



CITY OF OAKLAND

**CITY OF OAKLAND  
RENT ADJUSTMENT PROGRAM**

250 Frank H. Ogawa Plaza, Suite 5313  
Oakland, CA 94612-0243  
(510) 238-3721  
CA Relay Service 711  
[www.oaklandca.gov/RAP](http://www.oaklandca.gov/RAP)

For Rent Adjustment Program date stamp.

**PROPERTY OWNER CERTIFICATION  
PRIOR TO MOVE OUT NEGOTIATIONS**

*Property owners seeking to negotiate move out agreements with tenants must complete and submit this form to the Rent Adjustment Program prior to commencing negotiations with any tenant. A “move out agreement” is any written agreement wherein the owner pays the tenant money or other consideration to vacate the rental unit. Move out “negotiations” includes any discussion or bargaining, whether oral or written, regarding the possibility of the tenant entering into a move out agreement.*

Property Owner Information		
Owner’s Name	Telephone	
Owner’s Mailing Address	E-mail	
Owner’s Representative (if any)		
Rental Unit Information		
Address of unit subject to move out negotiations:		
_____	_____	_____
Street Number	Street Name	Unit
		Oakland, CA _____
		Zip Code _____
Have you provided each tenant with a signed copy of the required disclosure form ( <i>Notice to Tenants of Move Out Negotiation Rights</i> )?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date(s) Notice was provided:
Move Out Negotiation History		
<i>List the date(s) of any move out negotiations that have been initiated with any current or former tenant at the same property. Complete to the best of your recollection and knowledge.</i>		
<b>Date of move out negotiation</b>	<b>Unit number</b>	
Property Owner Certification		
I declare under penalty of perjury pursuant to the laws of the State of California that the information provided in this certification form is true and correct.		
_____	_____	
Owner’s Signature	Date	