



RECORDS UNIT
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AUTHORIZATION TO DUPLICATE (Requestor Affidavit)

The City of Oakland's Planning & Building Department at the request of:

(Name of Requestor)

(Address of Requestor)

On this _____ day of _____, 20_____.

I hereby request permission to duplicate plans, specifications, reports, or documents associated with

(Property Address)

(Permit Number)

This information is requested in conjunction with Sections 19850 and 19851 of the Health and Safety Code relating to buildings as amended in Chapter 767 on September 9, 1988. The requestor hereby attests to the following:

- (c) (1) That the copy of the plans shall be only used for the maintenance, operation, and use of the building.
- (2) That the drawings are instruments of professional service and are incomplete without the interpretation of the certified, licenses, or registered professional of record.
- (3) That subdivision (a) of Section 5536.25 of the Business and Professional Code states that a licensed architect who signs plans, specifications, reports, or documents shall not be responsible for damage caused by subsequent changes or uses, including uses made by State and local government agencies, are not authorized or approved by the licensed architect who originally signed the plans, specifications, reports, or documents, provided that the architectural service rendered by the architect who signed the plans, specifications, reports, or documents was not also a proximate cause of the damage.

The following paragraphs are copied from the above-mentioned chapter and provided to inform both the requestor and the professional.

- (f) The certified, licensed, or registered professional's refusal to permit duplication of the plans is unreasonable if, upon request from the building department, the professional does either the following:
- (1) Fails to respond to the local building department within 30 days of receipt by the professional of the request. However, if the building department determines that professional is unavailable to respond within 30 days of receipt of the request due to serious illness, travel, or other extenuating circumstances, the time period shall be extended by the building department to allow the professional adequate time to respond, as determined appropriate to the individual circumstances, but not to exceed 60 days.
 - (2) Refuses to give his or her permission for the duplication of the plans after receiving the signed affidavit and registered letter specified in subdivisions (c) and (d).

(Signature of Requestor)

(Date)