

Oakland Parks and Recreation Advisory Commission (PRAC)
Lakeside Park Garden Center - 666 Bellevue Ave.
Wednesday, March 8th, 2023 at 4:30 PM

Remote Access Instructions and Meeting Agenda

The City of Oakland will continue to livestream meetings to allow members of the public to observe. For remote access, or to watch from home follow the instructions below.

The following options may be available to observe this meeting:

- Zoom

Zoom Webinar Information:

When: Mar 8, 2023 04:30 PM Pacific Time (US and Canada)

Topic: Parks and Recreation Advisory Commission Meeting - March 8, 2023

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/89138736202>

Or One tap mobile :

US: +16699006833,,89138736202# or +14086380968,,89138736202#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 408 638 0968 or +1 669 444 9171 or +1 346 248
7799 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 305 224
1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347
5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 876 9923 or +1 646 931
3860 or +1 689 278 1000 or +1 301 715 8592

Webinar ID: 891 3873 6202

International numbers available: <https://us06web.zoom.us/u/kkcq33pZ4>

*****NOTE: ZOOM LINK AND ACCESS NUMBER ARE TO VIEW/LISTEN TO THE MEETINGS ONLY, NOT FOR PARTICIPATION. ALL PUBLIC COMMENT MUST BE PROVIDED IN-PERSON DURING THE MEETING.**

To submit public comment for review by the Commission before the meeting date, email comments to publiccomments2prac@oaklandca.gov.

If you have questions, email publiccomments2prac@oaklandca.gov or phone Oakland Parks, Recreation and Youth Development @ 510-238-7275. Thank you.



AGENDA
Parks And Recreation Advisory Commission (PRAC)
Lakeside Park Garden Center - 666 Bellevue Ave.
Wednesday, March 8th, 2023 at 4:30 P.M.

*****NOTE: ALL PUBLIC COMMENT ON ACTION ITEMS WILL BE TAKEN AT THE BEGINNING OF THE MEETING UNDER ITEM 3. COMMENT FOR ITEMS NOT ON THE AGENDA WILL BE TAKEN UNDER ITEM 9, OPEN FORUM, AT THE END OF THE MEETING.**

CALL TO ORDER / ROLL CALL

ALLEN, BARACH, DUHE, HA, KOS-READ, D. SMITH, K. SMITH, TORRES, TRAN, AND WATKINS

1. MODIFICATION OF THE AGENDA:

2. DISPOSITION OF MINUTES:

- February 8th, 2023 Draft Meeting Minutes

3. PUBLIC COMMENT:

Comment on all items will be taken at this time. Comments for items not on the agenda will be taken during Open Forum.

4. CONSENT CALENDAR ITEMS:

4A. **REQUEST FROM NATIVE AMERICAN HEALTH CENTER (NAHC) FOR APPROVAL TO COLLECT ON-SITE REGISTRATION FEES AT THE ANNUAL RUNNING IS MY HIGH 5K AND 10K FUN RUN/WALK AT LAKESIDE PARK (FAIRYLAND AREA) ON SATURDAY, JUNE 3, 2023, 6:00AM-3:00PM.**

5. MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:

*Visit Measure Q [website](#) for more information, documents and reports.

- Informational Report: OPW Monthly Measure Q Report and Performance Measures Update.
 - No Updates. Reporting not available at this time.

6. NEW BUSINESS:

- 6A. **REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW ASIAN PRISONER SUPPORT COMMITTEE (ASPC) PERMISSION TO COLLECT ONSITE DONATIONS, SALES OF MERCHANDISE AND HOST A SILENT AUCTION AT THEIR ANNUAL ANNIVERSARY BANQUET FUNDRAISER AT JACK LONDON AQUATIC CENTER ON THURSDAY, JUNE 1, 2023, FROM 3:00PM TO 10:00PM.**

7. PLANNING AND CONDITIONAL USE PERMITS:

- 7A. **REQUEST FOR RECOMMENDATION ON BELLEVUE PARKING LOT ENCLOSURE MINOR CONDITIONAL USE PERMIT.**

8. UPDATE FROM DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:

9. OPEN FORUM:

All comment for items not on the agenda will be taken at this time.

