



MINUTES



Alameda County – Oakland Community Action Partnership (AC-OCAP)

Administering Board Teleconference

July 11, 2022, 5:30 p.m.

Recording Link: [Granicus 07.11.22](#)

Board Members Present: Sandra Johnson (Vice-Chair), Andrea Ford (Treasurer), Brigitte Cook (Secretary), Mitchell Margolis, David Walker, Samantha Columbus, Mayor Schaaf (Lisa Ruhland), Councilmember Noel Gallo (Brittany Garza), Councilmember Treva Reid (Jocelyn Mapp), and Councilmember Nate Miley (Angelica Gums)

Board Member Excused: Monique Rivera (Chair), John Michael Baratta, Councilmember Carroll Fife (Tonya Love), and Councilmember Dave Brown (Sarah Oddie)

Board Vacancy: Community Development Block Grant (CDBG) Oakland District 4 and Alameda County

Staff: Estelle Clemons, Desraylnn Cole, Dwight Williams, Jaynell Ellis, and Melissa Francisco

Guests: Michael Munson, Melanie Moore, Aly Bonde, Rashida Washington, James Lande, and Patricia Schader

A. Call to Order/Recite AC-OCAP Promise

Vice Chair S. Johnson called the July 11, 2022, Administering Board Teleconference to order at 5:33 p.m. The AC-OCAP Promise was recited.

B. Roll Call/Determination of Quorum/Approval of Agenda

Roll call was performed by staff M. Francisco. A quorum was established at 5:35 p.m.

MOTION: To approve the July 11, 2022 Administering Board Agenda

M/S/Carried: A. Ford / L. Ruhland / Motion Carried.

C. Approval of Draft May 9, 2022, Administering Board Minutes – Attachment C1

MOTION: To approve the Draft May 9, 2022 Administering Board Minutes.

M/S/Carried: A. Ford / J. Mapp / Motion Carried.

D. Summary of June 13, 2022 Administering Board Meeting – Attachment D1

Vice Chair S. Johnson explained that since a quorum was not established at the June 13, 2022 meeting, there are no minutes to approve. A meeting summary, however, was included in the Agenda Packet as **Attachment D1** for review.

E. Approval of AC-OCAP Resolution 7-22 to Continue Teleconference Meetings – Attachment E1

MOTION: To approve AC-OCAP Resolution 7-22 to continue teleconference meetings.

M/S/Carried: B. Cook / A. Ford / Motion Carried.

F. Open Forum: None.

G. Presentation: [Oakland Thrives](#)

Melanie Moore, PhD, Chief Executive Officer, and Aly Bonde, Director of Housing and Economic Security, of Oakland Thrives, were introduced to the Administering Board by E. Clemons. A PowerPoint presentation was displayed on the teleconference screen. Oakland Thrives' amazing network of local partners work tirelessly to put in place the mechanisms required to realize

their vision of making *Oakland's children, families, and communities the healthiest in the nation*. The *Thriving Oakland 10-Year Plan* and the Future of Guaranteed Income were reviewed within the context of the organization's priority areas, which include child and adolescent behavioral health, early literacy, and economic mobility. Before concluding the presentation with a question-and-answer session, Board Members were invited to join the quarterly Oakland Thrives Leadership Council and Joint Powers Authority Board Meetings on September 23rd and December 16th from 9:30am to 11:00am.

H. CAP Updates (E. Clemons)

1. Board Updates

A. [Board Vacancies -- Private Sector, CDBG Oakland District 4, 7, and Alameda County](#) – Patricia Schader Board Membership Application, District 7 – Attachment H1A

Meeting notices sent via Constant Contact to over 250 community contacts contain board membership opportunities as part of continuous recruitment efforts. E. Clemons encouraged all Board Members to take part in the necessary outreach to fill vacancies.

Patricia Schader's membership application was included as **Attachment H1A** in the Agenda Packet. The applicant's and community petitioners' CDBG Oakland District 7 residency was confirmed by CAP staff. P. Schader indicated a desire to join the Board in order to influence change by delivering important information and services to Oakland and Alameda County's low-income communities.

MOTION: To approve Patricia Schader's membership application for CDBG Oakland District 7.

M/S/Carried: B. Cook / A. Ford / Motion Carried.

B. Committee Assignments Discussion – Attachment H1B

ACTION ITEM: Agenda Item H1B will be moved to the September Agenda.

C. Board Acknowledgments – L. Ruhland expressed her enthusiasm for working for the City's Neighborhood Services Division and championed National Night Out (NNO), a community-building effort that encourages police-community relationships. NNO is celebrated on the first Tuesday of August each year, and this year it will be held on August 2nd. L. Ruhland asked Board Members, staff, and members of the community to participate in National Night Out.

ACTION ITEM: Staff M. Francisco to share NNO flyers with Board Members.

2. AC-OCAP Programming

A. Community Service Block Grant (CSBG)/Community Aid, Relief, and Economic Security (CARES) and Program Update – Attachment H2A

Staff D. Williams reported that the 2021 CSBG closeout report had been filed, the Discretionary closeout report was approved, and grantees were nearing completion of their mid-year reports. Staff J. Ellis reported that \$900,000 of the \$1.8 million CARES money was distributed to families directly or indirectly impacted by COVID-19. The remaining CARES funding will be allocated through UpTogether and Safe Passages by the end of August 2022.

