



REQUEST FOR MEDIATION

Case No. M-_____

The Rent Adjustment Program (RAP) offers mediation services without filing a petition to tenants and owners who need assistance in resolving tenancy related matters. To decide whether this mediation process or a petition process is best for your dispute you may contact an analyst at RAP at 510-238-3721 or in person during office hours on the 6th floor, 250 Frank H. Ogawa Plaza.

Person requesting mediation: I am a () tenant () owner
I tried to resolve my dispute and was unsuccessful. I authorize RAP to contact the other party to schedule a mediation if s/he agrees.

Name _____ Daytime phone _____

E-mail _____

Property Address _____

Person you wish to mediate with: This person is a () tenant () owner

Name _____ Daytime phone _____

E-mail _____ Address _____

Brief Description of Dispute (attach additional sheets if needed)

NOTE: ALL PETITIONS WITH RENT ADJUSTMENT MUST BE FILED WITHIN CERTAIN TIME LIMITS, OR YOUR CLAIM MAY BE REJECTED. THE TIME LIMITS ARE LISTED IN THE RENT ADJUSTMENT ORDINANCE. A REQUEST FOR MEDIATION DOES NOT EXTEND THE TIME LIMITS. YOU MAY FILE A REQUEST FOR MEDIATION AT THE SAME TIME YOU FILE A PETITION. IF THE MEDIATION IS SUCCESSFUL, THE PETITION CAN BE DISMISSED.

SIGNATURE

DATE

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