ADJOURNMENT

Next Meeting:

Wednesday, April 12th, 2023 at 4:30PM

Lake Merritt Garden Center

666 Bellevue Avenue

Oakland, CA 94612

* Visit [PRAC Website](#) for more information, documents, and reports.

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email publiccomments2prac@oaklandca.gov or call Oakland Parks, Recreation and Youth Development at (510) 238-7275 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a publiccomments2prac@oaklandca.gov o llame al (510) 238-7275 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 publiccomments2prac@oaklandca.gov 或致電 (510) 238-7275 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。



DRAFT MINUTES:
***Special Meeting of the Oakland
Parks and Recreation Advisory Commission (PRAC)
Wednesday, February 8th, 2023, at 4:30 P.M.
Zoom Teleconference**

Meeting Recording Link:

<https://oakland.granicus.com/player/clip/5326?&redirect=true>

CALL TO ORDER / ROLL CALL: 4:36 P.M.

**ALLEN, BARACH, DUHE, HA, KOS-READ, D. SMITH, K. SMITH, TORRES, TRAN,
WATKINS**

Present (8): Vice Chair Tran, Commissioners Barach, Duhe, Ha, Kos-Read, K. Smith,
Torres, Watkins

Excused (1): Chair Allen

Absent (1): Commissioner D. Smith

Vice Chair Tran read statement on Consent Item 4A – Resolution No. 2022-01 in accordance with California Government Code Section 54953(e), a provision of AB-361.

1. **MODIFICATION OF THE AGENDA:**

None.

2. **DISPOSITION OF MINUTES:**

- January 11th, 2023 Draft Meeting Minutes

Motion: Vice Chair Tran entertained a motion to approve the January Meeting Minutes. **Moved by:** Commissioner K. Smith. **Second by:** Commissioner Kos-Read. **Vote:** Yes (8) Barach, Duhe, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

3. **OPEN FORUM:** There was 1 speaker and 0 public comments received via email.

4. **CONSENT CALENDAR ITEMS:**

4A. **RESOLUTION RENEWING AND CONTINUING THE PARKS AND RECREATION ADVISORY COMMISSION'S DETERMINATION THAT**

CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.

- 4B. **REQUEST APPROVAL TO ALLOW BAY VENTURES LLC. TO COLLECT FUNDS ONSITE THROUGH VENDOR SALES OF FOOD, BEVERAGES, MERCHANDISE AND ARTISAN SALES AT LAKE FEST TO BE HELD AT LAKE MERRITT (LAKE MERRITT SAILBOAT HOUSE, LAKESIDE PARK GARDEN CENTER & SAILBOAT HOUSE PARKING LOT) ON SATURDAY, JUNE 24, 2023, 11:00AM 7:00PM.**
- 4C. **REQUEST FROM THE NATIONAL MULTIPLE SCLEROSIS SOCIETY FOR PERMISSION TO COLLECT ON-SITE DONATIONS AND PLEDGES FOR THEIR ANNUAL WALK MS: EAST BAY 2023 AT LAKESIDE PARK (BANDSTAND) ON SATURDAY, APRIL 22, 2023, 6:00AM-1:00PM.**
- 4D. **REQUEST FROM CENTER FOR EARLY INTERVENTION ON DEAFNESS (CEID) FOR APPROVAL TO COLLECT ON-SITE REGISTRATION FEES AND THE SALES OF RAFFLE TICKETS AT THEIR ANNUAL WALK-A-THON TO BE HELD AT LAKESIDE PARK (FAIRYLAND AREA) ON SATURDAY, APRIL 29, 2023, FROM 8:30AM-2:00PM.**

Motion: Vice Chair Tran entertained a motion to approve Item 4 – Consent Items. **Moved by:** Commissioner Duhe. **Second by:** Commissioner Barach. **Vote:** Yes (8) Barach, Duhe, Ha, Kos-Read, K. Smith, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

5. MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:

*Visit Measure Q [website](#) for more information, documents, and reports.

