



City of Oakland, Bicyclist & Pedestrian Advisory Commission
Minutes from the January 31st, 2019 special meeting
City Hall, 2nd Floor, Sgt Daniel Sakai Hearing Room (aka Hearing Room 4)

Meeting agenda at https://cao-94612.s3.amazonaws.com/documents/BPAC_Agenda_January-19-Special-Meeting.pdf.

Meeting called to order at 6:03 pm by BPAC Vice Chair Naylor.

Item 1. Roll Call/Determination of Quorum/Introductions

At roll call, quorum was established with six commissioners present (X). One (-) was excused (provided notice of absence as specified in by-laws). One arrived later shortly after roll call (x).

Commissioners	Present
Reginald K Burnette Jr	
Andrew Campbell	X
Jesse Jones	X
Phoenix Mangrum	X
George Naylor (Vice Chair)	X
Zachary Norris	-
Mariana Parreiras	X
Midori Tabata	X
Kenya Wheeler (Chair)	x

Introductions were made.

- Other attendees: Brie Martin, Grey Gardner, Kesete Yohannes, Tom Holub, Brendan Pittman, Robert Prinz, Yvonna Cázares
- Staff: Jason Patton, Noel Pond-Danchik

Item 2. Open Forum / Public Comment

- Kesete Yohannes, Telegraph Ave Temescal restaurant owner, expressed his concerns over the plans to install the Telegraph Ave Complete Streets design with protected bike lanes. Yohannes came representing the merchant association and expressed concerns that the design would hurt business because drivers would find it confusing and avoid the street.

Item 3. Ethics Training

Jelani Killings, Ethics Analyst with the Public Ethics Commission, provided the BPAC with an introductory training of the City's Government Ethics Act (GEA). This item was to inform BPAC members of their responsibilities under City ethics laws. See the video that he played for more information:

<https://www.oaklandca.gov/resources/government-ethics-introductory-video-1>.

Summary of Discussion:

- A quorum of commissioners may go to an event or different public meeting if they do not discuss issues with each other that fall under the purview of the commission.

- If commissioners have a chain of conversations in which one commissioner speaks to another about an issue and so on until five commissioners have commented, that is still a violation of the Sunshine Ordinance, even if they were not all discussing the item at the same time.

Item 4. Strategic Planning

Yvonna Cázares from the Office of the Mayor led the BPAC in reviewing past achievements and goal-setting for 2019, and planning with an eye toward equity, relationship building/community engagement, and alignment with the needs of Oakland's diverse communities.

Summary of Discussion:

The work of the BPAC was divided into six general themes: legislation and policy recommendation, project input, project delivery, community engagement, coordination with outside agencies, and fiscal oversight of Measure B and Measure BB funds.

- **Legislation and Policy Recommendations to Council**
 - Achievement: Legislative Committee advised council to oppose California Proposition 6 and Council did and it did not pass.
 - Goal: Set up meeting with Joanne Karchmer from the Office of the Mayor to talk about the 2019 adopted Council Legislative Agenda and get clear about the timeline. (Commissioner Parreiras volunteered to do this by March, 2019.)
 - Goal: Review the 2019 adopted Council Legislative Agenda and determine which items are relevant to the BPAC. (Commissioner Campbell volunteered to do this by February 21st, 2019.)
 - Goal: District 1 Commissioners meet with Councilmember Kalb, the Chair of the Public Works Committee, the City Council Committee most aligned with the work of the BPAC.
 - Goal: Commissioners reach out by email or phone to their councilmembers. Commissioner Mangrum volunteered to be the liaison for District 7, where no current commissioners reside.
 - Goal: Chair Wheeler volunteered to reach out to the Public Works Committee Chair, Councilmember Kalb, to let him know about BPAC outreach to Councilmembers.
 - Goal: Review important BPAC topics to bring up in Public Works Committee as public comments.
- **Project Input**
 - Achievement: Heard and made comments on many infrastructure projects like the Telegraph Ave separated bikeway project as well as citywide programs like the citywide Paving Prioritization Program this year.
 - Achievement: Infrastructure Committee makes technical suggestions to specific projects.
 - Achievement: Provided review and input on grant proposals for state and federal funding.
 - Goal: Deprioritize the project input and project delivery aspects of the BPAC's work and prioritize community engagement.
 - Goal: Commissioners will provide input on the update of the Bike Plan.
 - Goal: Create a list of major projects and get information about projects before they are too far along in the process for meaningful input.
- **Project Delivery**

