



City of Oakland Parks and Recreation Advisory Commission
Saturday, January 25, 2020 – 9:00AM
Lake Merritt Garden Center – 666 Bellevue Ave
*****SPECIAL MEETING MINUTES*****

1. CALL TO ORDER: 9:18 a.m.
2. ROLL CALL:
AIKENS, COLE, CORBIN, HA, HOWZE, MOORE, REILLY, SMITH, TORRES, WOLFSON

Present: Aikens, Corbin, Ha, Howze, Moore, Wolfson

Arrival: Smith (9:58 a.m.)

Excused: Cole, Reilly and Torres

Staff: Parks and Recreation- J. Nicholas Williams, Dana Riley, Diane Boyd.
Project Delivery – Christine Reed.

3. ASSEMBLY:
Project Delivery - Mosswood Park Project Update

Christine Reed provide a brief review of the Park Master Plan and Concept Design for the Mosswood Recreation Center and Park. The plan showed a time line of community workshops beginning from September 2019 to plans for a February 1, 2020 Sustainability meeting at the Studio One Arts Center and a final site plan review on March 7, 2020. The plan also showed several internal and public meetings geared toward finalizing the program and design concept ending with a final report and public presentation in May 2020. Design and construction is slated for Summer 2020 – Spring 2022.

An evaluation of the Moss House is not currently in the Master Plan budget.

4. INTRODUCTORY REMARKS:

Director Williams -

- Welcome and Vision for 2020

Director Williams welcomed the Commission to the 2020 Retreat and spoke about the importance of Oakland Parks Recreation and Youth Development (OPRYD) PRAC, the Oakland Parks and Recreation Foundation (OPRF) working in continued alignment to improve services and outcomes for the department and community. The Director also announced the department’s application for the Certified Park and Recreation Executive (CPRE) Certification which is a two-year process and requires 160 standards be reached. Also, OPRYD is working with Carol H. Williams, Advertisement for department marketing and branding purposes.

5. ACTION ITEMS – DISPOSITION OF MINUTES:

- September 11, 2019
- December 11, 2019

NOTE: Due to the insufficient quorum, meeting minutes for September 11, 2019 and December 11, 2019 were not approved.

6. DISCUSSION ITEMS:

- A. Annual Review of Ordinance No. 11731 C.M.S & Ordinance No 8065 C.M.S:
Ordinance Establishing the Park & Recreation Advisory Commission to Assist and Advise the City Manager and the Council.

Purpose:

To establish a clear understanding of PRACs jurisdiction and possible contributions to the City of Oakland.

Main Document(s) for discussion:

- Ordinance No 8065 C.M.S
- Ordinance No. 11731 C.M.S

The Commission determined that PRAC is operating in the correct direction and is in alignment with the Ordinance.

Staff confirmed that individuals interested in applying for a seat on the PRAC should apply via the City's website and plan to attend a monthly meeting. Applications are vetted by OPRYD and submitted by the Mayor's office. The applicant's term begins on the date affirmed by City Council Resolution.

- B, PRAC Liaison & Recreation Advisory Council (RAC)

Purpose:

Review RAC manual - to connect PRAC Commissioners with Recreation Centers.

Main Document(s) for discussion:

- RAC Manual
- Updated List of Recreation Centers/Directors

Commissioners received an updated list of Recreation Center Directors

The Commission had a brief discussion of the history of the formation of the Recreation Advisory Councils (RAC). Staff suggested implementing a regional approach to working with RAC's. Next steps will be discussed at the March 11, 2020 meeting.

- C. PRAC Tasks Forces/Committees for 2020 & OPRYD Support Teams
- Re-establish the PRAC Tree Committee

The PRAC re-established the Tree Committee and includes Commissioners Ha, Moore and Wolfson.

Staff will review and determine if the Central Reservations Unit (CRU) will have RAC.

A new ad hoc committee was for to review the Strategic Action Plan. Members include Director Williams, former PRAC Chair Kadera-Redmond, and Commissioners Corbin Cole and Ha.

- D. Review Annual 2019 Report Draft

Purpose:

Every March the PRAC must submit and present an Annual Report to the Life Enrichment Committee. This will be a place to review and announce any edits before it goes to OPRYD for last looks and final edits before being submitted.

Main Document(s) for discussion:

- Draft or summary of report

Dana will provide the Commission City Council and PRAC annual report deadlines.

E. PRAC and The Park Ballot Measure Q.

Purpose:

Review Ballot Measure and discuss if PRAC will vote to support it.

Main Document(s) for discussion:

- Ballot Measure
- Ballot Measure FAQ

Motion: Commissioner Corbin entertained a motion to endorse and support Measure Q.
Moved by: Commissioner Moore Second **by:** Commissioner Aikens. **Vote: 7 Yes:**
Aikens, Corbin, Ha, Howze, Moore Smith and Wolfson. **Motion:** Passed.

7. ADJOURNMENT: 12:10 p.m.

Respectfully submitted,

/s/ J. Nicholas Williams
J. Nicholas Williams

Secretary

Diane L. Boyd
Recording Secretary

Next Meeting:

Wednesday, February 19, 2019 *Special Meeting*****
Lakeside Park Garden Center
666 Bellevue Ave, Oakland, CA

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