A 2022 CSBG Notice of Discretionary Grant Award Letter from the Department of Community Services and Development was included in the Agenda Packet as **Attachment H2A**. The CSBG discretionary fund totals \$31,000 and will be utilized to improved program services and/or enhance agency capacity from June 15, 2022–May 31, 2023.

B. 2023-2025 Request for Partnership (RFP) – Attachment H2B

RFPs will be filed electronically this year, and City Span and staff will begin testing the online platform on Friday, July 15, 2022. Board members were urged to volunteer as RFP Reviewers and to spread the word about the Advisory Panel opportunity to their networks. The Draft RFP Timeline was included in the Agenda Packet as **Attachment H2B**.

ACTION ITEM: Staff to share [RFP Reviewer Recruitment Letter](#) with Board Members.

3. Mandatory Board Training

Board Members A. Ford, M. Margolis, D. Walker, and A. Gums completed their Mandatory Training on July 11, 2022.

ACTION ITEM: The following Board Members are to complete Sunshine and Public Ethics Training: L. Ruhland and P. Schader.

4. Conferences/Travel

A. 2022 National Community Action Partnership (NCAP) Annual Convention, August 31 – September 2, Marriott Marquis New York, NY – Board Chair M. Rivera and Vice Chair S. Johnson will be representing the AC-OCAP Board at the NCAP Convention.

B. 2022 California Community Action Partnership Association (CalCAPA) Annual Conference, November 2-4, San Diego, CA
ACTION ITEM: The Board Member Travel Request Form for the CalCAPA Conference will be included in the September Agenda Packet.

5. Public Comment: (Specific Agenda Item(s): Audience Comment Period) – None.

MOTION: To accept E. Clemons Community Action Partnership Updates.

M/S/Carried: S. Johnson / J. Mapp / Motion Carried.

I. Future/Proposed Agenda Items (See Chart)

September – DesrayInn Cole, City of Oakland ReCAST

J. Committee Report

Special Meeting of the Executive Committee – Wednesday, June 1, 2022

ACTION ITEMS: Agenda Item J will be moved to the September Agenda.

I. Attachments

C1 Draft May 9, 2022 Administering Board Minutes

D1 Summary of June 13, 2022 Administering Board Meeting

E1 AC-OCAP Resolution 7-22

H1A Private Sector Recommendation List, Interest Letter Request, and District 7 Application

H1B CAP Administering Board and Committees Rosters

H2A 2022 CSBG Notice of Discretionary Grant Award

H2B RFP Timeline

J. Announcements.

United Seniors of Oakland and Alameda County (USOAC) – S. Johnson reminded the Board of the United Seniors of Oakland and Alameda County's 31st Annual Convention & 14th Annual Walkable Neighborhood Celebration on Friday, July 29, 2022.

Alameda County Social Services/All IN/ Board of Supervisors (BOS) – None.

City of Oakland – E. Clemons announced the return of Oakland Art + Soul at the downtown Frank Ogawa Plaza on Saturday, July 23rd

Board Members/Others – L. Ruhland announced her 60th Birthday Celebration on July 24th at Lakeside Park.

K. Open Forum: None.

L. Adjournment

MOTION: To adjourn the July 11, 2022 AC-OCAP Administering Board Teleconference at 6:41 p.m.

M/S/Carried: A. Ford / L. Ruhland. Motion Carried.

Next Teleconference: **September 12, 2022**

Future Agenda Items(*= Presented)

Health	Rise Up*
Bay Area Regional Healthy Inequalities Initiative (BARHII)	Housing
Trauma Informed Care* Trauma Informed Care II*	Alameda-County Housing Authority*
Alameda County Building Collaborative*	Tri-Valley Housing
Financial Empowerment	Community Housing – Path/Everyone Home*
Cal Reinvestment	East Bay Housing Organization*
Earned Income Tax Credit/United Way of Bay Area*	Spectrum – Low Income Home Energy Assistance*
SaverLife	Oakland Housing Authority*
Bank On Oakland (BOO) 2.0*	City of Oakland Housing Road Map*
Tri-Valley Anti-Poverty Collaborative (TVAPC)	Alameda County Housing & Community Development*
AssistHub*	Tenant Advocacy
Youth	Education
Los Padres Unidos*	Promise Neighborhoods – Cal State East Bay*
REACH Ashland/Cherryland Youth Center*	Head Start/Early Head Start
Oakland Fund Children Youth (OFCY)*	Employment
Oakland Youth Commission*	Alameda County Workforce Investment Board*
Economic Development	East Bay Sustainable Alliance
Oakland Metropolitan Chamber of Commerce*	Oakland Workforce Investment Board*
Alameda County Wealth Building Initiative*	Local Union
Public Safety	West Oakland Job Resource
Cease Fire/Street Outreach*	East Bay Works
Oakland Unite* Chief of Violence Prevention*	Employee Ownership – Project Equity
Social Justice	Infrastructure
Urban Habitat*	Federal RAISE Grant/ Reconnecting the Town Project
East Oakland Collective*	Board Development/Training
Ella Baker Center for Human Rights	Jim Masters CAP History* Structure of American Economy
Families	Food Security
Ashland Cherryland Healthy Community Collaborative	Safe Passages*
Fremont Family Resource Center	Alameda County Community Food Bank (ACCFB)*
Social Services TANF, GA*	Community Development
All-In Alameda County*	Community Development Block Grant (CDBG) *
Oakland Thrives*	CDBG – Oakland Redistricting