



MEETING MINUTES
Parks and Recreation Advisory Commission (PRAC)
Wednesday, April 12th, 2023, at 4:30 P.M.
Lakeside Park Garden Center

Meeting Recording Link:

<https://oakland.granicus.com/player/clip/5460?&redirect=true>

CALL TO ORDER / ROLL CALL: 4:57 P.M.

ALLEN, BARACH, DUHE, HA, KOS-READ, D. SMITH, K. SMITH, TORRES, TRAN, WATKINS

Present (6): Vice Chair Tran, Commissioners Barach, Kos-Read, K. Smith, Torres, Watkins
Excused (3): Chair Allen, Commissioners Duhe, Ha
Absent (1): Commissioner D. Smith

1. MODIFICATION OF THE AGENDA:

None.

2. DISPOSITION OF MINUTES:

- March 8th, 2023 Draft Meeting Minutes
 - Vice Chair Tran noted a correction to language under the PRAC Committees - Measure Q.

Motion: Vice Chair Tran entertained a motion to approve the March Meeting Minutes with corrections. **Moved by:** Commissioner Kos-Read. **Second by:** Commissioner Torres. **Vote:** Yes (6) Barach, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

3. OPEN FORUM: There were 2 speakers and 1 public comment received via email.

4. CONSENT CALENDAR ITEMS:

4A. **REQUEST TO ALLOW OAKLAND CARNIVAL TO COLLECT VENDOR REGISTRATION FEES AND FOR VENDOR SOLICITATION OF FEES FOR FOOD CONCESSIONS AND SALES OF GOODS AND WARES AT OAKLAND CARNIVAL AT MOSSWOOD PARK ON SATURDAY, JUNE 3, 2023.**

4B. **REQUEST FROM MOSSWOOD MELTDOWN ORGANIZERS TO COLLECT ENTRANCE FEES AND VENDOR REGISTRATION FEES AND FOR VENDOR SOLICITATION OF FEES FOR FOOD CONCESSIONS, MERCHANDISE AND ALCOHOLIC BEVERAGES AT A TWO-DAY MUSIC FESTIVAL AT MOSSWOOD PARK ON SATURDAY, JULY 1 & 2, 2023, FROM 12:00PM- 10:00PM.**

4C. **REQUEST FROM EASTSIDE ARTS ALLIANCE APPROVAL TO COLLECT DONATIONS, VENDOR SALES OF FOODS AND SALES OF MERCHANDISE ON SITE AT THE MALCOLM X JAZZ FESTIVAL TO BE HELD AT SAN ANTONIO PARK ON SATURDAY, MAY 20, 2023, FROM 12:00PM – 6:00PM.**

Motion: Vice Chair Tran entertained a motion to approve Item 4 – Consent Items. **Moved by:** Commissioner K. Smith. **Second by:** Commissioner Barach. **Vote:** Yes (6) Barach, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

5. MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:

*Visit Measure Q [website](#) for more information, documents, and reports.

- Informational Report: OPW Monthly Measure Q Hiring Matrix and Performance Measures Update:

Sean Maher, OPW Public Information Officer, Assistant to the Director, provided a verbal update. There are no updates as the systems that track work orders has been affected by the February ransomware attack. IT is working to restore systems.

Gardener II position is out for recruitment with 16 vacancies. Recruitment closes on April 23rd. Opportunity has been shared across social media.

Vice Chair Tran requested clarification on “restoration” and what it will take to recover from ransomware attack. Sean advised since February’s attack, members of the department have continued to deliver services everyday, the department has just been unable to track the services delivered the way they used to. There will be some weeks of manual tracking until the CityWorks system is restored. Once the system has been restored, there will be a need for the restoration of the data as well as a look forward to what reporting mechanisms in the future will look like.

Vice Chair Tran asked about lost data. Sean informed some data from the beginning of this year may be missing as existing data backups are up to the end of last year, but this will be better determined after recovery.

