



**MINUTES:**  
**\*Special Meeting of the Oakland  
Parks and Recreation Advisory Commission (PRAC)  
Wednesday, November 9<sup>th</sup>, 2022, 4:30 P.M.  
Zoom Teleconference**

**Meeting Recording Link:**

<https://oakland.granicus.com/player/clip/5191?&redirect=true>

CALL TO ORDER / ROLL CALL: 4:39 P.M.

**ALLEN, DUHE, HA, KOS-READ, D. SMITH, K. SMITH, TORRES, TRAN,  
WATKINS**

**Present (7):** Chair Allen, Vice Chair Tran, Commissioners Ha, Kos-Read, Torres, Watkins  
**Excused (1):** Commissioner Duhe  
**Absent (2):** Commissioners D. Smith, K. Smith

Chair Allen read statement on Consent Item 4A – Resolution No. 2022-01 in accordance with California Government Code Section 54953(e), a provision of AB-361.

**1. MODIFICATION OF THE AGENDA:**

- Modification requested to remove Agenda Item 6A.

**Motion:** Chair Allen entertained a motion to remove Agenda Item 6A. **Moved by:** Vice Chair Tran. **Second by:** Commissioner Kos-Read. **Vote:** Yes (6) Allen, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

**2. DISPOSITION OF MINUTES:**

- October 12<sup>th</sup>, 2022 Draft Meeting Minutes
  - Chair Allen’s comments under Announcements were in reference to the RAC Updates under Item 8 and moved to the appropriate section.
  - Vice Chair Tran requested clarification on the “tragedy” referenced in Commissioner Kos-Read’s Lake Merritt Ad Hoc Committee update. Commissioner Kos-Read recalled the “tragedy” as a fatal incident that recently occurred near Fairyland.

**Motion:** Chair Allen entertained a motion to approve the October Meeting Minutes with corrections. **Moved by:** Commissioner Ha. **Second by:** Vice Chair Tran. **Vote:** Yes (6) Allen, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

**3. OPEN FORUM:** There were 3 speakers and 2 public comments received via email.

4. CONSENT CALENDAR ITEMS:

- 4A. **RESOLUTION RENEWING AND CONTINUING THE PARKS AND RECREATION ADVISORY COMMISSION'S DETERMINATION THAT CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.**

**Motion:** Chair Allen entertained a motion to approve Item 4 – Consent Items. **Moved by:** Commissioner Ha. **Second by:** Commissioner Kos-Read. **Vote:** Yes (6) Allen, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

5. MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:

\*Visit Measure Q [website](#) for more information, documents, and reports.

- Informational Report: OPW Monthly Measure Q Hiring Matrix and Performance Measures Update:

Sean Maher, OPW Public Information Officer, Assistant to the Director presented informational report. Hiring Updates: none at this time. Staff Labor Hours per Park Acre for the fiscal year is updated. Ballfields Mowed data capture available through September. New metrics added to monitor Monthly Litter Collection by Hours and Volume, and the number of times Park Restroom Cleanings occur monthly updated from July through September. Periodic audit on resource use underway via the elected City Auditor's Office. Other departments involved are: Public Works, Finance, and Human Services.

*Commissioner K. Smith joined the meeting.*

**Motion:** Chair Allen entertained a motion to accept the informational report on Measure Q. **Moved by:** Commissioner Ha. **Second by:** Vice Chair Tran. **Vote:** Yes (7) Allen, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

6. NEW BUSINESS:

- 6A. **STAFF RECOMMENDS THAT THE PARK AND RECREATION ADVISORY COMMISSION RECEIVE THIS INFORMATIONAL REPORT ABOUT THE DRAFT SAN ANTONIO PARK MASTER PLAN AND MAKE A RECOMMENDATION TO THE CITY COUNCIL TO SUPPORT THIS PLAN.**

Mi Kyung Lew, OPW Capital Improvement Project Coordinator, introduced speaker Denise Youmans, LCA Architects, who presented the follow up report to September's PRAC Meeting. Friends of San Antonio Park (FOSAP) members, Elena Serrano, Diego Gonzalez, and Mira Manickam-Shirley provided a supplemental presentation.

**Motion:** Chair Allen entertained a motion to receive this informational report about the Draft San Antonio Park Master Plan and make a recommendation to Council for support. **Moved by:** Commissioner Ha. **Second by:** Commissioner Kos-Read. **Vote:** Yes (7) Allen, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

7. PLANNING AND CONDITIONAL USE PERMITS:

None.

8. UPDATE FROM THE DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:

**Director's Report:**

- No updates at this time.

**PRAC Committees:**

- Lake Merritt Ad Hoc: No update.
- Tree Advisory: No update.
- Park Rules & Regulations: No update.
- Priority & Goals Ad Hoc: No update.

**Recreation Advisory Councils (RACs):**

- Lincoln Park liaison, Vice Chair Tran, attended the Planning Department's Design Review Committee on their behalf to speak earlier this month as they take their plans to different bodies in the City. They are moving forward with the plan as previously presented to PRAC.
- Chair Allen advised Mosswood RAC met Nov. 2<sup>nd</sup> and next steps are to follow up status of repaving basketball courts through a partnership between Kaiser and the Warriors. There will be a Winter Festivity Event in partnership with the Evergreen Church on Saturday, December 17<sup>th</sup> where there will be a ribbon cutting for the park's beautification. Unable to break ground on park renovation past spring due to increase of funding gap to \$11.74 million. RAC is exploring fundraising options and following up with the Mayor's Office for support.

**Announcements:**

- Bundle Up Coat & Shoe Drive on Saturday, December 3<sup>rd</sup> at the Boys and Girls Club of Oakland on International Blvd. from 12 – 3 pm.
- Measures for the Oakland Zoo, Q and U passed. More updates to come.
- PRAC was present for the unveiling of the renaming of Madison Park in honor of former Alameda County Supervisor Wilma Chan on December 11<sup>th</sup>. Chair Allen thanks all who helped with the effort. Special recognition went to Zermaine Thomas and Hank Phan of OPRYD who received awards.
- Welcome to the newest Commissioner Marc Barach who was sworn in on November 8<sup>th</sup>. He will officially join the Commission in December and was present for this meeting.
- Farewell to Commissioner Peter Moore who stepped down in September. Thus, there is still an open seat on the PRAC with Districts 6 and 7 prioritized. Advise Chair Allen or OPRYD Interim Director Dana Riley on interest.
- Commissioner Kos-Read clarified Measures for the Oakland Zoo, Q and U were leading, but final results will be out at the end of the week.

9. OPEN FORUM: There were 2 speakers.

10. ADJOURNMENT: 6:35 p.m.

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\*Visit [PRAC Website](#) for more information, documents, and reports.

**Next Meeting:**

***Wednesday, December 14<sup>th</sup>, 2022 at 4:30 pm  
Via Zoom Teleconference***

Respectfully Submitted,

Jasmine Bellow  
Assistant to the Director  
Recording Secretary