



## 2021 ENROLLMENT APPLICATION COVER PAGE

Thank you for your interest in the Oakland Early Head Start/Head Start Program. Oakland Head Start serves pregnant women and families with children 0-5 years who meet the age and income requirements.

Due to COVID 19, parents have many options to apply for enrollment. Parents can schedule an in-person appointment, email, text, fax, mail, or conduct a telephone interview to complete an application for enrollment. Please give us a call at (510) 238-3165 or visit us at [WWW.OAKLANDHEADSTART.COM](http://WWW.OAKLANDHEADSTART.COM) for more information on how to apply for services.

### PROOF OF AGE REQUIREMENTS – Please provide one of the following

- Birth Certificate, Passport/Visa, Medi-CAL Card, Hospital Letter, Social Services Letter, among others
- Proof of pregnancy for Pregnant Mother Applications
- If no document is available, please speak to a staff member to document the reason

### ELIGIBILITY CATEGORIES – Please provide documentation for one of the following categories

- Income** (Please refer to Federal Poverty Guidelines on second page for more information)
  - You must submit proof of TOTAL Family Income from ALL income sources
- Public Assistance**
  - Submit a **TANF** (CalWORKS) Statement, or Social Security **Supplemental** Income (SSI) Statement
- Homeless Family**
  - Submit a Shelter or Social Services Agency Letter verifying homelessness
  - Ask a staff member for a Housing Survey Form if you are homeless or would like to know if you meet the definition of homelessness according to the McKinney-Vento Homeless Assistance Act
- Foster Care**
  - Submit a Social Services Letter, Court-Order
- Over-Income** - Families that do not meet the 4 categories above are also welcome to apply
- Children with Disabilities**; Families with a child who has a diagnosed disability will receive additional priority. Please see back page for more information.

EARLY HEAD START PROGRAM OPTIONS For Pregnant Women & Children 0-2 Years Old	
<b>CLASSROOM SETTING: 8:30AM – 4:30PM</b> <ul style="list-style-type: none"> <li>▪ <b>85<sup>th</sup> Avenue</b> – 8501 International Blvd.</li> <li>▪ <b>Broadway</b> – 2619 Broadway</li> <li>▪ <b>Lion Creek</b> – 6818 Lion Way, Suite #110</li> <li>▪ <b>San Antonio Park</b> – 1701 E. 19<sup>th</sup> St.</li> <li>▪ <b>West Grand</b> – 1058 West Grand</li> </ul>	<b>HOME BASED OPTIONS</b> <i>Teacher provides weekly Educational Home Visit and Socialization Events</i> <ul style="list-style-type: none"> <li>▪ <b>City of Oakland Home-Based Program</b></li> <li>▪ <b>Brighter Beginnings Home-Based Program</b></li> <li>▪ <b>Other options will be announced soon</b></li> </ul>

HEAD START PROGRAM OPTIONS For Children 3-5 Years Old – 08:30AM – 4:30PM	
<ul style="list-style-type: none"> <li>▪ <b>85<sup>th</sup> Avenue</b> – 8501 International Blvd.</li> <li>▪ <b>Brookfield</b> – 9600 Edes Ave</li> <li>▪ <b>Lion Creek</b> – 6818 Lion Way, Suite #110</li> <li>▪ <b>Manzanita</b> - 2701 22nd Ave, Oakland, CA 94606</li> <li>▪ <b>San Antonio CDC</b> – 2228 East 15<sup>th</sup> St.</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Sungate</b> – 2563 International Blvd.</li> <li>▪ <b>St. Vincent’s Day Home</b> – 1086 8<sup>th</sup> Street</li> <li>▪ <b>Laney College</b> – 900 Fallon Street</li> <li>▪ <b>Brighter Beginnings</b> – (<i>Home-Based Option</i>)</li> <li>▪ <b>Other options will be announced soon</b></li> </ul>

**SITE LOCATIONS & HOURS ARE SUBJECT TO CHANGE FOR PROGRAM YEAR 2021-22**

## 2021 FEDERAL POVERTY GUIDELINES

The 2021 poverty guidelines are in effect as of January 13, 2021

Household / Family Size	100% or Below	100% to 130%
1	\$12,880	\$16,744.0
2	\$17,420	\$22,646.0
3	\$21,960	\$28,548.0
4	\$26,500	\$34,450.0
5	\$31,040	\$40,352.0
6	\$35,580	\$46,254.0
7	\$40,120	\$52,156.0
8	\$44,660	\$58,058.0

### INCOME ELIGIBLE FAMILY

TOTAL family income for past 12 months, OR income for previous calendar year (2020) will be verified. Income from ALL sources must be submitted. Income or lack of income will be verified for ALL adult members of the household.

- **Submit 2020 Tax Statements/Forms;** Tax Form 1040 , or W-2, 1099MISC, and/or other forms if family has not filed a Tax Statement to IRS.
- **Submit Pay Stubs** that reflect total wages for last 12 months or previous calendar year (2020)
- **Submit an Employer Letter** stating total wages for last 12 months or previous calendar year (2020)
- **Change of income/housing due to COVID 19;** We may consider your current income if your family's income/housing situation has changed as a result of COVID 19 pandemic or other reasons.
  - **If unemployed, submit Unemployment Benefits Verification from EDD**

### HOMELESS FAMILY – As defined in the McKinney-Vento Homeless Assistance Act

Individuals who lack a fixed, regular, and adequate nighttime residence; including families housed with other families with no abode of their own, families in a shelter program and families that are unsheltered.

- **Fixed** nighttime residence: Stationary, permanent, and not subject to change.
- **Regular** nighttime residence: Used on a predictable, routine, or consistent basis.
- **Adequate** nighttime residence: Sufficient for meeting both the physical and psychological needs typically met in home environments.

Please Ask a staff member for a Housing Survey Form if you are homeless or would like to know if you meet the definition of homelessness according to the McKinney-Vento Homeless Assistance Act.

### PUBLIC ASSISTANCE

Includes TANF/CalWORKs and **Supplemental** Security Income (SSI) only.

- A family currently receiving **TANF Child Only Payment** is considered to be automatically income eligible.
- As the name implies, **Supplemental** Security Income (SSI) “supplements” the family’s income. SSI benefits are not based on the family’s prior work history as are Social Security Benefits. SSI is not Survivor’s or Retirement benefits.

### FOSTER CHILD

A child who receives cash aid through Foster Care or Kinship Care is considered a family of one with no income information required for eligibility.

### OVER-INCOME FAMILIES

Families that are over-income (above 130% based on poverty guideline chart above) are welcome to apply. Over-Income families will be considered for enrollment if City of Oakland determines the need based off the Head Start Performance Standards and City of Oakland Head Start Policies & Procedures.

### Children with Disabilities

Families with a child who has a diagnosed disability that have a current IEP/IFSP will receive additional priority. At least 10% of the enrollment slots will be awarded to children with an active IEP/IFSP.