

**CITY OF OAKLAND
PUBLIC ETHICS COMMISSION**
One Frank Ogawa Plaza (City Hall)
Regular Commission Meeting
Monday, February 4, 2019
Hearing Room 1
6:30 p.m.



DRAFT

Commissioners: Jodie Smith (Chair), James E.T. Jackson (Vice-Chair), Jill Butler, Lisa Crowfoot, Gail Kong, and Nayeli Maxson

Commission Staff to attend: Whitney Barazoto, Executive Director; Suzanne Doran, Lead Analyst – Civic Technology and Engagement; Jelani Killings, Education Analyst; Simon Russell – Investigator/Acting Enforcement Chief

City Attorney Staff: Trish Hynes, Deputy City Attorney

REGULAR MEETING MINUTES

1. Roll Call and Determination of Quorum.

The meeting was called to order at 6:32 p.m.

Members present: Commissioners Smith, Jackson, Butler, Crowfoot, Kong, Jackson, Maxson

Staff present: Suzanne Doran and Simon Russell.

City Attorney Staff: Trish Hynes, Deputy City Attorney

2. Staff and Commission Announcements.

Chair Smith welcomed Commissioner Maxson and noted that a seat is currently open and will be filled by the City Auditor. The City Auditor is currently accepting applications.

Chair Smith also shared that two new positions will be requested in the upcoming budget cycle.

3. Open Forum.

There were two public speakers.

ACTION ITEMS

4. Approval of Commission Meeting Draft Minutes.

January 7, 2019 Regular Meeting Minutes

A public speaker commented that when complainants/respondents make a comment at a meeting, their name should be reflected in the minutes.

Commissioner Crowfoot moved and Commissioner Jackson seconded to approve the minutes. Commissioner Maxson abstained due to not being present at the meeting.



The motion passed 5-0, with Commissioner Maxson abstaining.

There were two public speakers.

5. Mediation Request Form.

Commission staff presented a new Mediation Request Form for Commission review. Commissioners discussed the mediation form and made several suggestions such as: include complainants' rights, explanation of the process, plain language to explain the process, and to include a time frame.

Commissioner Maxson moved and Commissioner Jackson seconded to send back the form for revisions and clarification. The motion passed 6-0.

There were three public speakers.

6. Ethics Resource Guide.

Commissioners reviewed and discussed a new Government Ethics Act Guide that provides an overview of the City's local ethics laws.

Commissioner Crowfoot moved and Commissioner Jackson seconded to approve the guide with minor amendments. The motion passed 6-0.

There were three public speakers.

DISCUSSION ITEMS

7. Reports on Subcommittees and Commissioner Assignments.

- a. **Campaign Finance Subcommittee** –Lisa Crowfoot, and James Jackson

Chair Smith asked Commissioner Crowfoot, Jackson, and Maxson to be members of the subcommittee. All three accepted.

Chair Smith asked Commissioner Maxson to be Chair. Commissioner Maxson accepted.

- b. **Education and Outreach Subcommittee** –James Jackson, and Gail Kong
Chair Smith closed the subcommittee.

Commissioner Butler will identify community events for commissioners to attend,

- c. **Complaint Procedures Subcommittee** (*ad hoc*, created 3/26/18) –Jodie Smith

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Chair Smith closed this subcommittee.

- d. **Ticket Policy Guidance Subcommittee** (*ad hoc*, created 9/11/18) – James Jackson and Gail Kong

Chair Smith closed this subcommittee.

There were three public speakers.

INFORMATION ITEMS

8. Oakland Campaign Reform Act Contribution Limit and Expenditure Ceiling Annual Adjustment for 2019.

Commission staff presented an adjustment to Oakland's campaign contribution limits and expenditure ceiling amounts according to the increase in the Consumer Price Index as required annually by the Oakland Campaign Reform Act.

There were two public speakers.

9. Disclosure Program.

There was one public speaker.

10. Education and Engagement Program.

There were no public speakers.

11. Enforcement Program.

Mr. Gene Hazzard, the complainant on the case dismissal in the Enforcement Report, commented on the dismissal letter related to his complaint.

There were two public speakers, including the complainant.

12. Executive Director's Report.

There were two public speakers.

The meeting adjourned at 8:52 p.m.