

City of Oakland

Parking Citation Assistance Center

250 Frank H. Ogawa Plaza, Suite 6300, Oakland, CA 94612



Refund Request Form

Refunds are only provided when there is an overpayment on the license plate and there are no other open citations. If you feel you are due a refund, please fill out this form completely and legibly and provide proof(s) of payment. Acceptable proofs of payment are:

Cash payment: A copy of your cash receipt

Check payment: A copy of the front and back of your cancelled check

Credit/Debit card payment: A copy of the card statement showing the posted transaction

OMV payment: A copy of the OMV receipt and itemized payment statement

FTB (Tax refund) seizure: A copy of the FTB Notice of Intercepted Funds

Contact Information

Name: _____ Phone#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Citation Information

Citation#	Amount	Remarks
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature: _____ Date: _____

You may submit your refund request and supporting documents by mail or in person to the address shown above or by fax to (510) 986-2699. **Please allow 4 to 6 weeks for processing.** If a refund is due you will receive a check by mail to the address you provided on this form. If you have not received a check after 6 weeks please call 1(800) 500-6484 to check the status of your request.

FOR OFFICE USE ONLY

Reviewed by: _____ Date: _____ Eligible for refund? Y N

Amount of refund: _____ Notes: _____