

# Citywide Training & Staff Development

Human Resources Management



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City of Oakland

## New Employee Orientation Presenters and Presentation Information

Presentation Type	NAME	PHONE	LOCATION	EMAIL	WEBSITE
Benefits (Health, Dental, Vision, FSA)	<b>Michael K. Lee</b> Benefits Representative Human Resources	(510) 238-2248	150 FHOP, 3 <sup>rd</sup> Floor Suite 3332	<a href="mailto:MLee@oaklandca.gov">MLee@oaklandca.gov</a>	<a href="#">City of Oakland Benefits Page</a>
Retirement	<b>Carol Kolenda</b> Benefits Representative Retirement <b>Nhan Hua</b> Benefits Representative Retirement	(510) 238-6480  (510) 238-6479	150 FHOP, 3 <sup>rd</sup> Floor Suite 3332	<a href="mailto:CKolenda@oaklandca.gov">CKolenda@oaklandca.gov</a>  <a href="mailto:NHua@oaklandca.gov">NHua@oaklandca.gov</a>	<a href="#">Retirement Benefits Summary</a> <a href="https://www.calpers.ca.gov/">https://www.calpers.ca.gov/</a>
Deferred Compensation	<b>Michael McGhee</b> Retirement Plans Specialist	(510) 238-6485	150 FHOP, 3 <sup>rd</sup> Floor Suite 3332	<a href="mailto:mmcghee@icmarc.org">mmcghee@icmarc.org</a>	<a href="#">City of Oakland Deferred Compensation</a> <a href="https://www.icmarc.org/city-of-oakland-457-plan.html">https://www.icmarc.org/city-of-oakland-457-plan.html</a>
City Administration	<b>Joe DeVries</b> Assistant to the City Administrator <b>Tonya Gilmore</b> Assistant to the City Administrator	(510) 238-3083  (510)238-7587	City Hall, 3 <sup>rd</sup> Floor	<a href="mailto:JDeVries@oaklandca.gov">JDeVries@oaklandca.gov</a>  <a href="mailto:TGilmore@oaklandca.gov">TGilmore@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/departments/city-administrator">https://www.oaklandca.gov/departments/city-administrator</a>
Employee Relations	<b>Crystal Ramie-Adams</b> Principal ER Analyst	(510) 238-6759	150 FHOP, 2 <sup>nd</sup> Floor	<a href="mailto:CRamie-Adams@oaklandca.gov">CRamie-Adams@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/topics/labor-employee-relations">https://www.oaklandca.gov/topics/labor-employee-relations</a>

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Equal Opportunity Investigations and Compliance	<b>Barbara Sylvester</b> EEO Specialist <b>Kathryn Massie</b> EEO Specialist	(510)238-2038  (510)238-3279	150 FHOP, 2 <sup>nd</sup> Floor	<a href="mailto:BSylvester@oaklandca.gov">BSylvester@oaklandca.gov</a>  <a href="mailto:KMassie@oaklandca.gov">KMassie@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/departments/equal-employment-compliance-and-investigations">https://www.oaklandca.gov/departments/equal-employment-compliance-and-investigations</a>
Public Ethics Commission	<b>Jelani Killings</b> Program Analyst I	(510)238- 2061	City Hall, 1 <sup>st</sup> Floor	<a href="mailto:JKillings@oaklandca.gov">JKillings@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/departments/public-ethics-commission">https://www.oaklandca.gov/departments/public-ethics-commission</a>
City Auditor's Office	<b>Michael Houston</b> Performance Audit Manager	(510)238-3114	City Hall, 6 <sup>th</sup> Floor	<a href="mailto:MHouston@oaklandca.gov">MHouston@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/services/waste-fraud-and-abuse-prevention-program">https://www.oaklandca.gov/services/waste-fraud-and-abuse-prevention-program</a>
Department of Race & Equity	<b>Jacque Larrainzar</b> Program Analyst III <b>Ayanna Allen</b> Executive Assistant	(510)238-7657  (510)238-6401	City Hall, 11 <sup>th</sup> Floor	<a href="mailto:JLarrainzar@oaklandca.gov">JLarrainzar@oaklandca.gov</a>  <a href="mailto:asallen@oaklandca.gov">asallen@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/resources/race-matters">https://www.oaklandca.gov/resources/race-matters</a>
Equal Access Human Resources	<b>May Tam</b> Program Analyst III	(510)238-2368	150 FHOP, 2 <sup>nd</sup> Floor	<a href="mailto:MTam@oaklandca.gov">MTam@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/topics/equal-access">https://www.oaklandca.gov/topics/equal-access</a>
City Administrator	<b>Sabrina Landreth</b> City Administrator <b>Yolanda Morris</b> Executive Assistant	(510)238-6840  (510)238-6807	City Hall 3 <sup>rd</sup> Floor	<a href="mailto:SLandreth@oaklandca.gov">SLandreth@oaklandca.gov</a>  <a href="mailto:YMorris@oaklandca.gov">YMorris@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/departments/city-administrator">https://www.oaklandca.gov/departments/city-administrator</a>

