



**CITY OF OAKLAND  
Oakland Parks & Recreation**

**TO:** Princess Allen, Chair, Parks and Recreation Advisory Commission (PRAC)  
**FROM:** Sean Maher, Oakland Public Works (OPW)  
**DATE:** December 1, 2021  
**SUBJECT: Informational Report: OPW Monthly Measure Q Hiring Matrix Update**

---

**SUMMARY**

This report provides OPW's routine updates to PRAC regarding the hiring of staff related to Measure Q-funded park maintenance services.

**FISCAL IMPACT**

Since this report is informational only, no fiscal impacts are included.

**BACKGROUND / LEGISLATIVE HISTORY**

Measure Q, approved by Oakland voters in March 2020, provides funding for City of Oakland services related to parks maintenance, homelessness services, and water quality, subject to civilian oversight. The Oakland City Council assigned PRAC the oversight role regarding the Measure Q expenditures related to parks maintenance and water quality services.

As a component of this oversight function, OPW routinely submits to PRAC updates on hiring of positions related to Measure Q-funded park maintenance services. This report provides an update for the PRAC's meeting of December 8, 2021.

**RECOMMENDATION**

OPW recommends that PRAC accept this informational report.

Respectfully submitted,

/s/ Sean Maher  
Prepared by:  
Sean Maher  
Acting Assistant to the Director  
Oakland Public Works

**Identification of Support Documents:**

Attachments: Exhibit A – *Measure Q Hiring Progress Tracker, Updated 11/23/2021*

Measure Q Hiring Progress Tracker  
 November 23, 2021 Civil Service Board Meeting

DEPT	CLASSIFICATION	FTE POSITIONS	FILLED	ELIGIBLE LIST AVAILABLE	DETAILS
HSD	Budget & Grants Administrator	1	0	Yes	Referrals sent to department to review and schedule interviews.
HSD	Administrative Assistant II	1	1	Yes	Filled (8.22.2020)
HSD	Case Manager I	1	1	Yes	Filled (March 2021)
OPW	Custodian	5	0	No	2 FTE Offers made and In Hire approval status 3 FTE (6TP) will be hired in the next TPT recruitment immediately following completing the full time hires.
OPW	Assistant Engineer I	1	0	No	The job has posted and is a continuous recruitment
OPW	Administrative Assistant II	1	1	Yes	Filled (2.26.2021)
OPW	Construction & Maintenance Mechanic	2	2	Yes	Filled (10.30.21) Filled (11.13.21)
OPW	Business Analyst II	1	1	No	Filled (11.14.2020)
OPW	Gardener Crew Leader	7	4	Yes	Four of seven positions filled (1 filled 4.30.2021, 3 filled 6.12.2021). Job announcement for remaining vacancies will post 11.23.21, interviews will be mid-February.
OPW	Gardener II	15	15	Yes	Filled (5 filled 6.12.2021, 5 filled 7.24.2021, 3 filled 8.7.2021, 2 filled 8.21.2021)
OPW	Painter	2	1	Yes	1 authorized to hire waiting for department to confirm if they will be doing additional interviews or reviewing past candidates for selection.
OPW	Park Attendant, PT (NEW)	0.5	0.5	Yes	Filled (D. Mabon effective 11.13.21)
OPW	Park Equipment Operator	2	0	No	Announcements complete restricted posting closed 11.7.21/open posting closed 11.14.21. Four candidates met MQs, exams 12.6.21.
OPW	Park Supervisor I	2	0	No	Announcement closed 9.2.21, applications being reviewed.
OPW	Park Supervisor II	1	1	Yes	Filled (K. Charles effective 6.26.21)
OPW	Tree Worker (formerly Tree Worker)	1	1	No	Filled (E. Rodriguez effective 11.13.21)
OPW	Tree Trimmer	1	0	Yes	Vacant, new Tree Worker req created 11.1.21 with flex staffing to fill this Tree Trimmer position is going through approval.