Commissioner Torres asked about the current vacancies. Sean informed that Garden II has one of the largest recruitments at this time as the vacancies are the greatest number

to fill. Updates regarding recruitment and system restoration will be provided in the next meeting.

6. NEW BUSINESS:

- 6A. **REQUEST APPROVAL TO ALLOW AFROCENTRIC OAKLAND TO COLLECT ENTRY FEES, SALES OF BEER, WINE AND SPIRITS IN BEER GARDEN, FOOD, AND MERCHANDISE AT THE 10TH ANNUAL PAN AFRICAN WELLNESS AND FAM BAM X-JUNETEENTH EDITION TO BE HELD AT THE LAKE MERRITT BLVD. AMPHITHEATRE ON SATURDAY, JUNE 17TH, 2023 FROM 12:00PM-8:00PM.**

Zermaine Thomas, Central Reservations Unit, presented the request.

Motion: Vice Chair Tran entertained a motion to approve the request. **Moved by:** Commissioner K. Smith. **Second by:** Commissioner Kos-Read. **Vote:** Yes (6) Barach, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

- 6B. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO REVIEW AND APPROVE PLANS FOR THE DESIGN AND GIFT-IN-PLACE OF AN EAST BAY AIDS MEMORIAL GARDEN WITHIN THE GARDENS AT LAKE MERRITT.**

Sami Lubega, Director of East Bay Getting to Zero, presented the request and introduced speakers from the organization, design, and architect partners.

Motion: Vice Chair Tran entertained a motion to approve the request. **Moved by:** Commissioner Kos-Read. **Second by:** Commissioner Barach. **Vote:** Yes (6) Barach, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

- 6C. **REQUEST APPROVAL TO ALLOW ART DECO SOCIETY OF CALIFORNIA TO COLLECT FUNDS ONSITE FOR TICKET SALES AT THE DOOR, SALES OF MERCHADISE, SALES OF ALCOHOLIC AND COLLECTIONS OF DONATIONS AT THE “HOW TO GASTBY” EVENT TO BE HELD AT LAKESIDE PARK GARDEN CENTER SUNDAY, AUGUST 13, 2023, FROM 9:00AM-7:00PM.**

Zermaine Thomas, Central Reservations Unit, presented the request and introduced speaker Laurie Gordon, Art Deco Society of California.

Motion: Vice Chair Tran entertained a motion to approve the request. **Moved by:** Commissioner K. Smith. **Second by:** Commissioner Kos-Read. **Vote:** Yes (6) Barach, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

7. PLANNING AND CONDITIONAL USE PERMITS:

None.

8. UPDATE FROM DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:

Director's Report:

- Provided by Interim Director Riley.
 - Recruitment has closed for the Director's position. Top 5 candidates will be interviewed in coming weeks. Anticipated onboard by June.
 - Will be adding race and equity section to the agenda for future report submissions.
 - Chair Allen has resigned from PRAC effective immediately.
 - Presentation was given by OPRYD to City Council introducing the department. Will provide some stats at upcoming meeting.

PRAC Committees:

- Measure Q:
 - None
- Tree Advisory:
 - None.
- Parks Rules & Regulations:
 - None.
- Lake Merritt Ad Hoc:
 - None.

Recreation Advisory Councils (RACs):

- Vice Chair Tran informed that RA

Announcements:

- Commissioner Kos-Read informed 3rd Fridays, March – October there will be a new event called Salsa Escapes at Liberation Park with live music, performances, a dance class, DJ, and vendors.

9. OPEN FORUM: There were 0 speakers.

10. ADJOURNMENT: 6:22 p.m.

*Visit [PRAC Website](#) for more information, documents, and reports.

Next Meeting:

Wednesday, May 10th, 2023, at 4:30 pm

Lakeside Park Garden Center
666 Bellevue Avenue
Oakland, CA 94610

Via Zoom
(For observation purposes only.)

Respectfully Submitted,



Jasmine S. Bellow
Executive Assistant to the Director
Recording Secretary