

Thursday, August 5, 2021, 6:30 pm  
Teleconference Meeting

## MINUTES

Pursuant to the Governor's Executive Order N-29-20, members of the Cannabis Regulatory Commission as well as City staff will participate via phone/video conference and no physical teleconference locations are required.

### **PUBLIC PARTICIPATION INSTRUCTIONS**

#### **TO OBSERVE:**

- To observe the meeting by video conference, please click the link below to join the webinar:  
<https://us02web.zoom.us/j/86700758030>
- To listen to the meeting by phone, please call the numbers below at the noticed meeting time: Dial (for higher quality, dial a number based on your current location):  
US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

For each number, please be patient and when requested, dial the following Webinar ID: 867 0075 8030

After calling any of these phone numbers, if you are asked for a participant ID or code, press #. Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled “Joining a Meeting By Phone.”

**TO PROVIDE PUBLIC COMMENT:** There are three ways to make public comment within the time allotted for public comment on an eligible Agenda item.

- Comment in advance. To send your comment to staff before the meeting starts, please send your comment, along with your full name and agenda item number you are commenting on, to Greg Minor at [gminor@oaklandca.gov](mailto:gminor@oaklandca.gov). All submitted public comment will be provided to the Cannabis Regulatory Commission prior to the meeting.
- By Video Conference. To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. You will then be unmuted, during your turn, and allowed to participate in public comment. After the allotted time, you will then be re-muted. Instructions on how to “Raise Your Hand” are available at: <https://support.zoom.us/hc/en-us/articles/205566129>, which is a webpage entitled “Raise Hand In Webinar.”

Persons may speak on any item appearing on the agenda; however, a Speaker Card must be filled out and given to a representative of the Cannabis Regulatory Commission. Multiple agenda items cannot be listed on one speaker card. If a speaker signs up to speak on multiple items listed on the agenda, the Chairperson may rule that the speaker be given an appropriate allocation of time to address all issues at one time (cumulative) before the items are called. All speakers will be allotted 3 minutes or less – unless the Chairperson allots additional time.

♿ This meeting is wheelchair accessible. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the Cannabis Regulatory Commission, please contact the Office of the City Clerk (510) 238-3612. Notification two full business days prior to the meeting will enable the City of Oakland to make reasonable arrangements to ensure accessibility. In compliance with Oakland’s policy for people with chemical sensitivities, please refrain from wearing strongly scented products to events.

Questions or concerns regarding this agenda, or to review any agenda-related materials, please contact the Cannabis Regulatory Commission at (510) 238-6370.

• By Phone. To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing STAR-NINE (“\*9”) to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting.

Once it is your turn, you will be unmuted and allowed to make your comment. After the allotted time, you will be re-muted. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled “Joining a Meeting by Phone.”

If you have any questions about these protocols, please e-mail Greg Minor, at [gminor@oaklandca.gov](mailto:gminor@oaklandca.gov)

**Members:**

Vacant	District 1	Frank Tucker	District 7
Tracey Corder	District 2	Chaney Turner	At Large
Austin Stevenson	District 3	Stephanie Floyd-Johnson	Mayor
Vacant	District 4	TiYanna Long	City Auditor
Vacant	District 5	Greg Minor	City Administrator
Vacant	District 6		

Available on-line at: <https://www.oaklandca.gov/boards-commissions/cannabis-regulatory-commission>

## MEETING AGENDA

A. Roll Call and Determination of Quorum

*Present: Corder, Stevenson, Turner, Floyd-Johnson, Long, and Minor*  
*Absent: Tucker*

B. Approval of the Draft Minutes from the CRC Meeting on July 1, 2021.

*Member Floyd-Johnson moved to approve the minutes as drafted. Member Stevenson seconded the motion and it passed by consensus.*

C. Reports for Discussion and Possible Action  
1. Electing Chairperson and Vice Chairperson

*Member Minor provided background on the item. Member Turner expressed an interest in serving as Chair. Member Corder made a motion to nominate Member Turner as Chair. Vice-Chair Long seconded the motion and it passed by consensus.*