- Informational Report: OPW Monthly Measure Q Hiring Matrix and Performance Measures Update:

Sean Maher, OPW Public Information Officer, Assistant to the Director, and Leslie Liew, OPW Business Analyst, presented informational report and were joined by Will Crowder, OPW Technology Program Manager, and Brian Carthan, OPW Parks Services Manager - Tree Division. Due to a decision in 2022, hiring updates will be reviewed quarterly. First Public Works Hiring Updates of the year are up as of January 9, 2023. Hiring Metrics chart shows added trend line on vacancies for each month. Personnel Control (PC) Reports account for positions and funding sources, classifications, and titles. Data for Staff Labor Hours by Park and per Park Acre for the fiscal year is updated

through December. Ballfields Mowed data capture available through December. Data updated on Monthly Litter Collection by Hours and Volume, and the scheduled Park Restroom cleanings per week along with daily targets (most have targets of 2 per day) updated through December. Previously, Restroom Cleaning data was based on monthly counts. Will Crowder noted the final column of this report is inaccurate. Report will be updated for the next month's reporting. Sean added that information prioritized and reported on in PRAC meetings is based on requirements specifically outlined in Measure Q.

Commissioner Barach asked how to determine context of data provided and the correlations. Vice Chair Tran advised there is an ad-hoc committee working with staff on these performance measures and how to present them. The data collection and presentation are still evolving, and the committee is taking into account feedback to improve the storytelling that the data presents.

Commissioner Barach asked if data interpretation/narrative is part of the presentation. Sean advised report outs are not at a point where data interpretation is included at this time but is a goal the team is working towards. Feedback will be taken back to the working group. Commissioner Kos-Read acknowledged the OPW team for adding dollar value per acre in metrics reporting as it brings more clarity and asked for clarity on the Bathroom Cleaning metrics. Will advised the inaccuracy of the data illustrated is based on averages that include future months instead of only the months that have passed. In addition, data for July and August still needs to be added to provide a more refined picture of the fiscal year. Sean and Will also added that Restroom Cleanings are a new metric and the reporting likely to evolve as well.

Commissioner Kos-Read asked if there are funds from Measure Q going toward addressing tree stump concerns and the approximate number of stumps. Brian Carthan informed that there are about 4,000 tree stumps citywide due to the lack of a stump grinding program. For visibility and safety reasons, stumps are left at 4 feet in height. Since internally we do not have the bandwidth to manage the task alone, part of the Urban Forrest Plan will consider adding revenue for a stump grinding program that will allow for outsourcing until that number is reduced to zero. Then responsibility would shift to internal staff for maintenance. Current tree positions in Measure Q are not allocated for such a project.

6. NEW BUSINESS:

- 6A. **REQUEST FROM SOUL FOCUS LLC FOR APPROVAL TO SERVE AND SELL ALCOHOLIC BEVERAGES, FOOD, MERCHANDISE AND ACCEPT DONATIONS ON-SITE AT THE 14TH ANNUAL OAKLAND RUNNING**

**FESTIVAL MARATHON AT SNOW PARK ON SUNDAY, MARCH 19, 2023,
FROM 7:00AM-3:00PM.**

Zermaine Thomas, OPRYD Special Events Coordinator, introduced speaker JT Service, CEO of Soul Focus, joined by Angie Kandalaft, and Justin Coburn for the presentation. Soul Focus has recently acquired the Oakland Running Festival from Corrigan Sports, based in Baltimore. This is not the first time Soul Focus has worked with the Oakland Running Festival or produced a marathon, but it is the first time they will be taking on the entire event. There will be a 5K, 10K, Half Marathon, Marathon, Eat.Learn.Play Kids Run, and free entry will be provided to 500 local students.

Commissioner Duhe asked about attendance expectations. JT advised the expectations are the same for past years' events with Corrigan Sports which is 7,000 participants with hopes to grow in future years. Commissioner Torres requested to have more food vendors this year. JT affirmed the feedback.

