

Cannabis Regulatory Commission

Special Meeting

Thursday, August 13, 2020, 6:30 pm
Teleconference Meeting

MINUTES

Pursuant to the Governor's Executive Order N-29-20, members of the Cannabis Regulatory Commission as well as City staff will participate via phone/video conference and no physical teleconference locations are required.

PUBLIC PARTICIPATION INSTRUCTIONS

TO OBSERVE:

- To observe the meeting by video conference, please click the link below to join the webinar:
<https://us02web.zoom.us/j/84512557317>
- To listen to the meeting by phone, please call the numbers below at the noticed meeting time: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656
or +1 301 715 8592

For each number, please be patient and when requested, dial the following Webinar ID: 845 1255 7317

After calling any of these phone numbers, if you are asked for a participant ID or code, press #. Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled “Joining a Meeting By Phone.”

TO PROVIDE PUBLIC COMMENT: There are three ways to make public comment within the time allotted for public comment on an eligible Agenda item.

- Comment in advance. To send your comment to staff before the meeting starts, please send your comment, along with your full name and agenda item number you are commenting on, to Greg Minor at gminor@oaklandca.gov. All submitted public comment will be provided to the Cannabis Regulatory Commission prior to the meeting.
- By Video Conference. To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. You will then be unmuted, during your turn, and allowed to participate in public comment. After the allotted time, you will then be re-muted. Instructions on how to “Raise Your Hand” are available at: <https://support.zoom.us/hc/en-us/articles/205566129>, which is a webpage entitled “Raise Hand In Webinar.”

Persons may speak on any item appearing on the agenda; however, a Speaker Card must be filled out and given to a representative of the Cannabis Regulatory Commission. Multiple agenda items cannot be listed on one speaker card. If a speaker signs up to speak on multiple items listed on the agenda, the Chairperson may rule that the speaker be given an appropriate allocation of time to address all issues at one time (cumulative) before the items are called. All speakers will be allotted 3 minutes or less – unless the Chairperson allots additional time.

♿ This meeting is wheelchair accessible. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the Cannabis Regulatory Commission, please contact the Office of the City Clerk (510) 238-3612. Notification two full business days prior to the meeting will enable the City of Oakland to make reasonable arrangements to ensure accessibility. In compliance with Oakland’s policy for people with chemical sensitivities, please refrain from wearing strongly scented products to events.

Questions or concerns regarding this agenda, or to review any agenda-related materials, please contact the Cannabis Regulatory Commission at (510) 238-6370.

• **By Phone.** To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing STAR-NINE (“*9”) to request to speak when Public Comment is being taken on a eligible agenda item at the beginning of the meeting.

Once it is your turn, you will be unmuted and allowed to make your comment. After the allotted time, you will be re-muted. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled “Joining a Meeting by Phone.”

If you have any questions about these protocols, please e-mail Greg Minor, at gminor@oaklandca.gov

Members:

Lanese Martin	District 1	Frank Tucker	District 7
Tracey Corder	District 2	Chaney Turner	At Large
Vacant	District 3	Stephanie Floyd-Johnson	Mayor
Debby Goldsberry	District 4	Tiyanna Long	City Auditor
Claudia Mercado	District 5	Greg Minor	City Administrator
Joshua Chase	District 6		

Available on-line at: <https://www.oaklandca.gov/boards-commissions/cannabis-regulatory-commission>

MEETING AGENDA

A. Roll Call and Determination of Quorum

Present: Martin, Corder, Goldsberry, Mercado, Chase, Tucker, Turner, Floyd-Johnson, Long, and Minor.

B. Open Forum / Public Comment

Mr. Charles Reed spoke in favor of an Emerald New Deal.

C. Review of the Pending List and Additions to Next Month’s Agenda

- *Shared drive regarding cannabis robberies and burglaries (since February 2020)*
- *Annual Report from Oakland Police Department*
- *Annual Report from Revenue Management Bureau (since July 2020)*
- *Enforcement re Seshes (since July 2020)*
- *Updated Parliamentary Procedures (since July 2020)*
- *Cybersecurity best practices (since July 2020)*

Member Minor mentioned he anticipates OPD’s annual report next month, Revenue Management Bureau’s report in October, and a presentation from Public Ethics in October as well. Member Tucker made a motion to have a formal training on parliamentary procedures at the next CRC meeting. Vice-Chair Martin seconded the motion and it passed by consensus.

Member Long moved to remove the shared drive item from the pending list. Member Goldsberry made a friendly amendment to move all law enforcement items to next month’s agenda. Member Long accepted the friendly amendment and the motion passed by consensus.

D. Approval of the Draft Minutes from the Regular CRC meeting on July 2, 2020

Member Floyd-Johnson moved to approve the minutes; Vice-Chair Martin seconded the motion and it passed by consensus.

E. Reports for Discussion and Possible Action

1. East Bay Municipal Utility District (EBMUD) Permitting Process for Cannabis Operators

Adam Kern with EBMUD provided an overview of EBMUD's permitting process. Members of the public and CRC members asked questions about sprinkler connections, requirements for manufacturers, and whether EBMUD has a separate program for equity businesses.

2. Draft Annual CRC Report for 2019 and How the CRC Can Communicate with the City Council

Member Minor summarized the draft report. Vice-Chair Martin encouraged including revenue statistics in the annual report, highlighting the CRC's tax use recommendation at the top of the report, and explain more about the equity and tax rebate programs. Vice-Chair moved to refer the draft report to the equity subcommittee and include Member Long on the committee. Member Long seconded the motion and it passed by consensus.

Member Long then made a motion for each member to meet with their representative quarterly to provide an update on CRC activities. Member Corder seconded the motion. Members Corder, Mercado, Chase and Long voted in favor of the motion; Members Goldsberry, Tucker, and Johnson voted against the motion and Members Martin, Tucker and Minor abstained, so the motion failed.

Vice-Chair Martin then moved for staff to present bi-annual reports to the City Council on CRC activities. Member Floyd-Johnson seconded the motion and it passed by consensus.

3. Revisiting Cannabis Business Tax Rate

Since the Revenue Management Bureau will present in October, Vice-Chair Martin moved to continue this item to the October CRC meeting. Member Long seconded the motion and it passed by consensus.

Mr. Charles Reed emphasized that members should leverage their power to be closer to the City Council so that they can feel the pain of those suffering from the war on drugs and that the business tax rate is not a pressing issue.

4. Creation of a Department of Cannabis

Member Long moved to form a subcommittee to do research to create a plan to create a Department of Cannabis. Vice-Chair Martin seconded the motion and it passed with Members Corder, Chase and Minor abstaining. Vice-Chair Martin moved to determine who is on the subcommittee at next month's meeting. Member Corder seconded the motion and it passed by consensus.

Mr. Charles Reed encouraged the creation of more opportunities in the cannabis industry.

5. Continued Discussion re Impact of Covid-19 on the Cannabis Industry

Member Goldsberry made a motion continue the item to next month. Member Mercado seconded the motion and it passed by consensus.

6. Electing a New Chair and Vice-Chair

Members of the public spoke in favor of running efficient meetings and Vice-Chair Martin's management of recent meetings.

Vice-Chair Martin made a motion to nominate herself as the Chair and Member Long as the Vice-Chair. Member Corder seconded the motion and it passed by consensus.

F. Announcements

1. Update on Cannabis Permitting Process

G. Adjournment