2. Understanding Spectrum of Equity Operators and Their Needs

*Member Minor offered some background and introduced LaWanda Knox, who leads Make Green Go, the City of Oakland’s technical assistance provider since 2017 who then presented on Make Green Go’s services and the various needs of equity applicants. Public speakers stressed the importance of verifying those companies that market themselves as equity businesses to preserve the integrity of equity programs. Ms. Knox echoed this recommendation as it would also allow for more data on how equity vs. non-equity businesses are doing.*

*Members Floyd-Johnson, Turner and Stevenson then asked questions related to certifying equity businesses, equity product commitments and the City's current equity tax rebate program. Member Floyd-Johnson then made a motion to agendize the establishment of a process to certify equity businesses. Chair Turner seconded the motion and it passed by consensus.*

### 3. Local Jurisdiction Assistance Grant Program

*Member Minor provided background on this upcoming grant opportunity, including outstanding questions re timing of funds and use of eligible funds, as well as an initial framework for utilizing the funds. A member of the public encouraged expanding the definition of an equity applicant. Member Corder expressed support for staff's initial framework other than funds for overtime for a backup police officer to carry out security inspections when Officer Romero is unavailable. Member Corder asked whether a sworn officer is needed to carry out security inspections. Member Floyd-Johnson and Chair Turner voiced concerns about the sustainability of these programs after the three-year grant period and suggested utilizing cannabis tax revenue to support these efforts over the long-term. Member Floyd-Johnson then made a motion to maintain the item on the use of cannabis tax revenue on the pending list. Chair Turner seconded the motion and it passed by consensus.*

### 4. Develop Onsite Consumption Regulations

*Member Minor offered background on the item. A public speaker encouraged the City to be mindful about existing state law regarding private consumption. Member Stevenson went through outstanding issues and suggested limiting consumption lounges to commercial zones, preserving private use, implementing a tier-based system, have hours of operation similar to a restaurant, and not yet allow for mobile lounges. Vice-Chair Long encouraged age limitations. Chair Turner suggested ensuring COVID-19 safety protocols and to continue this item in September. Member Stevenson then made a motion to continue this item to next month's meeting. Member Floyd-Johnson seconded the motion and it passed by consensus.*

### 5. Amendments to Allow the Transfer of Permits from Equity Applicants to Non-Equity Applicants

*Member Minor provided background. Public speakers suggested allowing transfers after three years, allowing transfers to family members, and ensuring City loans are repaid as part of any transfer. Chair Turner shared that the equity subcommittee wants to allow transfers but also wants to ensure repayment to the City for its investment in equity businesses. Vice-Chair Long concurred and made a motion to ask staff to request the city attorney's office examine what costs can be included as part of the transfer of a permit from an equity business to a non-equity business.*

### 6. Implementation Update on Current BCC and Go-Biz Grants

*Member Minor provided an update and moved through the tables outlining the various state grants and their underlying programs. Member Floyd-Johnson and Vice-Chair Turner noted it is important to demonstrate what Oakland is doing.*

#### D. Review of the Pending List and Additions to Next Month's Agenda

- *Costing of a Department of Cannabis (since January 2021)*
- *Follow Up Questions re Revenue Management Bureau Report (since June 2021)*

*Member Minor shared background. Vice-Chair Long wanted to keep the costing of a department of cannabis on the pending list, but reframing the item as “staffing.” Chair Turner made a motion to keep the staffing item on the pending list. Vice-Chair Long seconded the motion and it passed by consensus.*

E. Open Forum / Public Comment

*Member of the public encouraged establishing an official Oaksterdam district.*

F. Announcements

1. Update on Cannabis Permitting Process

2. Apply to serve on CRC here:

<https://oakland.granicus.com/boards/w/8552f8c4c0e15460/boards/6697>

*Member Minor encourage interested community members to apply.*

G. Adjournment