Motion: Vice Chair Tran entertained a motion to approve the request. **Moved by:** Commissioner Duhe. **Second by:** Commissioner Barach. **Vote:** Yes (7) Barach, Duhe, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (1) K. Smith. **Motion:** Passed.

7. PLANNING AND CONDITIONAL USE PERMITS:

None.

8. UPDATE FROM DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:

Director's Report:

- Provided by Interim Director Riley.
 - Expect to be in person for the March and future meetings at the Garden Center at 666 Bellevue Avenue. Parking is waived for attendees. Hope to offer hybrid meeting options in the future as the matter is discussed with City Administration and technology team.
 - The Director's position for OPRYD has been posted and closes late February. Please share with interested parties. Posting is on the City of Oakland Jobs website.

PRAC Committees:

- Lake Merritt Ad Hoc:
 - Commissioner Kos-Read advised there are no significant updates as the committee has not met since the last commission meeting, however, he has met with members of the community to build partnerships to move forward.
- Measure Q: No update.
- Parks Rules & Regulations: No update.
- Tree Advisory: No update.
- Priority & Goals Ad Hoc:
 - Vice Chair Tran advised that the group has not met since the last meeting but will be onboarding new Commissioner Barach, and plans to add commissioner handbook

online.

Recreation Advisory Councils (RACs):

- San Antonio Park
 - Commissioner Ha is assisting with the creation of this RAC along with the Center Director and Friends group. Question posed to staff for the procedure for different groups using park facilities for programs. In 2019, a presentation from the Foundation about a pilot program involving a partnership with OPRYD and developing a program where groups could use park facilities on a short- to long-term basis, especially in underutilized parks/facilities or locations without rec centers.
 - Director Riley advised that there are a handful of facilities operated by third-party organizations. Those go before Council for authorization to the agreement. Looking into implementing policy to identify the need of a community and a RFPQ process to identify a provider. Agreed that there should be more transparency around the process, hence, the work on the new policy. The 2019 pilot program proposal was to operate San Antonio as a hub/non-profit incubator for different organizations to come in. During Covid, the program was not prioritized. The City has now allocated funding for that site where it had previously been defunded in 2012. Since OPRYD has received funding to operate the site, a Center Director has been placed there and any inquiries to use the facility would go through them. The Center Director is working with community organizations to determine what is needed in park operations. Currently, there are various organizations operating in the park with a few utilizing the facility as well under permit and are now going into a formalized process to ensure usage is documented and liabilities covered. The RFPQ process is for organizations that will be operating in a City facility in lieu of the City operating it. This is where through community engagement with RACs, Center Directors and liaisons can determine the direction for programs to go. San Antonio is not fully funded to have program staff. Thus, support and collaboration come through community organizations.
- Vice Chair Tran posed a question to the director regarding rec centers with adjacent schools that use the park facilities or rec centers during or after school hours and agreement with OUSD.
 - Director Riley confirmed this utilization falls under the Joint Use Agreement between the school district and the City to promote recreational services where we do not charge one another for use. The department uses their gyms, they use the department's fields and share amenities such as pools. This agreement is a collaborative annual permitting process where discussions are had with the school district.
- Lincoln Square Park
 - Vice Chair Tran informed the Friends group is working on collecting funds for the rec center revamp. They have received a \$2 million earmark from the federal budget passed in late December secured by the city of Oakland and Senator Padilla.

Announcements:

- Interim Director Riley reviewed City Council Briefing stats:
 - Summer Town Camp 2022
 - Almost serving at pre-Covid numbers.
 - 3,637 enrollments for a two-week period; about 900 youth at camp over 8 weeks of programming.

