



City of Oakland
Human Services Department



Oakland Fund for Children and Youth

Meeting of the Planning and Oversight Committee

WEDNESDAY, JUNE 7, 2023 | 6:00 P.M. TO 9:00 P.M.

1 FRANK H OGAWA PLAZA

CITY HALL - HEARING ROOM 4, OAKLAND CA 94612

THE FOLLOWING OPTIONS MAY BE AVAILABLE TO OBSERVE THIS MEETING:

[HTTPS://US06WEB.ZOOM.US/J/82311405823](https://us06web.zoom.us/j/82311405823)

AGENDA

1. Call to Order <ul style="list-style-type: none"> • Roll Call, Introductions & Announcements • Review of Agenda 	Administrative
2. Public Comment (Specific Agenda Item(s))	Administrative
3. Approval of Prior Meeting Minutes from May 3, 2023	Action
4. Example of Grantee Data entered in CitySpan (Grants Management Database) <ul style="list-style-type: none"> • Program Spotlight – Anecdotal Story 	Administrative
5. POC Member Reappointments	Action
6. Administrative Matters <ul style="list-style-type: none"> • OFCY Staffing Updates • General Announcements • POC Recruitment for Fiscal Year 2023-2024 • Upcoming Meeting Calendar FY 2023-2024 	Administrative
7. Open Forum (General Audience Comment Period)	Administrative
8. Adjournment	Administrative

Oakland City Council Mask Mandate: Everyone ages 6 and older inside city facilities must wear a mask.

The meeting is held in a wheelchair accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201, or call (510) 238- 3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: 1) Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.



Oakland Fund for Children and Youth

Planning and Oversight Committee Meeting

May 3, 2023

6:00pm-9:00pm

In Person

ATTENDEES

COMMITTEE MEMBERS: Hassan Ahmed (youth co-chair), Pecolia Manigo (co-chair), Meg Evans, Jorge Velasco

STAFF: Robin Love, CYS – OFCY Manager, Annie Hines Acting Program Analyst II

ADDITIONAL ATTENDEES: Tonya Allen, East Oakland Boxing Association (EOBA)

1. CALL TO ORDER

The meeting was called to order at **6:08 p.m.** by POC member Pecolia Manigo.

- Roll Call, Introductions & Announcements
Pecolia completed Roll Call. Quorum established.
- Agenda Review
No additional agenda items were added by POC members.

2. APPROVAL OF PRIOR MEETING MINUTES FROM JUNE 1, 2022.

Meg Evans, motion to approve. Jorge Velasco, seconded. Motion passed unanimously with none opposed and no abstentions.

3. APPROVAL OF PRIOR MEETING MINUTES FROM DECEMBER 7, 2022.

Jorge Velasco, motion to approve. Hassan Ahmed, seconded. Motion passed unanimously with none opposed and no abstentions.

4. APPROVAL OF OFCY MEMO RE: GRANT FUNDING FOR FISCAL YEAR 2023-2024

Meg Evans, motion to approve. Hassan Ahmed, seconded. Motion passed unanimously with none opposed and no abstentions.

Action Items:

- Request to OFCY staff to proceed with exploration of grant execution with remaining 5 or 6 grantees on the consider for funding list.
- Request to OFCY staff to conduct analysis with a focus on equity needs within districts and report back on next steps, options to expand grants in the violence prevention strategy. Currently only three grantees funded in this strategy.



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- Request of OFCY staff to include personal stories and other qualitative data in addition to the quantitative data that is collected from grantees and reported out.
- Recommendation to OFCY staff to create a POC Outreach Recruitment Outreach flyer.
- Recommendation to OFCY to invite grantees to present and share participant stories, program accomplishments, challenges etc. at POC meetings.

5. ADMINISTRATIVE MATTERS

- **OFCY Staffing Updates**

OFCY current staff:

Robin Love, new Child and Youth Services (CYS) Manager, OFCY

Annie Hines, Acting Program Analyst II (grants manager)

Terry Hill, Program Analyst (grants manager)

- **General Announcements**

Staff transitions:

CYS – OFCY Administrative Assistant Al Miller separating from City of Oakland last day 5/12/23

Estelle Clemons, Interim Director, Human Services Department retiring last day 5/5/23

- **POC Recruitment for Fiscal Year 2023 – 2024**

POC currently has 7 active members and 10 vacancies to fill.

OFCY staff will post to fill vacancies. POC members acknowledged the importance of filling vacancies and support outreach efforts. Requested an information flyer that can be shared with the community as part of outreach and recruitment.



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OFCY staff provided an overview of process for filling vacancies: Please send an electronic copy of your resume/CV to ofcy@oaklandca.gov to be forwarded to Council staff for review and appointment. Additionally, fill out and complete the [online application form on the City of Oakland Boards and Commissions website](#).

The website address for the public: www.OFCY.org/planning-oversight-committee

- **Upcoming Meetings**

May 17, 2023; June 7, 21, 2023; July 6, 20, 2023; August 2023 Recess.

OFCY staff will update meeting calendar for the remainder of the calendar year.