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Risk and Safety	<b>Lana Chan</b>	(510)238-7971	150 FHOP, 3 <sup>rd</sup> floor, Suite 3332	<a href="mailto:Lchan2@oaklandca.gov">Lchan2@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/topics/risk-management">https://www.oaklandca.gov/topics/risk-management</a>
Library	<b>Anthony Propernick</b>	(510)238-3569	81 <sup>st</sup> St. Library	<a href="mailto:APropernick@oaklandlibrary.org">APropernick@oaklandlibrary.org</a>	<a href="http://www.oaklandlibrary.org/">http://www.oaklandlibrary.org/</a>
Department of Transportation	<b>Danielle Dai</b> Program Analyst	(510)238-6613	250 FHOP 4 <sup>th</sup> Floor	<a href="mailto:DDai@oaklandca.gov">DDai@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/departments/transportation">https://www.oaklandca.gov/departments/transportation</a>
	<b>Kevin Diep</b> Program Analyst	(510)238-6364		<a href="mailto:KDiep@oaklandca.gov">KDiep@oaklandca.gov</a>	
Unify Financial Credit Union	<b>Beatriz Gonzales</b>	877.254.9328	140 FHOP	<a href="mailto:Beatriz.Lainez-Gonzalez@unifyfcu.com">Beatriz.Lainez-Gonzalez@unifyfcu.com</a>	<a href="https://www.unifyfcu.com/">https://www.unifyfcu.com/</a>
Training and Staff Development	<b>Andrea Mariano</b> Training and Staff Development Manager	(510)238-6475	150 FHOP 3 <sup>rd</sup> Floor Suite 3332	<a href="mailto:apomicpic@oaklandca.gov">apomicpic@oaklandca.gov</a>	<a href="https://www.oaklandca.gov/topics/training-for-city-employees">https://www.oaklandca.gov/topics/training-for-city-employees</a>

### Helpful Links and Sites:

**Intranet - For Administrative Instructions, HR Forms, IT Help** [ <http://oaknetnews.oakland.local/index.htm> ]

**City of Oakland Website** - For information on Oakland, resources, departmental information [ <https://www.oaklandca.gov/> ]

**Oracle Login** – Entering and Approving timecards, W2 Forms, Requisitions [ [http://ebsprd.oakland.local/OA\\_HTML/AppsLocalLogin.jsp](http://ebsprd.oakland.local/OA_HTML/AppsLocalLogin.jsp) ]

**L.E.A.D Training Registration Site** – For registration to training classes [ <http://apphub/lead/MyInfo.aspx> ]

**Target Solutions Online Training Site** – For online training classes and professional development [ <https://app.targetolutions.com/auth/index.cfm?action=logins.showlogin&customerid=13530&customerpath=cityofoakland&msg=> ]