



**CITY OF OAKLAND**

HUMAN SERVICES DEPARTMENT

**HEAD START PROGRAM**

***ADVISORY BOARD MEETING***

**MEETING AGENDA – FINAL**

**Thursday, 09-21-2023**

**3:30-5:00pm**

**In person Meeting Location:**

*Oakland City Hall*

*1 Frank H. Ogawa Plaza, Hearing Room 2*

**Virtual Zoom Meeting Location for Public Participation Only**

<https://us02web.zoom.us/j/83188428366>

**Please See the Agenda to Participate in The Meeting**

*Thank you!!*

**Human Services Department  
HEAD START/EARLY HEAD START PROGRAM**

**ADVISORY BOARD MEETING**

**Day & Time:** Thursday, 9-21-2023; 3:30-5:00pm  
**In Person Location:** Oakland City Hall; 1 Frank H. Ogawa Plaza; Hearing Room #2

**AGENDA**

- I. CALL TO ORDER / ROLL CALL:** *Host/Program Staff*
- |   |                               |                     |
|---|-------------------------------|---------------------|
| Molly Tafoya, <i>Chair</i>                | Kevin Bremond                 | Dr. Jei Watkins     |
| Alysoun (Aly) Bonde,<br><i>Vice Chair</i> | Dr. Mariamawit (Mari) Tamerat | Christina Michaud   |
| Dr. Javay Ross                            | Reverend Annette Howard       | Julia Forte Frudden |
1. Public Comment
- II. APPROVAL OF AGENDA ITEMS:** *Molly Tafoya, Chair*
1. Review and Approval of **September 21, 2023, Advisory Board Meeting Agenda**
  2. Review and Approval of **July 20, 2023, Advisory Board Meeting Minutes**
- III. PARENT POLICY COUNCIL UPDATES:** *Diveena Cooppan, Program Director/Manager; Parent Policy Council Member & Program Staff*
1. **Parent Policy Council Feedback**
- IV. ACTION ITEMS:**
1. **Monthly Progress Report:** *Diveena Cooppan & Program Staff*
    - a. Monthly Enrollment and Content Area Monitoring Update – *August 2023*
  2. **Monthly Financial Report:** *Annie Friberg, Interim HSD Budget & Fiscal Manager*
    - a. Monthly Financial Report – *August 2023*
      - Expenditures, CACFP Reports and Purchase Card Reports
  3. **Application/Funding Requests:**
    - a. **FY 23-24** Accept the Apprenticeships Grant Award with Merritt College
    - b. **FY 24-25** Apply for annual California State Preschool Program (CSPP) & General Child Care (CCTR) Contract Renewals
  4. **FY 2023-24** Comprehensive & Program Governance Planning Calendars and Strategic Planning Process
  5. **FY 23-24** Advisory Board Bylaws: *Program Staff*
  6. **Policies & Procedures** (*if applicable*)
- IV. INFORMATION ITEMS:** *Diveena Cooppan & Program Staff*
- a. General program updates:
    - “Equity in ERSEA” Presentation (Part I) – *Lamisa Mustafa*
    - FY 22-23 PIR (Program Information Report) Summary
    - Save the Date: First Five Alameda County & Fathers Corp, presents “*Fatherhood Summit*”, October 21, 2023 (More details to come)
    - Oakland Children’s Initiative (Measure AA)
    - Mobile Classroom RV
    - Workforce Development
    - Office of Head Start Focus Area 2 (FA2) Monitoring Review
    - Oakland Pride Parade
- V. OPEN FORUM**
- VI. ADJOURNMENT**