

**BYLAWS OF THE CITY OF OAKLAND
AFFORDABLE HOUSING & INFRASTRUCTURE (I-BOND)
PUBLIC OVERSIGHT COMMITTEE**

ARTICLE I

ESTABLISHING THE COMMITTEE

City Council Resolution No. 87010 C.M.S. adopted on December 18, 2017 establishing the Infrastructure and Affordable Housing Bond (I-Bond) Public Oversight Committee (the "Committee").

ARTICLE II

DUTIES AND FUNCTIONS

The functions and duties of the Committee shall be:

- a. The Committee shall report to the Finance and Management Committee as it relates to the oversight responsibilities of the Committee regarding the expenditures of I-Bond projects, encouraging public participation and input into fiscal oversight, and improving the transparency and accountability of City fiscal information and decision-making.
- b. The Committee shall perform duties assigned to it by action of the City Council, including responsibilities identified in the City's fiscal policies, and ordinances governing the I-Bond. The Committee shall have such other functions as may be directed by the City Council.
- c. The Committee shall review relevant financial and operational reports related to the expenditure of bond proceeds and provide reports to the City Council when necessary. In addition, the Committee shall evaluate the impacts and outcomes of bond expenditures on the bond measure's stated goals, including social equity, anti-displacement and affordable housing.
- d. No less than three years following the first meeting of the Committee, the Committee shall develop and complete a process of self-evaluation. Thereafter, self-evaluation shall occur every three years.

ARTICLE III

MEMBERSHIP

- a. The Committee shall be composed of nine individuals appointed by the Mayor and confirmed by the Council in accordance with Section 601 of the City Charter.
- b. Each councilmember shall recommend one Committee member.
- c. To the extent practicable, appointments to the Committee shall reflect the geographical diversity of the City. All members of the Committee shall be residents and/or work in the City of Oakland.

ARTICLE IV

TERMS OF MEMBERS, ABSENCES, COMPENSATION

- a. Of the initial members of the Committee, three appointments shall be for one-year terms, three appointments shall serve for two-year terms, and three appointments shall be for three year terms. Thereafter, all terms shall be for three years. All terms of members shall begin on March 1 and end on February 28. There are no term limits for Committee membership.
- b. Committee member(s) may be recommended to the Mayor for removal upon receiving affirmative vote by the majority of the full Committee.
- c. Committee members are expected to attend all scheduled meetings, however, if a member cannot attend, he/she shall notify Staff about their absence prior to a regular or special meeting.
- d. Committee members shall receive no salary for serving.

ARTICLE V

COMMITTEE GOVERNANCE

- a. At its first meeting following March 1st of each year, the Committee shall select a Chairperson and a Vice-Chairperson.
- b. The Chairperson shall be responsible for chairing meetings, coordinating meeting times and agenda items in concert with City staff, representing the Committee in conversations with the Mayor, City Council President, and City Administrator when required, and representing the Committee in public forums & meetings.

- c. The Vice-Chairperson shall assist the Chairperson and shall perform the duties of Chairperson when they are unavailable to perform those duties.
- d. The Committee may create special committees to gather information or deliberate on issues deemed necessary to carrying out the functions and purpose of the Committee. All special committees will report to the Committee at its regular and special meetings.
- e. A quorum of the Committee shall consist of a majority of appointed members, not including vacancies, and shall never consist of less than five members. Any action by the Committee shall be approved by a majority of members present.

ARTICLE VI

TRANSITIONAL PROVISIONS

The terms of office and provisions of this ordinance shall begin following the appointment and confirmation of members to the Committee.

These bylaws shall become effective immediately on final adoption if it receives affirmative votes by a majority of members present.