



## CITY OF OAKLAND, CALIFORNIA

### REQUEST FOR QUALIFICATIONS (RFQ) FOR HUMAN SERVICES DEPARTMENT AND DEPARTMENT OF VIOLENCE PREVENTION

**Project Description:** The Human Services Department (HSD) and the Department of Violence Prevention (DVP) announce the release of its 2023-2025 Request for Qualifications (RFQ) to identify qualified agencies, firms, project teams or individuals and solicit Statements of Qualifications (SOQ) to provide services including (but not limited) to the following categories: Strategic Planning and Community Engagement, Design, Marketing and Communication Services, Independent Evaluation of Program Services, Application and Review System, Data Reporting, Management Information Services, Training, Technical Assistance and Capacity Building, Workforce-Focused Capacity Building and Employer Engagement, Independent Auditing (Financial & Programmatic

**Contract Amount:** Varies

**Contract Terms:** Up to Three Years (with option to renew)

**Instructions:** The RFQ instruction package will be available beginning Friday, February 10, 2023, via HSD's website, or through iSupplier

**How to Apply:**

Application and Statement of Qualifications (SOQ) must be submitted electronically through iSupplier. This is the City's centralized vendor database. All businesses that want to contract with the City must register with iSupplier, to receive bid notifications, to apply for local business certification, and view purchase orders and payment status. Businesses are required to keep their contact email and address site current, to minimize delays and errors. Once registered with iSupplier, navigate to View current RFQ Opportunities and click the appropriate link for this RFQ. Note: Email submissions and hard copies WILL NOT be accepted

**Proposal Submittal Deadline:** Friday, March 17, 2023 by 2:00 P.M. via iSupplier.

**Reminders:**

- ✓ iSupplier will not allow submission of proposals after 2:00 P.M. Friday, March 17, 2023.
- ✓ All who wish to participate in this RFP must register through iSupplier at <https://www.oaklandca.gov/services/register-with-isupplier> to receive addenda/ updates on this RFP, submit proposals, invoice payments if selected, and direct notification of future bid opportunities.
- ✓ The following policies apply to this RFP: Equal Benefits ♦ Revised L/SLBE ♦ Living Wage ♦ Campaign Reform Act ♦ Prompt Payment ♦ Arizona Boycott ♦ Dispute Disclosure ♦ Border Wall Prohibition ♦ Sanctuary City Contracting and Investment Ordinance
- ✓ If you have already responded to the RFQ during the month of November 2022, you do not need to re-submit another SOQ

**For Answers to Questions:**

- For project-related questions, contact Project Manager via email at [oaklandhdsdRFQ@oaklandca.gov](mailto:oaklandhdsdRFQ@oaklandca.gov)
- For iSupplier registration support, send email to [isupplier@oaklandca.gov](mailto:isupplier@oaklandca.gov) or call (510) 238 7643 and advise that you need HELP to expedite registration for this RFP.

**Asha Reed, City Clerk and Clerk of the City Council, (February 7, 2023)**

The City Council reserves the right to reject all proposals.