- Goal: Create a chart of projects including grant funded projects. (Try asking Bruce Williams first.) (Commissioner Naylor volunteered to do this by mid-2019.)
 - Goal: Initiate conversations with stakeholders and get more community input on projects.
 - Goal: Provide input on Measure B and Measure BB funds.
 - Community Engagement
 - Achievement: Commissioners attended many public events this year.
 - Achievement: Open Forum Committee continues to improve the public listening aspect of BPAC.
 - Goal: Build a list of at least thirty community organizations and neighborhood groups. (The Planning Department may have a list.) (Commissioner Jones volunteered to do this by mid-2019.)
 - Goal: Every commissioner will attend a minimum of two events like bicycle tours, one in their district, one outside of their district, and report back to the BPAC with a written announcement.
 - Goal: Get relevant information from the Commission into the community so that the community knows about projects going on in their neighborhood and can come to BPAC to comment.
 - Goal: Ask OakDOT staff to reach out to the Commission about community engagement events. (Contact Ahmed Ali Bob about DOT Community Calendar.)
 - Goal: BPAC commissioners are already in contact with many councilmembers. (Commissioner Mangrum and Councilmember Gallo, Commissioner Parreiras and Councilmember Kalb, Councilmember Mangrum and Councilmember Reid's Chief of staff, Commissioner Wheeler and all the Councilmembers. Councilmember Thao recently reached out to the BPAC.) Make use of those connections.
 - Coordination with Outside Agencies (BART, ACTC, AC Transit)
 - Commissioner Parreiras volunteered to be the liaison to AC Transit and BART.
 - Goal: Invite outside agencies to the BPAC for at least one meeting.
 - Provide Fiscal Oversight of Measure B and BB funds
 - Goal: Begin tracking Measure B and BB funds again.
 - Goal: When hearing projects, include when grant funding is awarded and when the funding ends.
 - Goal: Monitor what happens to projects after they leave OakDOT ie. How much did they end up costing? How did they affect bicycling rates?
- A motion to **extend the meeting by ten minutes** was made (Tabata) and seconded (Parreiras), with all commissioners voting in favor. The motion passed.

Speakers other than commissioners: Jason Patton, Robert Prinz, Brie Martin

Item 5. Housekeeping

Jason Patton, OakDOT staff to the BPAC, presented on the agenda setting process. You can find the BPAC Scheduler here:

https://docs.google.com/spreadsheets/d/1PmvGuKNG3lBspg7WwnqB7_MaQumB6BCpA_7Sbvuf8Q8/edit#

[gid=1703702021](#). Noel Pond-Danchik, OakDOT staff to the BPAC, presented on the current web presence of the BPAC. You can find the home page of the BPAC here: <https://www.oaklandca.gov/boards-commissions/bicyclist-and-pedestrian-advisory-commission>.

→ A motion to ***extend the meeting by ten minutes*** was made (Wheeler) and seconded (Parrieras), with all commissioners voting in favor. The motion passed.

Summary of Discussion:

- The strategic plan discussion notes should be posted on the BPAC scheduler.
- The minutes and agendas should be searchable to find out about topics when the date of the meeting is not known.

Speakers other than commissioners: Robert Prinz

Announcements:

- Commissioner Wheeler: There is an event about e-scooters in East Oakland on Monday, February 11th at 1:30 at the 81st Ave Library (1021 81st Ave, Oakland, CA 94621)
- Commissioner Parreiras: BART is having a bicycle access task force meeting at 6:00 on Monday, February 4 at the East Bay Paratransit Office (1720 Broadway, Oakland, Ca 94612) to discuss bike storage in the new BART cars.

Meeting adjourned at 8:25 pm.

Minutes recorded by Noel Pond-Danchik, Pedestrian Program Coordinator, emailed to meeting attendees for review on February 1, 2019 with comments requested by 5pm, Friday, February 15th, 2019 to NPond-Danchik@oaklandca.gov. Revised minutes will be attached to the February, 2019 meeting agenda and considered for adoption at that meeting.