



City of Oakland Human Services Department

**SPECIAL ADVISORY BOARD MEETING**

**150 Frank H. Ogawa Plaza, Ste. 5352**

**Oakland, CA 94612**

**Wednesday, December 4, 2019**

**3:00-4:30pm**

**Location: 150 Frank Ogawa Plaza, Suite. 4340**

**Conference Room 1**

**AGENDA**

**I. ROLL CALL**

Molly Tafoya, Chair  
Dr. Javay Ross, Vice Chair

Nayeli Bernal  
Paula Ambrose

Mark Friedman

**II. APPROVAL OF AGENDA ITEMS:**

1. Approval of December 4, 2019, **Advisory Board Special Meeting Agenda**

**III. ACTION ITEMS**

1. **Update on Monitoring Review – Quality Improvement Plan (QIP)**

*Diveena Cooppan, Acting Program Director & Staff*

- 1) Updated FY 2019-20 Policies & Procedures
  - a. ERSEA Eligibility & Selection Criteria
  - b. Staff Supervision
  - c. Professional Development
  - d. Any additional QIP items for review and approval

2. **FY 2019-20 Budget Carry Forward Request**

*Neil Valle, Budget & Fiscal Manager; Dylan Schubert, Admin. Analyst II*

**IV. INFORMATION ITEMS**

1. **FY 2019-20 Strategic Planning Meeting** – Discussion and confirmation of date in January 2020

*Diveena Cooppan, Acting Program Director & Staff*

**V. OPEN FORUM**

**VI. ADJOURNMENT**