



**CITY OF OAKLAND**  
HUMAN SERVICES DEPARTMENT  
**HEAD START PROGRAM**  
***ADVISORY BOARD MEETING***

**MEETING AGENDA – FINAL**

**Thursday, September 23, 2021**

**3:30-5:00pm**

**Please See the Agenda to Participate in The Meeting**

**Phone/Video Conference**

*Thank you!!*

Pursuant to the Governor's Executive Order N-29-20, all members of the Head Start Advisory Board, will join the meeting via phone/video conference and no teleconference locations are required.

## PUBLIC PARTICIPATION

The public may participate in this meeting many ways.

### By Zoom Webinar:

**When:** September 23, 2021 03:30 PM Pacific Time (US and Canada)

Every month on the Third Thu, until December 16, 2021, 6 occurrence(s), with the \*exception of September 23, 2021.

- July 15, 2021 03:30 PM
- Aug 19, 2021 03:30 PM
- \*Sep 23, 2021 03:30 PM
- Oct 21, 2021 03:30 PM
- Nov 18, 2021 03:30 PM
- Dec 16, 2021 03:30 PM

Please download and import the following iCalendar (.ics) files to your calendar system. Monthly:

[https://us06web.zoom.us/webinar/tJUvdOqtrZIpEtxc\\_MjQAgnKNDqjpy\\_JtHTN/ics?icsToken=98tyKuCprDgpH9WcsxGPRowcAljCb-zmFhej7dFnyDICRFyZQ3dGMZTOKJmL\\_LE](https://us06web.zoom.us/webinar/tJUvdOqtrZIpEtxc_MjQAgnKNDqjpy_JtHTN/ics?icsToken=98tyKuCprDgpH9WcsxGPRowcAljCb-zmFhej7dFnyDICRFyZQ3dGMZTOKJmL_LE)

**Topic:** *Oakland Head Start Advisory Board Monthly Meeting*

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/91233519388>

Or One tap mobile :

US: +17207072699,,91233519388# or +12532158782,,91233519388#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 720 707 2699 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592  
or +1 312 626 6799

Webinar ID: 912 3351 9388

International numbers available: <https://us06web.zoom.us/u/kbQeNkOvL>

### COMMENT:

DUE TO THE SUSPENSION OF THE SUNSHINE ORDINANCE ALL PUBLIC COMMENT ON ACTION ITEMS WILL BE TAKEN AT THE BEGINNING OF THE MEETING UNDER ITEM I. COMMENT FOR ITEMS NOT ON THE AGENDA WILL BE TAKEN UNDER OPEN FORUM AT THE END OF THE MEETING.

### There are two ways to submit public comments.

• To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Instructions on how to “Raise Your Hand” is available at:

<https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

• To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing “\*9” to speak when Public Comment is taken. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Please unmute yourself by pressing \*6.

If you have any questions, please email **Tracey Black** at [TBlack@oaklandca.gov](mailto:TBlack@oaklandca.gov)



**Human Services Department**

**ADVISORY BOARD MEETING**

**Thursday, September 23, 3:30-5:00pm**

**AGENDA**

**I. ROLL CALL**

Molly Tafoya, Chair  
Dr. Javay Ross, Vice Chair

Paula Ambrose  
Priya Jagannathan

1. Public Comment

**II. APPROVAL OF AGENDA ITEMS:**

1. Review and Approval of **September 23, 2021, Advisory Board Meeting Agenda**
2. Review and Approval of **August 19, 2021, Advisory Board Meeting Minutes**

**III. ACTION ITEMS:**

1. **Monthly Progress Report;** *Diveena Cooppan & Program Staff*
  - a. Monthly Enrollment and Content Area Monitoring Update - *August 2021*
  - b. COVID 19 Response Update
2. **Monthly Financial Report;** *Christine Rolan, HSD Budget & Fiscal Manager;*  
*Jason Wang, Admin. Analyst II*
  - a. Monthly Financial Report – *July & August 2021*
  - b. Low Cost Extension Request
3. **Policies & Procedures;** *Program Staff*

**IV. INFORMATION ITEMS: *Diveena Cooppan & Program Staff***

1. **FY 21-22 New Grant Update**
2. **FY 21-22 School Readiness Goals**
3. **New Grant Cycle Requirements**
  - Office of Head Start - *Program Governance, Oversight, and Capacity Screener* – Completed.
  - Office of Head Start - *Health & Safety Screener* - To be completed by all Head Start Program and partner sites.

**V. OPEN FORUM**

**VI. ADJOURNMENT**