



**City of Oakland, Bicyclist & Pedestrian Advisory Commission**  
**Minutes from the January 30, 2020 Special meeting**  
**City Hall, 2<sup>nd</sup> Floor, Sgt Daniel Sakai Hearing Room (aka Hearing Room 4)**

Meeting agenda at [https://cao-94612.s3.amazonaws.com/documents/BPAC\\_Agenda\\_January-30-Special-Meeting.pdf](https://cao-94612.s3.amazonaws.com/documents/BPAC_Agenda_January-30-Special-Meeting.pdf).

Meeting called to order at 7:34 pm by BPAC Chair, Naylor.

**Item 1. Roll Call/Determination of Quorum/Introductions**

At roll call, quorum was established with eight commissioners present (X). One (-) was excused (provided notice of absence as specified in by-laws).

Commissioners	Present (x)
Reginald K Burnette Jr	X
Andrew Campbell (Vice-Chair)	X
Grey Gardner	X
Jesse Jones	X
Phoenix Mangrum	X
George Naylor (Chair)	X
Mariana Parreiras	-
Patricia Schader	X
Dianne Yee	X

Introductions were made.

- Other attendees: Abe McKay, Kent Lewandowski
- Staff: Yvonna Cázares, Noel Pond-Danchik, Jason Patton

**Item 2. Open Forum / Public Comment**

- Kent Lewandowski thanked the BPAC and Oakland Department of Transportation (OakDOT) staff for the bicycling infrastructure installed last year around Lake Merritt.
- Kent Lewandowski asked the BPAC to weigh in on bicyclist/pedestrian improvement opportunities at new developments like the Brooklyn Basin development.
  - Lewandowski was referred to get involved with the Planning Review Committee led by Commissioner Campbell that looks at bicyclist and pedestrian issues around developments or the Infrastructure Committee led by Robert Prinz that deals with bicyclist and pedestrian issues around infrastructure projects in the city.

**Item 3. Strategic Planning**

Yvonna Cázares from the Office of the Mayor lead the BPAC in updating their Strategic Plan from 2019 by reviewing past achievements, goal-setting for 2020, and planning with an eye towards equity, relationship building/community engagement, and alignment with the needs of Oakland’s diverse communities.

Summary of Discussion:

- Tracking progress of strategic plan goals throughout the year was recommended and noted as a weakness from last year's strategic plan.
- Commissioners each commented on a personal goal for the commission. Personal goals included:
  - How to best help the commission
  - Help push the City to the extent possible to make protected spaces for bikes and pedestrians the norm
  - Create a safer, more equitable place for cyclists and pedestrians in East Oakland
  - Improve bicyclist and pedestrian access in East Oakland
  - Improve relationships with the Oakland Police Department and the community
  - More community engagement and engagement with City Council
  - Follow up on input most effectively
  - Focus on safety for youth and children
  - Be a good administrator/facilitator
  - Make sure there's enough time to get meaningful input from commissioners and community
  - Bring out the diverse strengths of the commissioners
- Commissioners reflected on the accomplishments from the last year:
  - Legislative committee led to tangible resolution to expedite safety projects
  - Advocacy and promotion of the Master Bike Plan
  - The first group to shine light on bicyclist/pedestrian and police relations
- Commissioners reviewed their 2019 strategic plan goals:
  - Changed Goal 6: Fiscal oversight of measure B and BB into a task under Goal 3.
  - Added Goal 5. Coordination with Outside Agencies into Goal 2: Project Input and Goal 3. Project Delivery
  - Combined Goal 2. Project Input and Goal 3. Project Delivery.
  - Added a task to follow projects and commission input through the pipeline.
  - BPAC wasn't successful at shifting the focus from projects to policy and programs last year. This year projects should be shifted to the Infrastructure Committee.
- Committees were assigned to each goal:
  - Goal 1. Legislative and Policy
    - Legislative Committee
    - Police Relations Committee
  - Goal 2. Project Input and Delivery
    - Infrastructure Committee
    - Planning Commission Review Committee
  - Goal 3. Community Engagement
    - Police Relations Committee
    - Open Forum Committee
    - Liaisons to other commissions
- The commission discussed the role of committees.
  - There should be more communication between committees and the commission including more scheduling of items from committees to the commission.
  - Committees should try to take notes and post them publicly so other commissioners and the public can keep up on what other committees are working on.
- A mechanism to measure progress on the strategic plan goals is needed.
  - Quarterly strategic plan check-ins were recommended.
  - Committees tracking goals was recommended.

- A motion to **extend the meeting by 10 minutes** was made (Naylor), seconded (Jones), and passed on voice vote with all commissioners present voting in favor.
  
- A motion to **form a task force on strategic planning** was made (Mangrum), seconded (Schader), and passed on voice vote with all commissioners present voting in favor.
  - The task force will determine tasks for each of the goal areas, assign committees to the tasks, and make recommendations for tracking progress of the strategic plan.
  - Commissioners Campbell, Gardner, Mangrum, and Jones volunteered for the task force.

Meeting adjourned at 8:53 pm.

Minutes recorded by Noel Pond-Danchik, Pedestrian Program Coordinator, emailed to meeting attendees for review on February 4, 2020 with comments requested by 5pm, Tuesday, February 11<sup>th</sup>, 2020 to [NPond-Danchik@oaklandca.gov](mailto:NPond-Danchik@oaklandca.gov). Revised minutes will be attached to the February 2020 meeting agenda and considered for adoption at that meeting.

Commissioner Yee - Learn where to  
Best help out

Gardner - Make protected spaces  
more the norm.

Protected as presumptive way  
of planning.

Schraeder - Safer more equitable  
conditions for cyclists & peds.

Burnette - in East Oakland,  
Access, better biking &  
walking in East Oakland.

Mangrum - Aggressive Advocacy,  
OPD race relations,  
Stops of bicyclists in E. Oakland.

Campbell - Comm. Eng. & City Council Eng.  
↑  
Magnify Impact

Jones - Org. → follow up on input we  
give

Philosophically → Youth &  
Child safety.

Chair

Naylar - Improve Bus. Practices  
More time for input  
Achieve objectives more effectively.

# Accomplishments

→ Leg. Committee - tangible resolution  
moving through  
coming out of committee work

→ Promotion of Master Bike Plan

→ Raising awareness about race equity → BP Oakland

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✓ Goal 6 as more of a task  
keep under ~~project~~ goal 3

✓ ~~Com keep~~  
Goal 4 ~~into others~~ but still embedded

Goal 5 → 2 & 3

# 2020 GOALS

Quarterly check ins

## 1) Legislative Advocacy

- leg Comm.
- Police Relations

## 2) Project (Input : Delivery)

LifeCycle

Implementation

- Infrastructure
  - Plan Comm. Review
- public?

## 3) Community Engagement

- Police Rel.
- Open Forum
- MC PD Liaison
- new members of the public onto committees
- NCPD's visits

→ Staff can work on mechanics committee → BPAAB

TF :

# Task Force Members Strategic Planning

→ Hammer out details add tasks to  
2020 Goals and metrics  
get together : finish by next BPAC mtg,  
in Feb.

• Campbell

• Gardner

• Mangrum

• Jones