



***Special Meeting of the Oakland Parks and Recreation Advisory Commission**

Special Meeting Minutes Wednesday, October 13 2021, 4:30 PM Zoom Teleconference

Meeting Recording Link:

http://oakland.granicus.com/MediaPlayer.php?publish_id=eb443982-38e2-11ec-88a7-0050569183fa

1. **CALL TO ORDER:** 4:35PM
2. **ROLL CALL:**

**ALLEN, DUHE, HA, KOS-READ, MOORE, REILLY, D SMITH, K SMITH, TRAN,
TORRES, WALTON**

Present (8): Commissioners Allen, Duhe, Ha, Reilly, D. Smith, K. Smith, Walton and Tran

Excused: Commissioners Kos-Read, Moore and Torres

3. **DISPOSITION OF MINUTES:**

- August 11, 2021 Minutes

Motion: Commissioner Reilly entertained a motion to approve the August 11, 2021 meeting minutes with the corrections noted. **Moved by:** Commissioner Allen and **Second by:** Commissioner Walton. **Vote:** Yes 6 - Allen, Duhe, Reilly, K. Smith, Tran and Walton. Abstained 2: Commissioners Ha and D. Smith.
Motion: Pass.

- September 8, 2021 Minutes

Motion: Commissioner Reilly entertained a motion to approve the September meeting minutes with the corrections noted. **Moved by:** Commissioner Walton and **Second by:** Commissioner Duhe. **Vote:** Yes 6: Allen, Duhe, Reilly, K. Smith, Tran and Walton. Abstained 2: Commissioners Ha and D. Smith.
Motion: Pass.

4. **OPEN FORUM:** There were 2 speakers.
5. **MODIFICATIONS TO THE AGENDA:**
NONE

6. CONSENT NEW BUSINESS:

7. NEW BUSINESS:

- Election of Commission Officers

Chair Reilly announced that his term on the Commission officially ends in November, but as is allowed, he will retain his seat on the Commission until a replacement is seated. The Commissioner will attend the December meeting.

Motion: Commissioner Reilly entertained a motion elect Commissioner Allen and the new Chair of the Parks and Recreation Advisory Commission. **Moved by:** Commissioner Duhe and **Second by:** Commissioner K. Smith. **Vote:** Yes 8: Allen, Duhe, Ha, Reilly, D. Smith, K. Smith, Tran and Walton.
Motion: Pass.

8. PLANNING AND CONDITIONAL USE PERMITS:

9. MEASURE Q: OVERSIGHT/UPDATES/REPORTS:

Oakland. Public Works staff provided a brief update regarding Measure Q

- Measure Q Hiring Update
- Measure Q Maintenance-of-Effort Documentation
- Measure Q Equity Analysis Update

Hiring Update: Sean Maher

Staff informed the Commission that information and documents shared during PRAC meetings will be posted on the Measure Q website that was launched in September 2021. The presentation included a brief review of the department's activities related to the status of positions including new hires, pending interviews, acting positions, recruitment and onboarding efforts.

Maintenance-of-Effort - Tom Morgan

Staff reviewed the *Fund 2244 Parks Measure Q – 2020 Oakland Parks and Recreation Preservation, Litter Reduction, and Homelessness Support Act* report showing Measure Q funding and the breakdown of those funds allocated to parks landscape maintenance and recreational services including old services.

Equity Analysis: Sean Maher

Staff informed the Commissions on the department's effort to apply to Measure Q supported services, the citywide administrative instruction to implement equity principles and practices across City services. Technical assistance will be provided from the City's Department of Race Equity. A staff report will be presented to PRAC in December 2021 where the initial effort and outcome regarding the implementation of the principals will be applied to city mini parks.

The Commission learned that staff will look a subset of 25 mini parks in the initial equity analysis which will be used to establish a model moving forward to major parks.

Public Comments: There were 2 speakers.

10. UPDATE FROM THE DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS (RAC), COMMUNICATION & ANNOUNCEMENTS:

Director Williams Report:

- 354 kids participated the Town Camp Afterschool Program from October 11 – 15
- 50 youth participated in the Ace Kids Junior Golf championship at Lake Chabot on October 10. Ace Kids Golf will host another tournament on December 12, 2021. Participants will tee-off at 9:00am.
- The adult softball league resumed in September. 500 adults and team members are playing at Owens Field, Allandale Park and Curt Flood Field. For more information contact Frederick Morris III at fmorris@oaklandca.gov.
- The pool Dimond Park and East Oakland Sports Center are operating and open to the public. OPRYD is currently offering lifeguard certifications classes for teens 16 and older. Contact the department for more information.
- OPRYD facilities are available for rental reservations. COVID safety protocols apply.
- OPRYD is working to reach accreditation from the Commission for Accreditation for Parks and Recreation Association (CAPRA).