Meetings are the 1st and 3rd Wednesday from 6:00 pm – 9:00pm at Oakland City Hall.

Pecolia reminded members that POC bylaws indicate a minimum of one meeting per month (the 1st Wednesday) with flexibility for the 2nd meeting (3rd Wednesday) as needed to conduct POC business.

6. OPEN FORUM

Tonya Allen - East Bay Boxing Association shared that she would like to share about her program, start a dialogue, hear from other grantees and begin to collaborate as there is a lot of need.

Donna Jackson – Family Support Services Kinship Summer Youth Program wanted to acknowledge all the work underway and show appreciation to OFCY staff, thank OFCY for the funding and welcome the new CYS-OFCY Manager Robin Love.

Kym Johnson – BANANAS would welcome opportunity to attend POC meeting and share information and to host POC member visits. Kym also thanked everyone for their hard work.

Pecolia encouraged participation in upcoming budget forums hosted by the Mayor and City Council Members.

7. ADJOURNMENT

The meeting was adjourned at 7:43 p.m.



The Oakland Fund for Children and Youth City of Oakland, Human Services Department



The Oakland Fund for Children and Youth

150 Frank H. Ogawa Plaza, Ste. 4216, Oakland, CA 94612 ♦ (510) 238-3088 ♦ www.ofcy.org

Grantee Quarterly Reporting Data Entered into CitySpan¹ Grants Management Database System

The following illustrates the type of data collected from OFCY Grantees in the CitySpan system:

OFCY Funding & Goals & Strategies: Program Overview, Summary and Website Information.

Population & Geography (*Participant Information*):

- **Youth Participation** includes number of unduplicated participants projected / served
- **Age** (0-5; 6-10; 11-15; 16-21)
- **Race / Ethnicity**
 - Afro-Caribbean or Afro-Latin(o/a)
 - American Indian or Alaskan Native
 - Asian, Asian American, Filipino
 - Black or African American
 - Hispanic or Latin (a/o) or Latinx
 - Arab and other Middle Eastern American
 - Pacific Islander or Native Hawaiian
 - South Asian, Indian, or Desi??
 - White, European, or Caucasian
 - Two or more
- **Gender Identity**
 - Female
 - Male
 - Non-Binary
 - Other
- **Zip codes** (18 within 7 Districts) including homeless / transitional
- **Service Intensity** (1 up to 351 or more hours)

OFCY PROGRAM SPOTLIGHT

Strategy: Violence Prevention

Program: Youth Alive – Teens on Target (TNT)

FY: 2022-2023

Excerpt from narrative response submitted

Program Overview

TNT will train 63 students at Oakland's Castlemont (23), Fremont (21) and Skyline (19) High Schools to be violence prevention peer educators and civic leaders, in 2-3 weekly after-school sessions and a 4-week summer program. TNT youth leaders will teach 100 violence prevention workshops to 270 students in OUSD classrooms, engage in 48 meetings and public events to advocate for peace, and earn stipends. TNT staff will provide 1,320 hours of 1:1 adult mentoring. New violence prevention knowledge and skills will transform young Oaklanders. At least 70% will mediate a conflict.

¹ CitySpan, Inc. is a cloud-based data management system for tracking social service programs, funding and outcomes.

Teens of Target will look to see if TNT youth leaders are safer, if they are forging healthy relationships, including with adults, which can indicate increased connection to school. Have they gained presentation and communication skills that will be useful beyond the program, confidence to speak up even among adults and civic leaders, and language to use when engaging peers and others in conversations about violence? TNT teaches mediation skills to youth leaders, who in turn pass along knowledge and skills to their middle school peers in TNT workshops.

Teens on Target will look for changed attitudes, about violence, about their city, and about themselves, measured in surveys administered prior to and after participation. These surveys cover the topics covered in TNT after-school sessions and which TNT peer educators teach to their fellow students.

Last year (FY 22-23) Teens on Target saw a 68% increase in youth leaders who believed that they “were good at teaching people” to prevent violence.

Among the items we measure are changes in:

- How frequently they got into fights
- How frequently they watched a fight at school or in their neighborhood, or on social media
- If they believe someone is safer with a gun than without one
- How frequently they have carried a gun themselves
- If they have chosen not to hang out with someone when they found out they carried a gun
- If they have talked to a friend about not carrying a gun
- If they believe that joining a gang or claiming a turf can negatively impact their life
 - If they have talked someone out of hanging out with people who are in a gang
 - If they know the difference between an abusive dating relationship and a healthy relationship, and where to go for help
 - If youth believe that there are things that young people can do to help reduce violence in their school and community
 - If they try to solve conflicts without fighting
 - If they have mediated a conflict that would have led to violence Last year,

Anecdotal Story - Participant Highlight / Achievement – Quarter 3 FY 2022-23

As the focus of her senior capstone project, one of our youth leaders has researched menstrual injustice, and how lack of access to free menstrual products creates challenges, especially for low-income and unsheltered people who menstruate. In addition to her research, she started her own fundraising campaign for menstrual products that she will distribute to unhoused people around East Oakland. This highlight is meaningful to us for a few reasons.

