



MINUTES
***Special Meeting of the Oakland
Parks and Recreation Advisory Commission (PRAC)
Wednesday, March 9, 2022, 4:30 P.M.
Zoom Teleconference**

Meeting Recording Link:

<https://oakland.granicus.com/player/clip/4767?&redirect=true>

CALL TO ORDER / ROLL CALL:

**ALLEN, DUHE, HA, KOS-READ, MOORE, D. SMITH, K. SMITH,
TORRES, TRAN, WALTON**

Present (6): Commissioners Allen, Duhe, Ha, Kos-Read, Torres, Tran

Excused (3): Commissioners Moore, K. Smith, Walton

Absent (1): Commissioners D. Smith

Motion: Chair Allen entertained a motion to accept Consent Item 4A - Resolution to start the meeting.

Commissioner Kos-Read commented and raise the questioned about the resolution language. Should the language be changed to continue meeting virtually to prevent imminent risk to attendee’s health? The justification language might need to be updated. Commissioner Kos-Read is not sure if we can credibly say that there’s an imminent risk to attendee’s health.

Chair Allen asked Assistant Director Riley should we foresee the language changing in the resolution? Assistant Director Riley had no update as to when the resolution will change. There is no update to share.

Moved by: Commissioner Duhe. **Second by:** Commissioner Kos-Read.

Vote: Yes (6) Allen, Duhe, Ha, Kos-Read, D. Smith, Tran. **Motion:** Passed.

1. MODIFICATION OF THE AGENDA:

2. DISPOSITON OF MINUTES:

- February 9, 2022 Draft Meeting Minutes

Chair Allen had the following changes to the minutes:

Correct Item 7B Title. Measure Q, page 4, change comment ‘extra money’ to make it specific to the Measure Q ‘fund balance’.

Motion: Chair Allen entertained a motion to approve the February meeting minutes with noted

changes. **Moved by:** Commissioner Kos-Read. **Second by:** Tran. **Vote:** Yes (6) Allen, Duhe, Ha, Kos-Read, Torres, Tran. **Motion:** Passed.

3. OPEN FORUM: There were 10 speakers.

4. CONSENT NEW BUSINESS:

- A. **ADOPT A RESOLUTION DETERMINING THAT CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.**

5. MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE

*Visit Measure Q [website](#) for more information, documents and reports.

- Informational Report: OPW Monthly Hiring Matrix Update and Performance Measures
Sean Maher, Acting Assistant to the Director and Public Works Information Officer, Public Works Department, presented the Monthly Hiring Matrix Report that provide the Commission a monthly update on park maintenance services and the hiring progress funded by Measure Q. Staff highlighted positions filled, posted, and those in process of being posted as well as related status of interviews and selection process.
- Review of OPW Park Projects Lists and Mapping Data Seeking PRAC Priorities to Submit to the As Recommendations in the Midcycle Budget Process
Derin Minor, Building Services Manager, Public Works Department, spoke on the maintenance, prioritization list, and funding of City facilities and parks.

There were 2 speakers.

The public should direct maintenance requests to OAK311, which can be done in four ways:

- ❖ Dial 311 (or 510-615-5566)
- ❖ Report online at 311.oaklandca.gov
- ❖ Email: Oak311@oaklandca.gov
- ❖ Report via the free OAK311 mobile app, available for Apple and Android devices

Capital project requests are routed and prioritized through the City of Oakland's Capital Improvement Program as part of the City's two-year budget cycle.

Motion: Chair Allen entertained a motion to accept the informational report from the Measure Q Ad Hoc Committee.

Moved by: Vice Chair Tran. **Second by:** Commissioner Duhe.

Vote: Yes (6) Allen, Duhe, Ha, Kos-Read, Torres, Tran.

Motion: Passed.

6. NEW BUSINESS:

6A. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE LOCATION AND INSTALLATION OF PUBLIC ART MURAL IN CELEBRATION OF OAKLAND FUKUOKA SISTER CITY 60TH ANNIVERSARY AND COMMUNITY BUILDING.**

Jennifer Valles, Acting Park Supervisor 1, Parks and Trees Services Division with the Public Works Department (OPW), presented the report. OPW fully supports the project and approves the request for installation of a public mosaic art mural at the Gardens of Lake Merritt. The mural commemorates the 60th Anniversary of Oakland's relationship with Oakland Fukuoka Sister City Association (OFSCA). The OFSCA project is fully funded and does not require financial or maintenance obligations. Ms. Valles introduced JJ Kotler, OFSCA, Board of Director, who made a presentation with exhibits about the roles and responsibilities of the team members and design details of the mural. One of the artists, Rachel Rodi, spoke about the materials and methods of the mosaic. Peter Bowyer, OFSCA's Garden Lead, spoke about the lattice work of the design and location of the mosaic in the Gardens.

There were no public speakers.

Motion: Chair Allen entertained a motion to approve the request for OFSCA to install a free-standing mosaic mural with a wooden frame near the Torii gate entrance located within the Gardens at Lake Merritt.

Moved by: Commissioner Duhe. **Second:** Vice Chair Tran.

Motion: Vote: Yes (6) Allen, Duhe, Ha, Kos-Read, Torres, Tran. **Motion:** Passed.