- With funds from the City and donations from Eat.Learn.Play. and the Foundation, OPRYD was able to grant \$294,000 in financial aid to Oakland families last year.
- Steps OPRYD has taken to increase access and remove barriers to programs as part of the equity movement (ideas generated from survey suggestions and the departmental Race and Equity Team):
 - Implemented a staggered enrollment plan which provides residents access to registration a month in advance of access to non-residents.
 - 30% of program enrollment space at each town camp site is now being held for participants needing financial assistance until 10 days before the program start date, whereafter it becomes open to the waitlist.
 - Promotional materials both digital and print are regularly translated into Spanish and Chinese.
- Commissioners Torres and Duhe acknowledged staff for the seamless transition with the change in Director.
- Vice Chair Tran stated appreciation and importance of reserving 30% of program enrollments for low-income and underserved families.

9. OPEN FORUM: There was 1 speaker.

10. ADJOURNMENT: 5:45 p.m.

*Visit [PRAC Website](#) for more information, documents, and reports.

Next Meeting:

***Wednesday, March 8th, 2023, at 4:30 pm
Via Zoom Teleconference***

Respectfully Submitted,

Jasmine Bellow
Executive Assistant to the Director
Recording Secretary



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Princess Allen, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Special Event Coordinator
DATE: February 28, 2023
SUBJECT: **REQUEST FROM NATIVE AMERICAN HEALTH CENTER (NAHC) FOR APPROVAL TO COLLECT ON-SITE REGISTRATION FEES AT THE ANNUAL RUNNING IS MY HIGH 5K AND 10K FUN RUN/WALK AT LAKESIDE PARK (FAIRYLAND AREA) ON SATURDAY, JUNE 3, 2023, 6:00AM-3:00PM.**

SUMMARY

Oakland Parks, Recreation & Youth Development received a request from the Native American Health Center (NAHC), a non-profit organization serving the California Bay Area Native Population and other under-served populations in the Bay Area is requesting permission to collect on-site registration fees for the Annual Running is My High, a 5k/10k Walk/Run at Lakeside Park (Fairyland Area) on Saturday, June 3, 2023. Proceeds from the fees collected will support the Native American Health Center programming. The applicant is aware of the additional permits required. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

Native American Health Center is paying all rental fees associated with the event estimated at \$3427.50

PROJECT / PROGRAM DESCRIPTION

The Native American Health Center has come before the Parks and Recreation Advisory Commission in the past and granted approval to collect registration fees onsite; all past events were successful and went as planned. The overall goal of Running is My High is to engage community members in the event while promoting fitness, good nutrition and prevention.

The onsite registration fees \$20 per runner.

BACKGROUND / LEGISLATIVE HISTORY

Founded in 1972, the Native American Health Center, Inc. (NAHC) located in the Oakland, California a 501(C)(3) non-profit, Federally Qualified Health Center, AAAHC accredited Community Health Center and urban Indian organization. NAHC's Board of Directors is democratically elected by the adult members of the American Indian community residing in the Bay Area.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request from the Native American Health Center to collect onsite registration fees at the Running is My High 5K/ 10K Run/Walk at Lakeside Park (Fairylane Area) on Saturday, June 3, 2023, 6:00am-3:00pm.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Special Events Coordinator

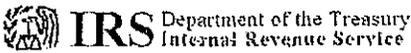
/s/ Dana Riley

Approved by:

Dana Riley

Interim Director

Attachments: Exhibit A – Native American Health Center Proposal Letter
Exhibit B – Native American Health Center Non-Profit Certificate (501c3)



P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248674152
Feb. 08, 2011 LTR 4168C E0
23-7135928 000000.00
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BODC: TE

NATIVE AMERICAN HEALTH CENTER INC
1151 HARBOR BAY PKWY STE 201
ALAMEDA CA 94502-6533



13134

Employer Identification Number: 23-7135928
Person to Contact: MS IVEY
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your Jan. 28, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in NOVEMBER 1971.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248674152
Feb. 08, 2011 LTR 4168C E0
23-7135928 000000 00
00013822

