

Thursday, January 7, 2021, 6:30 pm  
Teleconference Meeting

## MINUTES

Pursuant to the Governor's Executive Order N-29-20, members of the Cannabis Regulatory Commission as well as City staff will participate via phone/video conference and no physical teleconference locations are required.

### **PUBLIC PARTICIPATION INSTRUCTIONS**

#### **TO OBSERVE:**

- To observe the meeting by video conference, please click the link below to join the webinar:  
<https://us02web.zoom.us/j/81417364301>
- To listen to the meeting by phone, please call the numbers below at the noticed meeting time: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656  
or +1 301 715 8592

For each number, please be patient and when requested, dial the following Webinar ID: 814 1736 4301

After calling any of these phone numbers, if you are asked for a participant ID or code, press #. Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled "Joining a Meeting By Phone."

**TO PROVIDE PUBLIC COMMENT:** There are three ways to make public comment within the time allotted for public comment on an eligible Agenda item.

- Comment in advance. To send your comment to staff before the meeting starts, please send your comment, along with your full name and agenda item number you are commenting on, to Greg Minor at [gminor@oaklandca.gov](mailto:gminor@oaklandca.gov). All submitted public comment will be provided to the Cannabis Regulatory Commission prior to the meeting.
- By Video Conference. To comment by Zoom video conference, click the "Raise Your Hand" button to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. You will then be unmuted, during your turn, and allowed to participate in public comment. After the allotted time, you will then be re-muted. Instructions on how to "Raise Your Hand" are available at: <https://support.zoom.us/hc/en-us/articles/205566129>, which is a webpage entitled "Raise Hand In Webinar."

Persons may speak on any item appearing on the agenda; however, a Speaker Card must be filled out and given to a representative of the Cannabis Regulatory Commission. Multiple agenda items cannot be listed on one speaker card. If a speaker signs up to speak on multiple items listed on the agenda, the Chairperson may rule that the speaker be given an appropriate allocation of time to address all issues at one time (cumulative) before the items are called. All speakers will be allotted 3 minutes or less – unless the Chairperson allots additional time.

♿ This meeting is wheelchair accessible. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the Cannabis Regulatory Commission, please contact the Office of the City Clerk (510) 238-3612. Notification two full business days prior to the meeting will enable the City of Oakland to make reasonable arrangements to ensure accessibility. In compliance with Oakland's policy for people with chemical sensitivities, please refrain from wearing strongly scented products to events.

Questions or concerns regarding this agenda, or to review any agenda-related materials, please contact the Cannabis Regulatory Commission at (510) 238-6370.

• By Phone. To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing STAR-NINE (“\*9”) to request to speak when Public Comment is being taken on a eligible agenda item at the beginning of the meeting.

Once it is your turn, you will be unmuted and allowed to make your comment. After the allotted time, you will be re-muted. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled “Joining a Meeting by Phone.”

If you have any questions about these protocols, please e-mail Greg Minor, at [gminor@oaklandca.gov](mailto:gminor@oaklandca.gov)

**Members:**

Lanese Martin	District 1	Frank Tucker	District 7
Tracey Corder	District 2	Chaney Turner	At Large
Austin Stevenson	District 3	Stephanie Floyd-Johnson	Mayor
Debby Goldsberry	District 4	TiYanna Long	City Auditor
Claudia Mercado	District 5	Greg Minor	City Administrator
Vacant	District 6		

Available on-line at: <https://www.oaklandca.gov/boards-commissions/cannabis-regulatory-commission>

## MEETING AGENDA

A. Roll Call and Determination of Quorum

*Present: Martin, Stevenson, Goldsberry, Tucker, Turner, Floyd-Johnson, Long, and Minor*  
*Absent: Mercado, Corder*

B. Approval of the Draft Minutes from the CRC Meeting on November 5, 2020 and December 3, 2020.

*Chair Martin moved to approve the minutes from the CRC November and December 2020 meetings as drafted. Vice-Chair Long seconded the motion and it passed by consensus.*

C. Reports for Discussion and Possible Action

1. Public Ethics Training

*Jelani Killings with the Public Ethics Commission and Deputy City Attorney Tricia Shafie provided a training on public ethics via a powerpoint presentation. Member Goldsberry asked how a member can recuse themselves over a zoom meeting. Mr. Killings and Ms. Shafie explained that members should make clear to the public that you are not participating in the item and to ensure that you are muted with no video. Mr. Killings emphasized that the law is the floor and encouraged members to error on the side of public trust.*

2. Draft CRC Annual Reports for 2019 and 2020

*Member Minor provided background on the draft annual reports. Member Floyd-Johnson recommended including the permitting graphs as part of the annual reports to provide a snapshot of the industry. Chair Martin suggested adding to the COVID-19 section of the report. Chair Martin then made a motion to accept the draft reports with the addition of including permitting trend charts and edits to the COVID section recognizing the financial impacts of complying with COVID-19 requirements.*

### 3. Potential Amendments to Authorize Equity Businesses to Transfer Permits After Three Years to Non-Equity Businesses

*Member Goldsberry recused herself from this item.*

*Member Minor provided background on the item. Member Tucker stated that it would be unfair if equity businesses had to repay any subsidies they received because the subsidies are what equity businesses needed in order to be competitive. Chair Martin countered that there needs to be ongoing funding for the Equity Program and repayment of subsidies received by equity applicants as part of a transfer approval process could provide ongoing funding.*

*Chair Martin then moved to continue this item to the pending list. Member Turner seconded the motion and it passed by consensus.*

### 4. BSCC Public Health and Safety Grant Program

*Member Minor provided background on the item. Public speakers and members encouraged supporting local organizations to work with youth as opposed to the Oakland Police Department.*

### 5. New Go-Biz Cannabis Equity Grant Solicitation

*Member Goldsberry recused herself from this item.*

*Member Minor provided background on the item. Public speakers emphasized the importance of getting funds to operators and the benefit of grants vs. loans.*

### 6. Role of CRC City Administrator Representative

*Member Minor provided background on the item and the history of City Administrator CRC representatives. Chair Martin stated that currently there is confusion regarding what actions are on behalf of the CRC and what action are on behalf of City staff. Chair Martin then moved to recommend that the City Administrator's Office appoint a CRC representative that is not a staff member in the City Administrator's Office. Member Turner seconded the motion and it passed by consensus.*

### 7. Implementation Update on Current BCC and Go-Biz Grants

*Member Minor provided an overview of the various state grant funded programs. Public speakers raised concerns regarding not receiving a response from loan and grant program consultants.*

#### D. Review of the Pending List and Additions to Next Month's Agenda

- *Updated Parliamentary Procedures (since July 2020)*
- *CRC Retreat/Planning Session (since September 2020)*
- *Additional Data from Revenue Management Bureau (since November 2020)*
- *Use of Police Resources Related to Cannabis (since December 2020)*
- *Creation of Additional Cannabis Consumption Lounge License (since December 2020)*
- *Reconsider Recommendation of Prohibiting Delivery-Only Dispensaries on First Floor of New Proposed Zones (since December 2020)*

*Member Minor provided an update on the various pending list items.*

*Chair Martin moved to request that the Revenue Management Bureau return to the CRC with 2021 cannabis tax revenue data as soon as possible after the 2021 tax deadline. Member Turner seconded the motion and it passed by consensus.*

E. Open Forum / Public Comment

*Public speaker spoke in support of grants over loans for equity applicants.*

F. Announcements

1. Update on Cannabis Permitting Process

*Member Minor announced the vacancy for the District 6 representative on the CRC.*

G. Adjournment