6B. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION RECOMMEND THE RENAMING OF MADISON SQUARE PARK IN HONOR OF ALAMEDA COUNTY SUPERVISOR WILMA CHAN'S LEGACY, AND APPROVE THE INSTALLATION OF A BENCH OR PLAQUE MEMORIALIZING THE NAME CHANGE.**

Tiffany Kang, from the Office of City Council President Nikki Fortunato Bas, District 2, made the presentation along with Mike Loc, Asian Health Services. In honor of Supervisor Wilma Chan's legacy, the Office of Council President Fortunato Bas respectfully requests the Parks and Recreation Advisory Commission to recommend renaming Madison Square Park to Wilma Chan Park. Renaming the park would unite the community. Supervisor Chan was a great champion of the community as well as other communities. Some of the issues that Supervisor Chan worked on was homelessness, women's empowerment, and criminal justice reform. Residents and the community and hope the values will be reflective of the park.

There was 1 public speaker.

Motion: Chair Allen entertained a motion to approve the renaming of Madison Square Park as Wilma Chan Park and approve the installation of a bench or plaque memorializing Supervisor Chan's contributions to Oakland and Asian American Pacific Islander/Chinatown community.

Moved by: Commissioner Kos-Read. **Second by:** Commissioner Duhe.
Vote: Yes (6) Allen, Duhe, Ha, Kos-Read, Torres, Tran. **Motion:** Pass.

7. PLANNING AND CONDITIONAL USE PERMITS:

None.

8. UPDATE FROM THE DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS, COMMUNICATIONS & ANNOUNCEMENTS:

Director's Report:

- Director Williams attending Parks and Recreation conference this week.

PRAC Committees:

- Priority & Goals Ad Hoc Committee: Vice Chair Tran reported that they are putting together an on-boarding packet, a Commissioner handbook. Vice Chair was thinking about some type of strategic plan of goals or objectives for themselves. What do they want to achieve? What does success look like? Want to get the Commissioners together to have a session to put the information together.
- Park Rules & Regulations Committee: No update. Commissioner Kos-Read commented that they may need some help from staff.
- Tree Advisory Committee: No formal update. Commissioner Ha highlighted the Urban Forest Resource Analysis which is the latest report from the Urban Forest Master Plan effort. The report included the comparative cost of replacing the existing tree canopy with the equivalent size, species, and condition, which is about \$192 million dollars. Currently, the City invests \$3.5 million dollars into the management of these trees. Approximately 90% of trees are considered to be in overall fair or better condition. Commissioner Ha also highlighted the Land Cover Assessment that looks at the number of tree canopy covers. Oakland's tree canopy covers approximately 21.5 % and the report looks over the different neighborhoods and Council districts and assesses where they are in comparison to each other.
- Lake Merritt: No update. Will contact Greg Minor to come back with a report.

Recreation Advisory Councils (RAC):

Commissioner Ha:

- Spoke to some members of the Friends of San Antonio Park (FoSAP). They put out their finalized community report that can be viewed on their website, www.friendsofsapark.org. The community desires to expand programming by partnering with non-profits. From the last budget cycle, there's going to be two new staff members at the Recreation Center and believes Human Resources is going through the process of creating eligible candidates. Other recommendations from the FoSAP include a future new recreation community center and potential library and sports facility, repairing existing infrastructure and strengthen park stewardship through different programs and partnerships.

Chair Allen:

- Mosswood: Chair Allen was not able to attend the March meeting. A report was provided about what PRAC has been doing in Measure Q. They are working with a non-profit and moving forward with painting the murals on the

Field House. The non-profit, the Bay Area Mural Project, has gifted \$2000 to Mosswood Park to go towards the garden beautification located on the back side near MacArthur and Webster.

Announcements:

Chair Allen:

- Measure Q update from Sean Maher: The City applied for and won a significant grant from CalTrans to improve maintenance projects in mini parks.
- Watershed group received a CalTrans grant to help with the storm drainage system and other things. Five percent of Measure Q is allocated to watershed and clean water efforts.

Commissioner Kos-Read:

- This Sunday, 3/13/2022, Community Cleanup, Lake Merritt area with Council President Nikki Bas, 9 am to 12 noon, meet at Splash Pad Park.
- Next Friday, 3/18/2022, kickoff to Oakland Marathon weekend, Lake Merritt.
- Children's Fairyland doing some extra things with Alphabet Rockers.
- Salsa by the Lake will be returning on Friday, 3/11/2022, as part of a welcome event at Snow Park from 4 pm to 7 pm.

Chair Allen:

- Received notification from Commissioner Sheryl Walton, that she needs to step down from PRAC. We thank her and recognize the contributions she's made and the time we had with her on the PRAC. There is an emergency vacancy to fill the seat.
- Welcome to new Commissioner, Robert Watkins, who will be joining the PRAC once we receive confirmation that he has been sworn in.
- Commissioner K. Smith could not be with us this evening. He is working on a documentary about Lake Merritt.
- Keep positive vibes flowing and prayers to Commissioner Peter Moore for a speedy recovery.
- Thanks to former Commissioner Coire Reilly. The PRAC Annual Report was completed and covers the years 2020 and 2021. Coire Reilly worked on most of the report. Chair Allen provided a few additional pieces and forwarded completed report to Assistant Director Dana Riley. Staff will create a cover memo and schedule the item on the Life Enrichment Committee in April.

9. OPEN FORUM CONTINUED:

There were no speakers.

10. ADJOURNMENT: 7:44 p.m.

*Visit [PRAC Website](#) for more information, documents and reports.

Next Meeting:

Wednesday, April 13, 2022

Zoom Teleconference

Respectfully submitted,

/s/ J. Nicholas Williams

Secretary

/s/ Gail McMillon

Gail McMillon

Acting Recording Secretary