

What is Supervisory Academy?

Supervisory Academy is a certificate training program for City of Oakland Supervisors or aspiring supervisors and managers looking for professional development opportunities in supervision, management skills and leadership. The academy offers training and overviews of important internal processes relevant to people who play a lead role in public service.

Supervisory Academy will be virtual in 2023

Due to the high demand of the academy, most of our classes fill up. Virtual training provides more access to employees across the city which aligns with our HRM equity goals and framework.

How Do I Register?

You can register through the NEO-GOV LEARN. LEARN is our new Learning Management System where you will register for classes and take online classes.

LOGIN will be your work email

Password is your own unique password. If you have not yet accessed NEOGOV, you can do a password reset.

2023 Schedule

CLASS SESSIONS 9:00am-4:30pm (Thursdays)	Training Dates
<ul style="list-style-type: none">Local Government OverviewLegislative ProcessEthics TrainingWhistleblower ProgramBudgetEffective Supervision	Module 1 1/26/23 5/25/23 9/28/23
<ul style="list-style-type: none">Working Across GenerationsDSW TrainingRisk and SafetyFEHA and LeavesADA ComplianceHelp Desk Overview311 Overview	Module 2 2/23/23 6/22/23 10/26/23
<ul style="list-style-type: none">Equal Employment Opportunity Program / AI 71Labor RelationsDisciplinary ProcedurePerformance AppraisalsGender Inclusion Training	Module 3 3/9/23 7/27/23 11/9/23
<ul style="list-style-type: none">ClassificationCivil Service Rules,Hiring / Onboarding,Equal AccessReducing Hiring Bias	Module 4 4/27/23 8/24/23 12/14/23

Questions? Need help with registering?

Contact Citywide Training

510-238-3116

citywidetraining@oaklandca.gov

SUPERVISORY ACADEMY

2023

Organizational Development
& Citywide Training

Human Resources Management | City of Oakland

HR Classes

- Recruitment / Classification
 - Civil Service Rules
 - Recruitment and Hiring
 - Classification
 - Onboarding
 - Equal Access
- Safety and Risk
 - Accident Reporting
 - Risk & Safety
 - FEHA / Leaves
- Employee Relations
 - Labor Relations
 - Performance Appraisals
 - Disciplinary Procedure

Online Requirements

Each is required every 2 years

If you are a Form 700 Filer:

Form 700 Filer Training

on NEOGOV LEARN

**AB 1825 Harassment Prevention
for California Supervisors /**

Managers

On NEOGOV LEARN

These are all web based training classes .

Internal Process Classes

Mandatory for certificate

- Local Government Overview
- Ethics
- AI #71 Training
- Disaster Service Worker Training
- Whistleblower Program (Auditor)
- Overview of Legislative Process
- Contract Compliance Overview
- ADA Compliance
- Budget Overview



NEO GOV LEARN

Citywide Training Learning Management System

[REGISTER FOR THE ACADEMY CLASSES HERE](#)

Supervisory Skills

- Supervising Effectively
- Working Across Generations
- Gender Inclusion
- Reducing Hiring Bias

Recommended Classes

Optional

Advancing Racial Equity Academy

- Race and Equity 101
- Implicit Bias and Social Power
- Inclusive Engagement, Accountability and City Government
- Implementing Equity

Online Courses

Recommended

- Outlook 2016
- Word 2016
- Excel 2016
- Focusing on the Customer