment	Complete	100%