



**ALAMEDA COUNTY  
OAKLAND COMMUNITY ACTION PARTNERSHIP (AC-OCAP)**

Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandnet.com

**Vision Statement: To end poverty within the City of Oakland and throughout Alameda County**

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**PROGRAM PLANNING COMMITTEE MEETING (Standing) – SPECIAL MEETING**

Thursday, October 20, 2016, 6:00pm – 8:00pm

150 Frank Ogawa Plaza, 4<sup>th</sup> Floor, Conference Room #1

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**Committee Members Present:** Brigitte Cook for Council member Lynette McElhaney, Angelica Gums for Supervisor Nate Miley, Lenita Wheeler, and Janice Heredia

**Excused:** Gladys Green

**Absent:** Dave Brown for Supervisor Wilma Chan

**Staff Present:** Estelle Clemons, Cecilia Garcia, Dwight Williams, and Emily Derenthal

**Guest:** Stanley Richardson

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**1. Call to Order/Roll Call/Determination of Quorum**

The meeting began at 6:14 p.m. Roll was called by staff member C. Garcia. A quorum was established.

A. Gums continued to serve as the acting Program Planning Committee Chair.

**2. RFP Evaluation Criteria/Guidelines**

Brief review of Program Planning Committee Proposal/Criteria/Guidelines.

**3. Carry Over Agenda Items from 10/19/16 Meeting**

**2017-2019 RFP Review & Recommendations**

- **AC-OCAP Previously Funded Programs**
- **AC-OCAP Service Territory Map**
- **RFP Review Discussion**

E. Clemons stated that the Program Planning Committee went through the job training & employment placement focus area applications on Wednesday, October 20, 2016. As part of the Tier 1 review process, the committee discussed only the proposals that scored 41 or higher:

**Alameda County & Oakland (4) for Job Training & Employment Placement**

- 1) Center for Media Change, Inc. DBA Hack the Hood
- 2) Roots Community Health Center
- 3) Downtown Streets Inc. (Team)
- 4) Vietnamese American Community Center of the East Bay

**Oakland (3) Job Training & Employment Placement**

- 1) The Youth Employment Partnership
- 2) Civicorps
- 3) Oakland Private Industry Council, Inc.

**Alameda County (4) Job Training & Employment Placement**

- 1) Fremont Family Resource Center Corporation
- 2) La Familia Counseling Service
- 3) Rubicon Programs Inc.
- 4) Hayward Unified School District/Hayward Adult School

E. Clemons began to go through the Housing & Community Development RFP Applications.

- **Alameda County - Oakland (3) Housing & Community Development**
  - 1) The Unity Council



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E. Derenthal read the program description and the reviewer comments and scores. The total number of unduplicated individuals to be served per year: City of Oakland: 50 Alameda County: 50. The agency requested Oakland funding of \$50,000 and Alameda County funding of \$50,000. L. Wheeler stated that it seems that this program is housing retention and homeless prevention. E. Derenthal stated there are two service sites in Oakland (both in the Fruitvale neighborhood) and three identified sites in Alameda County (Livermore, Newark, Fremont) for housing clinics. L. Wheeler asked if there was a specific focus for housing and community development. E. Clemons stated that there was no mention of housing retention; the goal of the proposed program is to get people housed who are not housed. E. Derenthal stated that 300 low-income individuals will attend a housing clinic (150 Oakland/ 150 Alameda County), a total of 100 eligible individuals will register as clients of the program (50 Oakland/50 Alameda County), 75 clients will report improved financial empowerment, and 75 clients will report improved housing status. A discussion ensued on HUD and CSBG low-income requirements. This agency has not received funding from CAP.

2) Anew America Community Corporation

E. Derenthal read the program description and the reviewer comments and scores. The total number of unduplicated individuals to be served per year: Oakland: 50 and Alameda County: 50. This agency requested Oakland funding of \$50,000 and Alameda County funding of \$50,000. E. Derenthal stated that in 2015 this agency exceeded their goal of serving 50 individuals, they served 87. For 2016 this agency is behind on their goal of serving 50, at mid-year as they had served 12. S. Richardson asked if this program is HUD related? This agency is a current grantee.

3) First Place for Youth

E. Derenthal read the program description and L. Wheeler read the reviewer comments and scores. The total number of unduplicated individuals to be served per year: Oakland: 75 and Alameda County: 75. This agency requested Oakland funding of \$50,000 and Alameda County funding of \$50,000. L. Wheeler asked for their location which is on 17<sup>th</sup> Street in Oakland. She also asked where is the intake location? A. Gums asked if this program is a shelter? L. Wheeler stated this is foster youth housing. E. Derenthal stated that the current age limit for youth to participate in the program is 20 but AC-OCAP funding will be used to help the agency serve youth up to age 24. L. Wheeler asked for the budget and what is the CAP funding paying for. The majority of their requested funding would be for several staff positions (Intake Specialist, Senior Program Manager, and Peer Educator); the rest would be for other direct costs (facility rental and program materials and supplies) and administrative overhead. This agency has been previously funded.

