



**CITY OF OAKLAND
SPECIAL MEETING OF THE
COMMISSION ON HOMELESSNESS**

**Draft Meeting Minutes
Wednesday, May 17, 2023
5:00 PM
Hearing Room 1
1 Frank H. Ogawa Plaza**

1. Call to Order and Roll Call

The meeting was called to order and convened at 5:15PM.

Upon call of the roll members were noted as follows: Present - Candice Elder, Alexis Lozano, Joey Harrison, Vice- Chair Janny Castillo and Chair Mark Walker- 5 and vacancies 4.

2. Public Comment

There were (8) eight public speakers.

3. Approval of Draft Minutes for the meeting of October 26, 2022

A motion made by Vice- Chair Castillo and seconded by Commissioner Harrison to approve the draft meeting minutes of October 26, 2022 as presented. Upon call of the vote, the motion passed by **Ayes: Elder, Lozano, Harrison, Vice- Chair Castillo & Chair Walker –5**

4. Reappointments of the New Commissioners and Terms (LaTonda Simmons, Assistant City Administrator & Interim Homeless Administrator)

Assistant City Administrator Simmons provided an overview of the initial appointments of commissioners and recent reappointments of March 7, 2023, that restored a quorum of the Commission.

A motion made by Vice-Chair Castillo and seconded by Commissioner Harrison to receive the informational update. Upon call of the vote the motion passed by **Ayes: Elder, Lozano, Harrison, Vice- Chair Castillo & Chair Walker –5**

5. Received updates on the In-person Commission Meeting (LaTonda Simmons, Assistant City Administrator & Interim Homeless Administrator)

Assistant City Administrator provided an update on the termination of the State of California's temporary rules that allowed public meetings to be held online due to COVID 19 conditions. Going forward, the body's regular meetings will be held in City Hall at 5pm on the 4th Wednesday of each month with mandatory in person participation by the body.

A motion made by Commissioner Harrison and seconded by Commissioner Lozano to receive the informational update. Upon call of the vote the motion passed by **Ayes: Elder, Lozano, Harrison, Vice- Chair Castillo & Chair Walker –5.**



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6. Introduction to the New Interim Homeless Administrator LaTonda Simmons and support Staff.

Assistant City Administrator Simmons reported that she has returned to serve as the Acting Homelessness Administrator due to the current vacancy of the position. In addition, the organizational chart for the Homelessness Administration Division and the staff of the Division were presented. At this time, there are no plans for the recruitment of the position.

A motion made by Commissioner Lozano and seconded by Commissioner Elder to receive the informational update. Upon call of the vote the motion passed by **Ayes: Elder, Lozano, Harrison, Vice- Chair Castillo & Chair Walker –5.**

7. Review of Commission on Homelessness 2023 Work Plan. The Commission discussed the draft Work Plan Template.

Assistant City Administrator Simmons requested that the workplan incorporate prior reports from City Departments that would inform the Commission on resources, services and performance. Suggestions included the Local Action Plan, HHAP and Measure Q spending recommendation, HCD's Housing Action Plan, Review of encampment operations under the City's adopted Encampment Management Policy and the additional limitations under settlement terms, reports from Other departments such as Budget and OPW, and external agencies such as the County of Alameda.

The Commission elected to take speakers directly on this item. There were (8) eight public speakers on this item.

A motion made by Vice-Chair Castillo and seconded by Commissioner Elder to approve the draft and for the commission to accept the draft workplan to continue work on expanding the details and assignments of the plan. Upon call of the vote the motion passed by **Ayes: Elder, Lozano, Harrison, Vice- Chair Castillo & Chair Walker –5**

8. Review a Proposed Budget Recommendation and Public Comment Period Strategy. The Commission discussed and reviewed their proposed budget recommendation and open recommendations to the public.

The Commission elected to take speakers directly on this item. There were (9) nine public speakers.



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A motion made by Commissioner Harrison and seconded by Commissioner Lozano to approve to advance the amended draft recommendations to include fund more safe parking programs, plural; include formerly incarcerated individuals to programs; include ensure staff qualifications include cultural sensitivity skills and demonstrable experience working with diverse populations to the survey and to transmit the final results with the City Council and Administration prior to the adoption of the budget

Upon call of the vote the motion passed by **Ayes: Elder, Lozano, Harrison, Vice- Chair Castillo & Chair Walker –5**

9. Proposed Schedule of Meetings and Agenda Topics

The commission canceled their May 24, 2023, regular meeting and called for a special meeting on June 7, 2023, at 5:00 PM to review the outcome of the Public Comment Survey.

A motion made by Commissioner Harrison and seconded by Vice- Chair Castillo to approve the modified meeting schedule. Upon call of the vote the motion passed by **Ayes: Elder, Lozano, Harrison, Vice- Chair Castillo & Chair Walker –5**

10. Open Forum

There were (6) six public speakers.

11. Adjournment

The meeting adjourned at 8:03pm.

A motion made by Vice- Chair Castillo and seconded by Commissioner Harrison to adjourn the meeting.