NATIVE AMERICAN HEALTH CENTER INC
1151 HARBOR BAY PKWY STE 201
ALAMEDA CA 94502-6533

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Princess Allen, Chair, Parks & Recreation Advisory Commission
FROM: Alan Phan, Public Service Representative
DATE: February 24, 2023
SUBJECT: REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW ASIAN PRISONER SUPPORT COMMITTEE (ASPC) PERMISSION TO COLLECT ONSITE DONATIONS, SALES OF MERCHANDISE AND HOST A SILENT AUCTION AT THEIR ANNUAL ANNIVERSARY BANQUET FUNDRAISER AT JACK LONDON AQUATIC CENTER ON THURSDAY, JUNE 1, 2023, FROM 3:00PM TO 10:00PM

SUMMARY

Oakland Parks, Recreation and Youth Development received a request from Asian Prisoner Support Committee, 501(c)(3) a non-profit organization through Chinese for Affirmative Action founded in 2002, for approval to conduct a fundraiser at Jack London Aquatic Center on June 1, 2023. The APSC is requesting to collect donations, sales of merchandise, and hosting a silent auction. The proceeds will go towards paying for their in-prison ethnic studies, legal aid and advocacy for community members facing deportation, and re-entry services to residents of Alameda County. The applicant is aware of the additional permits required. Approval from the PRAC is required per O.M.C. Section 12.64.080.

FISCAL IMPACT

Asian Prisoner Support Committee is paying all rental fees associated with the event estimated at \$1920.00.

PROJECT / PROGRAM DESCRIPTION

A fundraiser to commemorate Asian Prisoner Support Committee 20th Anniversary on June 1, 2023, to be held at Jack London Aquatic Center. The event will include a performance from a local Korean Drumming circle, the premiere of a short film highlighting our history and work, a catered dinner, and awards honoring our community partners. There will be a collection of funds on site for the following:

- A donation pitch during the program where we encourage guests to make donations to APSC either online or with cash or check. Project amount raised \$10,000.
- Sales: Sell APSC merchandise T-shirts (\$25/each) and commemorative photo book (\$20/each). Project amount raised \$1000.
- Silent auction for various items donated APSC Projected amount raised \$20,000

The estimated attendance is 100.

BACKGROUND / LEGISLATIVE HISTORY

Asian Prisoner Support Committee was founded in 2002, they are a fiscally sponsored non-profit organization through the Chinese for Affirmative Action. Its mission to provide direct support to Asian Pacific Islander prisoners and to raise awareness about the growing number of APIs being imprisoned, detained, and deported. Asian Prison Support Committee has led programs in prisons, organized anti-deportation campaigns, provided resources to “lifers”, and developed culturally relevant reentry programs. In 2017, APSC hired its first paid staff employees and opened an office in Oakland Chinatown. Today, Asian Prison Support Committee facilitates Ethnic Studies programs in prisons, provides community-based entry services, and organizes deportation defense campaigns.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Asian Prison Support Committee to collect onsite donations, sell merchandise and hold a silent auction at Jack London Aquatic Center on Thursday, June 1, 2023, from 3:00pm-10:00pm.

Respectfully submitted,

/s/ Alan Phan

Prepared by:

Alan Phan

Public Service Representative

/s/ Zermaine Thomas

Approved by:

Zermaine Thomas

Special Events Coordinator

Attachments: Exhibit A – Asian Prisoner Support Committee | Proposal Letter
Exhibit B – Asian Prisoner Support Committee | Non-Profit Certificate (501c3)



Asian Prisoner Support Committee

P.O Box 1031 Oakland, CA 94604
info@asianprisonersupport.org

To the City of Oakland Parks & Recreation Advisory Commission,

I am writing on behalf of my organization, the Asian Prisoner Support Committee, to request permission to collect funds on-site at the Jack London Aquatic Center. We are a fiscally sponsored non-profit (through Chinese for Affirmative Action EIN: 94-2161304, certificate attached).

The mission of the Asian Prisoner Support Committee (APSC) is to provide direct support to Asian and Pacific Islander (API) prisoners and to raise awareness about the growing number of APIs being imprisoned, detained, and deported.

