



**MINUTES:**  
**\*Special Meeting of the Oakland  
Parks and Recreation Advisory Commission (PRAC)  
Wednesday, October 12<sup>th</sup>, 2022, 4:30 P.M.  
Zoom Teleconference**

**Meeting Recording Link:**

<https://oakland.granicus.com/player/clip/5144?&redirect=true>

CALL TO ORDER / ROLL CALL: 4:46 P.M.

**ALLEN, DUHE, HA, KOS-READ, MOORE, D. SMITH, K. SMITH,  
TORRES, TRAN, WATKINS**

**Present (8):** Chair Allen, Vice Chair Tran, Commissioners Duhe, Ha, Kos-Read, K. Smith, Torres, Watkins

**Excused (1):** Commissioner Moore

**Absent (1):** Commissioners D. Smith

Chair Allen read statement on Consent Item 4A – Resolution No. 2022-01 in accordance with California Government Code Section 54953(e), a provision of AB-361.

1. **MODIFICATION OF THE AGENDA:**

Modification requested to move Agenda Item 6B ahead of Agenda Item 6A.

**Motion:** Chair Allen entertained a motion to move Agenda Item 6B up to Agenda Item 6A. **Moved by:** Commissioner Ha. **Second by:** Commissioner Kos-Read. **Vote:** Yes (8) Allen, Duhe, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

2. **DISPOSITON OF MINUTES:**

- September 14<sup>th</sup>, 2022 Draft Meeting Minutes

**Motion:** Chair Allen entertained a motion to approve the September Meeting Minutes. **Moved by:** Commissioner K. Smith. **Second by:** Commissioner Kos-Read. **Vote:** Yes (8) Allen, Duhe, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

3. **OPEN FORUM:** There were 6 speakers and 0 public comments received via email.

4. CONSENT CALENDAR ITEMS:

4A. **RESOLUTION RENEWING AND CONTINUING THE PARKS AND RECREATION ADVISORY COMMISSION'S DETERMINATION THAT CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.**

4B. **REQUEST APPROVAL FOR MASCOT SPORTS TO COLLECT FUNDS ON ONSITE FOR THE SELLS OF MERCHANDISE, FOODS, BEVERAGES AND MOBILE FOOD VENDING AT THE ANNUAL OAKLAND TURKEY TROT AT EASTSHORE PARK ON THURSDAY, NOVEMBER 25, 2022, 5:00AM-12:00PM.**

**Motion:** Chair Allen entertained a motion to approve Item 4 – Consent Items. **Moved by:** Commissioner Duhe. **Second by:** Commissioner K. Smith. **Vote:** Yes (8) Allen, Duhe, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

5. MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:

\*Visit Measure Q [website](#) for more information, documents, and reports.

- Informational Report: OPW Monthly Measure Q Hiring Matrix and Performance Measures Update:

Sean Maher, OPW Public Information Officer, Acting Assistant to the Director, and Leslie Liew, OPW Business Analyst, and Brian Carthan, OPW Manager of Parks & Tree Services presented verbal report. Hiring Updates: none at this time. Staff Labor Hours per Park Acre for the fiscal year is updated. Ballfields Mowed data capture available through August. New metrics added to monitor Monthly Litter Collection by Hours and Volume, and the number of times Park Restroom Cleanings occur monthly updated through August.

**Motion:** Chair Allen entertained a motion to accept the informational report on Measure Q. **Moved by:** Commissioner Kos-Read. **Second by:** Commissioner Duhe. **Vote:** Yes (7) Allen, Duhe, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

6. NEW BUSINESS:

6A. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE INSTALLATION OF TWO BIKE BELL STATIONS IN JOAQUIN MILLER PARK.**

Schuyler Sawicki, prospective Eagle Scout presented the report and provided a brief presentation about the request.

**Motion:** Chair Allen entertained a motion to approve the request. **Moved by:** Commissioner Ha. **Second by:** Commissioner Duhe. **Vote:** Yes (7) Allen, Duhe, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

6B. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO ENDORSE THE ESTUARY PARK MASTER PLAN AND RECOMMEND APPROVAL OF THE PROPOSED MINOR CONDITIONAL USE PERMIT FOR THE ESTUARY PARK PHASE 1 PROJECT.**

Christine Reed, Project Manager with OPW Project and Grant Management Division provided a brief presentation about the request.

**Motion:** Chair Allen entertained a motion to approve request. **Moved by:** Commissioner Kos-Read. **Second by:** Commissioner K. Smith. **Vote:** Yes (8) Allen, Duhe, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

7. PLANNING AND CONDITIONAL USE PERMITS:

None.

8. UPDATE FROM THE DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:

**Director's Report:**

- No updates at this time.
- Visitors encouraged to attend Autumn Lights at Lakeside Park.

**PRAC Committees:**

- Lake Merritt Ad Hoc:  
Commissioner Kos-Read informed there have been many meetings with Joe Devries, City Administration, and non-profit groups with positive progress despite tragedy.
- Park Rules & Regulations: No update.
- Tree Advisory Committee: No update.
- Priority & Goals Ad Hoc Committee: No update.

**Recreation Advisory Councils (RACs):**

Commissioner Ha informed discussions around meeting with the Friends of San Antonio Park for ideas and feedback in what they would like to see in the San Antonio Master Draft Plan. Met with Center Director of recreation center and received feedback for park improvement and crime deterrence.

Chair Allen informed that there were many park cleanup and beautification events that occurred in previous month. Talks about fundraising for a skate park at De Fremery Park. Additional Clorox grant-funding meetings also taking place. Wilma Chan Park unveiling to come.

Publicly recognized Commissioner Peter Moore for his service with the City of Oakland as he steps down from PRAC.

**Announcements:**

None.

9. ADJOURNMENT: 7:16 p.m.

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\*Visit [PRAC Website](#) for more information, documents, and reports.

**Next Meeting:**

***Wednesday, November 9<sup>th</sup>, 2022 at 4:30 pm  
Via Zoom Teleconference***

Respectfully Submitted,

Jasmine Bellow  
Assistant to the Director  
Recording Secretary