



**CITY OF OAKLAND  
PLANNING & BUILDING DEPARTMENT  
250 FRANK H. OGAWA PLAZA. SECOND FLOOR. OAKLAND, CA. 94612**

**PG&E CONFIRMATION OF DISCUSSION**

**What is a Confirmation of Discussion (COD)?**


A COD is a document required by PG&E for electrical service work. City Inspectors are required to review this document on site before performing an inspection for any electrical service and affixing a green sticker to the equipment which allows for a final connection.

**Before** calling the City for an electrical service release inspection, please be sure that a field representative from PG&E has performed the site verification and provided a COD.

**A COD is required for the following:**

- New electrical services
- Electrical service upgrades
- Meter resets
- Repair of tree damaged risers

**What information is contained in a COD? See the sample.**



**Pacific Gas and Electric Company**  
East Bay – Oakland Service Planning

Notification/Application # 123 456789

**This document is required prior to City inspection**

**Confirmation of Discussion & Site Visit Verification**

Applicant: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Project Location: \_\_\_\_\_

Party to Discussion: Name: \_\_\_\_\_ Title: \_\_\_\_\_ P##: \_\_\_\_\_ Email: \_\_\_\_\_

**Notes:** \*All work must comply with PG&E's current Electric and Gas Service Requirements manual (Greenbook) -- available online at [www.pge.com/greenbook/](http://www.pge.com/greenbook/)  
 \*Applicant is responsible for contacting the City with jurisdiction for any applicable permits before starting construction. City approval may be denied until all infractions indicated below are corrected.

**Electric:**

New **OH** or UG Service (circle to indicate)

Re-arrange OH or UG Service (circle to indicate)

Split Electric Load/Additional Meter(s)– Subject to PG&E & City approval

Simple swing OH Service to New Weatherhead

Electric Info: 1 meter(s); 120/240volt; 1 phase; 3 wire service.

**Gas:**

New Gas Meter Installation Only


Split Gas Loads (Manifold & Meter Installation Only)

New Gas Service/Meter

Re-arrange/Move Gas Service/Meter

Gas Load: \_\_\_\_\_mbtu @ \_\_\_\_\_PSI; \_\_\_\_\_meter(s)

**Confirmation of Meter Location Sketch:**



**Project Information:**

Right of Way/Easement required?

Trenching Agent (if required) \_\_\_\_\_ PG&E or \_\_\_\_\_ Applicant

Split Trench Franchise P.P. \_\_\_\_\_

Joint Trench with \_\_\_\_\_ Electric, \_\_\_\_\_ Gas, \_\_\_\_\_ Telephone, \_\_\_\_\_ Cable TV (check all applicable)

**General requirements before permanent electrical service connection and/or gas meter installation:**

Address is permanently marked on the panel (for electric) and/or on the houeline (for gas)

Receive "meter release"/inspection from applicable city/county

Maintain at least 3 feet separation between gas riser & the edge of electric panel (& any electrical/solar equipment, etc.)

Meter location is accessible with proper working space -- 3 feet minimum in front of meter

Electric meter panel installed at correct height, 48" minimum and 75" maximum (centerline @ 60" is preferred)

Electric meter panel maintains at least 10 inches from the nearest inside corner or other obstruction

Periscope has proper clearances: 18" maximum back from front wall/overhang, radial clearance from communication line, 3 feet minimum from any operable window(s), 12 feet minimum above standing surface, etc.

Periscope needs bracing with an a-frame support: Minimum two galvanized steel members at a 90-degree spread

Need additional straps on periscope conduit: Every 36" with 2-hole straps and 3/8" x 3" lag bolt (min.)

Need to install point of attachment for OH service to house or on periscope

Tree trimming to provide clear path for OH electric service

Bollards required to protect metering facilities from vehicular traffic

Other: 150A to 200A upgrade. New panel will be relocated to the right of the gas riser to get proper clearance, and downspout will be relocated.

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