Since 2002, APSC has led programs in prisons, organized anti-deportation campaigns, provided resources to "lifers," and developed culturally relevant reentry programs. For over a decade, APSC operated as an all-volunteer organization. In 2017, APSC hired its first paid staff employees and opened an office space in Oakland Chinatown. Today, APSC facilitates Ethnic Studies programs in prisons, provides community-based reentry services, and organizes deportation defense campaigns.

We would like to hold a fundraiser commemorating our 20th anniversary on June 1, 2023 at the Jack London Aquatic Center. The event will include a performance from a local Korean drumming circle, the premiere of a short film highlighting our history and work, a catered dinner, and awards honoring our community partners. Ticket sales for entrance and sponsorships will have been collected prior to the event and not on site, however we would like to request approval to collect funds on site in the following ways:

- Have a donation pitch during the program where we encourage guests to make donations to APSC either online or with cash or check. Projected amount raised: \$10,000.
- Sell the following APSC merchandise: T-shirts \$25/each and a commemorative photo book \$20/each. Projected amount raised: \$1,000.
- Hold a silent auction for various items donated to APSC: Projected amount raised: \$20,000.

The funds generated at this event would go towards paying for our in-prison ethnic studies classes, legal aid and advocacy for community members facing deportation, and our reentry services to community members coming home to Alameda County.

Thank you for your time and consideration,

A handwritten signature in black ink that reads "Michael Cheng". The signature is written in a cursive, flowing style.

Michael Cheng
Deputy Director
510-859-4213
mike@asianprisonersupport.org

OGDEN UT 84201-0038

In reply refer to: 0441977571
Apr. 19, 2011 LTR 4168C EO
94-2161304 000000 00

00031797
BODC: TE

CHINESE FOR AFFIRMATIVE ACTION
17 WALTER U LUM PL
SAN FRANCISCO CA 94108-1801



19246

Employer Identification Number: 94-2161304
Person to Contact: Ms. Patino
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 08, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in April 1972.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

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If you have any questions, please call us at the telephone number
shown in the heading of this letter.

Sincerely yours,



Rita A. Leete
Accounts Management II

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Princess Allen, Chair, Parks and Recreation Advisory Commission
FROM: Keary Brink, Park Supervisor II
DATE: February 22, 2023
SUBJECT: Request for Recommendation on Bellevue parking lot enclosure Minor Conditional Use Permit

SUMMARY

Staff recommends that the Parks and Recreation Advisory Commission (PRAC) approve the design of the fence and recommend to the Planning Commission approval of the Minor Conditional Use Permit for installation of the fence and associated gates around the permeable auxiliary parking lot located along Bellevue Avenue in Lakeside Park. The proposed enclosure will allow vehicles parked in this lot to have a higher level of security than would be found on Bellevue itself. See *Exhibit A*.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation. The estimated construction cost is \$56,000. The improvements will be paid for using Park Services Operations funding.

BACKGROUND AND PROJECT DESCRIPTION

The auxiliary parking lot was created to provide parking spaces lost by the redesign of Bellevue Avenue's traffic lanes. Park Services employees who report to work at the Gardens at Lake Merritt have had no dedicated lot for their personal vehicles, so they have traditionally parked along Bellevue Avenue. Fencing off this lot would provide the ability to secure these employee vehicles while they are unattended during the workday and could also provide a secured lot for special events as well.

The fence will be constructed of black vinyl-coated chain link 8' high and largely follow the perimeter of the existing auxiliary lot on the Bellevue side, and tie into the existing perimeter fence of the Gardens at Lake Merritt on the interior side (which are made of matching materials). There will be a 14' double swing gate at the entrance, a 19' double swing gate at the exit, and a 3' wide pedestrian entry/exit next to the vehicle exit on the Perkins St side of the enclosure.

RECOMMENDATION

Staff recommends that the PRAC recommend to the Planning Commission approval of the Minor Conditional Use Permit for the Auxiliary Parking Lot Enclosure on Bellevue Avenue. The proposed project will result in improved security for employee vehicles and have the potential to provide a secure parking area during special events as well.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Keary Brink".

Keary Brink
Park Supervisor II

Attachments: Exhibit A – Fence Project Layout