Director Williams informed the Commission that this would be OPRYD's first attempt to pass the 116 standards necessary to reach accreditation status which will be effective for between 3 to 5 years if granted.

Recreation Advisory Committees:

Commissioner Allen:

- DeFremery Recreation Center:
 - Held meeting on September 16th with Center Director Greg McClain. Reported plans to reboot the Center's RAC. Mr. also met with the Community Resource Office to discuss current concerns.
- Lowell Park:
 - Attended a community meeting held on October 20th regarding the artwork and basketball resurfacing project presented at the September PRAC meeting. Because few community members attended, a second meeting will be scheduled.
- Mosswood Park:
 - Mosswood held it Creek to Bay cleanup event on Saturday, October 18th. Approximately 40 volunteers helped collect 23 bags of trash and 44 brown bags of brush and other debris. The project manager and architect displayed pictures of new Community Center. Kick off for the built will be held in the spring of 2022. Staff held an October RAC meeting.

Commissioner Ha:

- San Antonio Park:
 - As a result of the multiple community engagement meetings held at San Antonio Park regarding the proposed Master Plan and relocation of the fire station, a new Friends group has been formed. Meetings were held in August and September, there are plans to hold a third. The meetings and project reports are posted on their website at www.friendsofsapark.org Will confirm if two staff positions have been filled for the recreation center.

Announcements:

Commissioner Allen:

- At Arroyo Park, on Saturday, October 16th, We Lead Ours, a local non-profit headed by former Commissioner Dwayne Aikens, will host a Creek to Bay cleanup for 9:00am to 12:00pm. Councilmember Taylor and his staff will be in attendance. Funding was secured through Wells Fargo Bank.

Communication:

PRAC members requested to have a discussion related to PRAC Priorities and Objectives, and Training for the Brown and Sunshine Acts.

PRAC Priorities and Objectives

Commissioner Tran:

Would like to have a discussion as a group on goals given the body's responsibility to Measure Q. specifically interested in equity issues. Would like to know PRAC's history of addressing objectives.

Chair Reilly:

Chair Reilly informed the Commission of the body's past practice of holding annual retreats for several hours on Saturdays which allowed members and staff time to tour various sites throughout the city to see projects under development or proposed or to meet and delve into issues and priorities.

Retreats were held at sites other than the Lake Merritt Garden Center, the in-person meeting place prior to COVID. Chair Reilly informed the Commission because board issued would be discussed, and a quorum of members present, the retreats were required to be publicly noticed with the agenda posted. The Chair suggested that because COVID has ended in person meetings, a virtually retreat could be held, but recommended that it would be more effective if the body formed an ad hoc committee of Commissioners interested in thinking through some of the issues and bringing that back to the full Commission.

Members agreed it would be beneficial to form an ad hoc committee to share knowledge and information and to support new members including an orientation process. The Commission also discussed onboarding of new Commissioner with possible mentorship by veteran members, establishing an overarching plan, mission statement, guiding principles and cohesive plan.

Staff will provide the Commission with supporting documents including the Measure Q Ordinance 13622.

Chair Reilly confirmed that the membership agreed to move forward with forming an ad hoc committee to look at strategies for setting goals for PRAC and addressing a process for onboarding and orientation.

Staff confirmed that it was not necessary for the Commission to make a motion to form the ad hoc committee, but the minutes must reflect the names of the members.

The Commission formed a Priorities and Goals Ad Hoc Committee. Members include: Commissioners Tran, Duhe, Allen and D. Smith.

- Brown and Sunshine Training

OPRYD staff informed the Commission that City of Oakland has a new and revised digital training for the Brown and Sunshine Acts. Members will receive an email and link to attend the training. Staff suggested that the platform could be used as a refresher at annual PRAC meetings.

Public Comment: There was 1 speaker.

11. OPEN FORUM CONTINUED:

11. ADJOURNMENT: 6:03PM

Next Meeting:

*Wednesday, November 10, 2021,
Zoom Teleconference*

Respectfully submitted,

/s/ J. Nicholas Williams
J. Nicholas Williams
Secretary

/s/ Diane Boyd
Diane Boyd
Acting Recording Secretary