First, this student has come a long way in TNT. She is a 4-year participant of our program, and since starting she has found her voice and her power advocating and fighting for equity at her school and now in the community. Additionally, this youth leader was also at the inauguration of AG Rob Bonta, where she met Senator Nancy Skinner. Senator Skinner is coincidentally currently moving forward a state bill, Senate Bill 59, that would ensure Californians have access to free period products in all public buildings. Our Policy and Advocacy Director was able to connect this youth leader with Senator Nancy Skinner’s staff so she could share more about her project and interview the staff about SB 59 for her project.

This was a full circle moment for this young person’s leadership development to see how their advocacy connects to one of her state representative’s priorities and meet with her office to make that connection.



OAKLAND FUND FOR CHILDREN & YOUTH

The Children's Fund Planning and Oversight Committee (POC) is seeking new Youth Members. Are you 14-21 years old and live in Oakland? Join 16 other young people and adults who decide how millions of dollars are spent every year to support Oakland's children and youth.

Responsibilities & Benefits

- Attend monthly meeting (being held via Zoom until further notice)
- Serve on one subcommittee
- Help select grantees and influence how 3% of Oakland's unrestricted general fund revenues are spent on children and youth services
- Report to the Mayor and City Council on your work
- Scholarship of up to \$900 (prorated based on participation)
- Looks great on your resume or college app



Interested?

[Click here](#) to apply. If you have questions or need help applying, please send an email to ofcy@oaklandca.gov. To see current committee openings, please visit www.ofcy.org.





**The Oakland Fund for Children and Youth
City of Oakland, Human Services Department**



The Oakland Fund for Children and Youth

Children's Fund Planning and Oversight Committee

Adult Appointees Needed

The City of Oakland seeks energetic, community-minded adult members for the Planning and Oversight Committee (POC) of the Oakland Fund for Children and Youth (OFCY). This important Committee decides how to allocate 3% of the City's unrestricted general fund revenues to support Oakland's children and youth. The Committee is made up of 17 members appointed by the Mayor and City Council, at least 8 of whom are youth.

OFCY funded services focus on four legislative goals to: Support the healthy development of young children; Help children and youth succeed in school and graduate high school; Prevent and reduce violence, crime and gang involvement among children; and Help youth transition to a productive adulthood. For more information, please visit OFCY's website: www.ofcy.org.

POC Adult Member Responsibilities:

- Attend monthly POC meetings (1st or 3rd Wednesday of each month, 6 p.m. to 9 p.m.)
- Serve on at least one POC subcommittee
- Read agenda materials before each meeting so you are prepared to participate
- Help select grantees each funding cycle
- Report to City Council Members and/or Mayor on your work
- Help recruit additional youth and adult members for the POC

Requirements:

- Live in Oakland
- Ability to consistently attend and participate in POC meetings
- Have a strong interest in children and youth issues
- Possess some demonstrable knowledge of and expertise in children and youth policy development and program implementation
- Enjoy reading and learning

How to Apply:

Please send an electronic copy of your resume/CV to ofcy@oaklandca.gov to be forwarded to Council staff for review and appointment. Additionally, fill out and complete the online application form on the City of Oakland Boards and Commissions website at: <https://www.oaklandca.gov/services/boards-and-commissions-index/apply-to-boards-and-commissions>

- Select **Children's Fund Planning and Oversight Committee** from the list on the left
- Click on the green button labeled **Apply**
- Fill out the required fields on the application.
- When the application is complete, click on the green button labeled **Submit**



Oakland Fund for Children and Youth

Planning and Oversight Committee Meeting

Meeting Schedule Fiscal Year 2023-2024

MONTH/YEAR	FIRST WEDNESDAY	THIRD WEDNESDAY
JULY 2023	JULY 5, 2023	JULY 19, 2023
AUGUST 2023	RECESS	
SEPTEMBER 2023	SEPTEMBER 6, 2023	SEPTEMBER 20, 2023
OCTOBER 2023	OCTOBER 4, 2023	OCTOBER 18, 2023
NOVEMBER 2023	NOVEMBER 1, 2023	NOVEMBER 15, 2023
DECEMBER 2023	DECEMBER 6, 2023	DECEMBER 20, 2023
JANUARY 2024	JANUARY 3, 2024	JANUARY 17, 2024
FEBRUARY 2024	FEBRUARY 7, 2024	FEBRUARY 21, 2024
MARCH 2024	MARCH 6, 2024	MARCH 20, 2024
APRIL 2024	APRIL 3, 2024	APRIL 17, 2024
MAY 2024	MAY 1, 2024	MAY 15, 2024
JUNE 2024	JUNE 6, 2024	JUNE 19, 2024

Regular POC meetings shall be held on the first and/or third Wednesday of each month at 6:00 p.m. or as otherwise set forth in the published calendar and posted on the internet with proper notice.

Other meetings may be called as needed. Meetings shall be held in Oakland City Hall, One Frank H. Ogawa Plaza, in the City of Oakland, CA. The POC is in recess in the month of August.¹

¹ POC Bylaws, Section 9 (rev. 9/2/2015)