

Certification Categories	Certification Criteria (original)	Certification Criteria (revised)
<p>1. <u>LBE:</u> Local Business Enterprise</p>	<ol style="list-style-type: none"> 1. Must have a substantial presence in the Oakland geographic region as defined by: <ol style="list-style-type: none"> a. Headquartered (Primary Office location) within theOakland geographic region (City of Oakland); or b. Either twenty percent (20%) of the total company workforce or a minimum of 50 employees must work in the Oakland headquarters; or c. Headquarters must be located in a commercial officewith a lease agreement signed 12-months prior to the closing date of a competitive process; or d. home-based office whereby a valid certification is inplace 12 months prior to the closing date of a competitive process. <p>(Additional minimum <u>certification</u> criteria: Fixed Home-based offices should have the-owner(s) residence as the business' sole headquarters);</p> 2. Fully operational with a valid business tax certificate for at leasttwelve (12) consecutive months prior to submitting the certification application.; 3. Operations and employees in fixed office space; 4. Current permits, fines and fees; 5. Valid documents certifying business operations (<i>i.e.</i> contracts,bills, etc.) 6. Registration in the City’s iSupplier system. <p><i>Please Note Temporary Provision for Local Certified firms</i></p>	<ol style="list-style-type: none"> 1. Must have a substantial presence in the Oakland geographic region as defined by: <ol style="list-style-type: none"> a. Headquartered (Primary Office location) within theOakland geographic region (City of Oakland); or b. At a minimum twenty percent (20%) of the total company workforce must work in the Oakland office; or c. Headquarters must be located in a commercial office with a lease agreement signed 12-months prior to submitting the certification application, or d. home-based office must be the only office for the business. 2. Fully operational with a valid business tax certificate for at leasttwelve (12) consecutive months prior to submitting the certification application.; 3. Operations and employees in fixed office space; 4. Current permits, fines and fees; 5. Valid documents certifying business operations (<i>i.e.</i> contracts,bills, etc.) 6. Registration in the City’s iSupplier system. <p><i>Please Note Temporary Provision for Local Certified firms impacted by COVID-19: To the extent that Local Certified Firms were impacted by COVID, including if operating offices were closed, and functions moved to homeoffices, local Oakland certified firms’ certification status will be reenacted. This exception shall be valid up to six months after Oakland’s</i></p>

	<p><i>impacted by</i> <u>COVID-19:</u> To the extent that Local Certified Firms were impacted by COVID, including if, operating offices were closed, and functions moved to homeoffices, local Oakland certified firms' certification status will be reenacted. This exception shall be valid up to six months after Oakland's local state of emergency is removed.</p>	<p>local state of emergency is removed.</p>
<p>2. <u>SLBE</u> Small Local Business Enterprise</p>	<ol style="list-style-type: none"> 1. Last most recent three years of tax returns 2. Three-year average gross receipts must fall at or below 20% of the (SBA's) size standard for the relevant industry sector 3. Headquartered in Oakland or home based office whereby A valid certification is in place 12 months prior to the closing date of a competitive bid process. Additional minimum certification criteria: Fixed home based offices should have the owner(s) residence as the business' sole headquarters 4. Fully operational with a valid business tax certificate for at least 12 months 5. Operations and employees in a fixed office space 6. Current permits fines and fees 7. Valid documents certifying business operations 8. Registration in the City's iSupplier system 	<p><u>Same as LBE plus</u></p> <ol style="list-style-type: none"> 1. The <u>business must submit the most</u> recent three years of tax returns <u>to establish size.</u> 2. Three-year average gross receipts must fall at or below 20% <u>of the Small Business Administration's</u> (SBA's) size standard for the relevant industry sector <u>for which SLBE certification is being sought</u> 3. Fully operational with a valid business tax certificate for at least 12 months 4. Operations and employees in a fixed office space 5. Current permits fines and fees 6. Valid documents certifying business operations 7. Registration in the City's iSupplier system

<p>3. <u>VSLBE</u> Very Small Local Business Enterprise</p>	<p>Same as SLBE certification criteria, except,</p> <ol style="list-style-type: none"> 1. Fully operational for six consecutive months. 2. Average annual gross receipts at or below \$375,000. 3. Headquartered in Oakland. 	<p>Same as SLBE certification criteria, plus,</p> <ol style="list-style-type: none"> 1. Fully operational for six consecutive months. 2. Average annual gross receipts at or below \$375,000. 3. Headquartered in Oakland.
<p>4. <u>LPG /LBE</u> Locally Produced Goods/LBE</p>	<p>Same as LBE certification criteria, plus:</p> <ol style="list-style-type: none"> 1. Business must manufacture goods within the Oakland geographic boundaries. 2. Business must present proof of sales. 3. Business must possess the current permit and license(s) required to conduct a manufacturing operation in an area zoned as industrial. 	<p>Same as LBE certification criteria, plus:</p> <ol style="list-style-type: none"> 1. Business must manufacture goods within the Oakland geographic boundaries. 2. Business must present proof of sales. 3. Business must possess the current permit and license(s) required to conduct a manufacturing operation in an area zoned as industrial.
<p>5. <u>NFP/LBE</u> Not for Profit Local Business Enterprise</p>	<p>Same as LBE certification criteria, plus: Business must produce documentation of non-profit status.</p>	<p>Same as LBE certification criteria, plus: Business must produce documentation of non-profit status.</p>
<p>6. <u>NFP/SLBE</u> Not for Profit Small Local Business Enterprise</p>	<p>Same as SLBE certification criteria, plus: Business must produce documentation of non-profit status.</p>	<p>Same as SLBE certification criteria, plus: Business must produce documentation of non-profit status.</p>
<p>7. <u>SBA-LBE</u> Small Business Administration-Local Business Enterprise</p>	<p>Same as LBE certification criteria, plus:</p> <ol style="list-style-type: none"> 1. Satisfies the size standard as published by the Small Business Administration (SBA) definition of “small business” 2. Headquartered in Oakland 	<p>Same as LBE certification criteria, plus: <u>The business’ 3 year average gross receipts are lower than the SBA size standard for the industry sector but higher than 20% of the SBA size standard</u> as published by the Small Business Administration’s (SBA) definition of a “small business.”</p>