

Thursday September 1, 2022 6:30 pm  
Teleconference Meeting

## MINUTES

Pursuant to the Governor's Executive Order N-29-20 and AB 361, members of the Cannabis Regulatory Commission as well as City staff will participate via phone/video conference and no physical teleconference locations are required.

### **PUBLIC PARTICIPATION INSTRUCTIONS**

#### **TO OBSERVE:**

- To observe the meeting by video conference, please click the link below to join the webinar:  
<https://us02web.zoom.us/j/81429463064>
- To listen to the meeting by phone, please call the numbers below at the noticed meeting time: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656  
or +1 301 715 8592

For each number, please be patient and when requested, dial the following Webinar ID: 814 2946 3064

After calling any of these phone numbers, if you are asked for a participant ID or code, press #. Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled “Joining a Meeting By Phone.”

**TO PROVIDE PUBLIC COMMENT:** There are three ways to make public comment within the time allotted for public comment on an eligible Agenda item.

- Comment in advance. To send your comment to staff before the meeting starts, please send your comment, along with your full name and agenda item number you are commenting on, to Greg Minor at [gminor@oaklandca.gov](mailto:gminor@oaklandca.gov). All submitted public comment will be provided to the Cannabis Regulatory Commission prior to the meeting.
- By Video Conference. To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. You will then be unmuted, during your turn, and allowed to participate in public comment. After the allotted time, you will then be re-muted. Instructions on how to “Raise Your Hand” are available at: <https://support.zoom.us/hc/en-us/articles/205566129>, which is a webpage entitled “Raise Hand In Webinar.”

Persons may speak on any item appearing on the agenda; however, a Speaker Card must be filled out and given to a representative of the Cannabis Regulatory Commission. Multiple agenda items cannot be listed on one speaker card. If a speaker signs up to speak on multiple items listed on the agenda, the Chairperson may rule that the speaker be given an appropriate allocation of time to address all issues at one time (cumulative) before the items are called. All speakers will be allotted 3 minutes or less – unless the Chairperson allots additional time.

♿ This meeting is wheelchair accessible. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the Cannabis Regulatory Commission, please contact the Office of the City Clerk (510) 238-3612. Notification two full business days prior to the meeting will enable the City of Oakland to make reasonable arrangements to ensure accessibility. In compliance with Oakland’s policy for people with chemical sensitivities, please refrain from wearing strongly scented products to events.

Questions or concerns regarding this agenda, or to review any agenda-related materials, please contact the Cannabis Regulatory Commission at (510) 238-6370.

• **By Phone.** To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing STAR-NINE (“\*9”) to request to speak when Public Comment is being taken on a eligible agenda item at the beginning of the meeting.

Once it is your turn, you will be unmuted and allowed to make your comment. After the allotted time, you will be re-muted. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled “Joining a Meeting by Phone.”

If you have any questions about these protocols, please e-mail Greg Minor, at [gminor@oaklandca.gov](mailto:gminor@oaklandca.gov)

**Members:**

Javier Armas	District 1	Vacant	District 7
Tracey Corder	District 2	Chaney Turner	At Large
Taib Alaoui	District 3	Eric Medrano	Mayor
Lauren Payne	District 4	TiYanna Long	City Auditor
Vacant	District 5	Greg Minor	City Administrator
Vacant	District 6		

Available on-line at: <https://www.oaklandca.gov/boards-commissions/cannabis-regulatory-commission>

## MEETING AGENDA

A. Roll Call and Determination of Quorum

*Present: Armas, Corder, Payne, Turner, Medrano, Long*  
*Absent: Alaoui, Long*

B. Approval of the Draft Minutes from the CRC Special Meeting on August 11, 2022

*Chair Turner made a motion to approve the minutes as drafted. Member Payne seconded the motion and the motion passed with Member Minor abstaining.*

C. Reports for Discussion and Possible Action

1. Adopt a Resolution Determining That Conducting In-Person Meetings of The Cannabis Regulatory Commission Would Present Imminent Risks to Attendees’ Health, And Electing to Continue Conducting Meetings Using Teleconferencing in Accordance with California Government Code Section 54953(E), A Provision Of AB-361

*Chair Turner made a motion to accept the Resolution. Member Corder seconded the motion and the motion passed with Member Minor abstaining.*

2. The Process of Communication from the City Administrator’s Office with the Cannabis Regulatory Commission and the Role of the City Administrator’s Representative

*Member Minor provided the report. During public comment, former Chair Lanese Martin encouraged more consistency and clarity regarding processes. Chair Turner expressed frustration regarding Oakland Cannery and why the topic was not discussed earlier. Member Payne shared a lacked of clarity around who in the City carries out different functions. Chair Turner made a motion to agendize a discussion around the creation of a*

*Department of Cannabis. Member Payne seconded the motion. The motion passed with Member Minor abstaining.*

### 3. Implementation Update on State Grants

*Member Minor provided an update.*

*A member of the public encouraged the City to establish cohort periods longer than 18 months for equity manufacturers utilizing the forthcoming shared-use manufacturing facility owned by a City sponsored team of equity applicants.*

*Chair Turner made a motion for the CRC to include a written summary of cannabis equity programs funded through state grants in future CRC annual reports to the City Council. Member Payne seconded the motion and it passed with Member Minor abstaining.*

#### D. Review of the Pending List and Additions to Next Month's Agenda

- *Building and Fire Baseline Permitting Timelines (since January 2022)*
- *Details on Proposed Legislative Framework for Next Phase of Cannabis Program (since February 2022)*
- *Finalize Exit Interview Survey for Withdrawn Applications (since July 2022)*
- *Additional Data from Finance Department regarding gross receipts of cannabis businesses by type (since August 2022)*
- *Potential Loan Forgiveness Policy for Equity Applicants (since August 2022)*
- *Potential Policy for the Transfer of Permits from Equity to General Applicants (since August 2022)*

*Member Minor provided an update on the pending items.*

#### E. Open Forum / Public Comment

*Lanese Martin encourage more proactive engagement with the upcoming General Plan. Alisha Byrd recommended loan forgiveness for equity applicants.*

#### F. Announcements

1. Update on Cannabis Permitting Process
2. Apply to serve on CRC here:  
<https://oakland.granicus.com/boards/w/8552f8c4c0e15460/boards/6697>
3. October 3, 2022 is the deadline for submitting response to [Request for Proposals](#) (RFP) for cannabis equity applicants, shared-use manufacturing technical assistance, security measures for provisional licensees, and the cannabis equity property purchase program.

*Member Minor noted the CRC 2021 annual report will be presented at the September 27<sup>th</sup> City Council Community Economic Development (CED) meeting.*

#### G. Adjournment