• **Oakland (3) Housing & Community Development**

1) St. Mary's Center

L. Wheeler read the program description and the reviewer comments. The total number of unduplicated individuals to be served per year: Oakland: 350. This agency requested Oakland funding of \$50,000. L. Wheeler asked for the program budget. The CAP funding would go towards 2 case managers, 1 housing supervisor, bookkeeper, payroll, and supplies. This agency is a current grantee and has been previously funded. E. Derenthal stated that in 2015, their goal was to serve 70 homeless seniors and 99 were served, and in 2016 they are on track with their goal of serving



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70, they served 50 at mid-year.

2) Satellite Affordable Housing Associates

L. Wheeler read the program description and the reviewer comments. The total number of unduplicated individuals to be served per year: Oakland: 60. This agency requested Oakland funding of \$50,000. S. Richardson asked for the location which is 1507 2<sup>nd</sup> Avenue in Oakland. S. Richardson asked what are the income requirements to live at the Lakeside Senior Apartments. E. Derenthal stated tenants pay an average of \$271 in rent, with Section 8 vouchers subsidizing the rest. L. Wheeler stated that they go by the HUD income guidelines. E. Clemons stated that there should be another process for an intake form to track CSBG-eligible clients. This agency has not been previously funded by CAP.

3) East Asian Local Development Corporation

E. Derenthal read the program description and the reviewer comments. The total number of unduplicated individuals to be served per year: Oakland: 500. This agency requested Oakland funding of \$50,000. S. Richardson asked where are their services located? E. Derenthal stated there are 4 sites. L. Wheeler stated that there is a location on Havenscourt in Oakland, Oakland's Chinatown, and West Oakland. E. Derenthal read the outcomes, in 2016 they are on track to meet their annual goal to serve 800; at mid-year they have served 433. This agency is a current grantee. The agency had challenges with their deliverables and accounting processes. During the AC-OCAP site visit, it was determined that the agency's accounting system could not track grant funds by grant source. In addition, the agency sought to revise their 2015-2016 goals because they were not able to meet those outcomes as stated in the grant agreement.

• **Alameda County (1) Housing & Community Development**

1) Family Emergency Shelter Coalition (FESCO)

E. Derenthal read the program description and the reviewer comments. The total number of unduplicated individuals to be served per year: Alameda County: 150 (55 adults and 95 children). This agency requested Alameda County funding of \$50,000. L. Wheeler asked if this agency serves the whole County? E. Clemons stated that they serve the high impoverished areas of Hayward. E. Derenthal stated they operate shelters in that area. She also stated that this agency is on track with their 2016 goal of serving 128, they served 105 by mid-year, In 2015 the goal was to serve 128 and 208 were served. This agency is a current CAP grantee.

E. Clemons went through the locations of each agency. She began with Job training & Employment Placement. These agencies applied for both Alameda County and Oakland funding.

E. Clemons continued on to the Job Training & Employment Placement for the agencies that applied for Oakland funding. The committee decided to go with the agencies with the strong YES votes. The committee decided to fund Civicorps instead of the Youth Employment Partnership because they meet more of the communities needs and target population.

E. Clemons stated that the "YES" votes so far are for Hack the Hood and Civicorps. She explained that for Alameda County, even if an agency scored lower than another agency, priority may be given to an agency that serves concentrated poverty in the Ashland/Cherryland area since services are needed in these areas. She continued on to the Job Training & Employment Placement for the



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agencies that applied for Alameda County funding.

D. Brown asked if Downtown Streets can be funded for Alameda County only and not Oakland which he is okay with. Dave Brown stated that they have other funding resources and he is okay on funding or not funding this agency.

The committee decided to recommend the following agencies for funding:

**Housing & Community Development**

- 1) Anew America (Alameda County and Oakland)
- 2) Unity Council (Alameda County and Oakland)
- 3) St. Mary's Center (Oakland)
- 4) SAHA (Oakland)
- 5) FESCO (Alameda County)

**Job Training & Employment Placement**

- 1) Hack the Hood Alameda County and Oakland)
- 2) Civicorp's (Oakland)
- 3) Downtown Streets (Alameda County)
- 4) La Familia (Alameda County)
- 5) Rubicon (Alameda County)
- 6) Roots (Alameda County and Oakland)
- 7) YEP (Oakland)

**Motion:** To have a 3<sup>rd</sup> meeting to discuss the funding amounts and geographic location and add any agencies that the committees may want to fund. M/S/Carried: L. Wheeler/D. Brown/Unanimous/  
Motion carried.

**4. Agenda Attachments**

2. July 06, 2016 Program Planning Minutes
3. RFP Evaluation Criteria/Guidelines
4. List of Advisory Panel
- 4a. AC-OCAP Previously Funded Programs
- 4b. Territory Map
- 4c. List of Programs

**5. Future/Proposed Agenda Items**

- Align partnerships with other agencies

**6. Announcements**

**7. Open Forum**

**Motion:** To have the next meeting begin at 5:30pm. M/S/Carried: A. Gums/L. Wheeler/Unanimous/  
Motion carried.



# MINUTES



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#### 8. Adjournment

**Motion:** The meeting was adjourned at 8:40p.m. M/S/Carried: D. Brown/B. Cook/Unanimous/  
Motion carried.

DRAFT