



2020

Modified Schedule of Teleconference Meetings of the Oakland City Council and Council Committees

5/12/2020
FINAL

| Council / Committee Meeting Dates | | Reports Due To City Administrator's Office: Mondays @ 4:00 P.M. (3 Weeks Prior To Meeting) | Reports Due To Clerk Agenda Management Thursdays @ 4:00 P.M. | Agenda Packet Distribution |
|-----------------------------------|--|--|--|-----------------------------|
| 4-07-2020 | Council | 3-16-2020 | 3-26-2020 | 3-27-2020 |
| 4-14-2020 | Committee | 3-23-2020 | 4-02-2020 | 4-03-2020 |
| 4-21-2020 | Council | 3-30-2020 | 4-09-2020 | 4-10-2020 |
| 4-28-2020 | Public Safety Committee | 4-06-2020 | 4-16-2020 | 4-17-2020 |
| 5-05-2020 | Council | 4-13-2020 | 4-28-2020 | 4-24-2020 |
| 5-12-2020 | Special Council | 4-20-2020 | 5-7-2020 | 5-08-2020 |
| 5-19-2020 | Council | 4-27-2020 | 5-14-2020 | 5-15-2020 |
| 5-25-2020 | Committee | MEMORIAL DAY HOLIDAY - MEETING CANCELLED | | |
| 5-26-2020 | Special Council Budget | 5-04-2020 | 5-21-2020 | 5-22-2020 |
| 6-02-2020 | Council | 5-11-2020 | 5-28-2020 | 5-29-2020 |
| 6-08-2020 | Committee | 5-18-2020 | 6-04-2020 | 6-05-2020 |
| 6-09-2020 | | | | |
| 6-16-2020 | Council | Friday 5-22-2020 | 6-11-2020 | 6-12-2020 |
| 6-22-2020 | Committee | June 1, 2020 | 6-18-2020 | 6-19-2020 |
| 6-23-2020 | | | | |
| 6-30-2020 | Special Council 5th Tuesday² | June 8, 2020 | 6-25-2020 | 6-26-2020 |
| 7-6-2020 | Committee | June 15, 2020 | 6-30-2020 | 6-05-2020 |
| 7-7-2020 | | | | |
| 7-14-2020 | Council | June 22, 2020 | 7-09-2020 | 7-10-2020 |
| 7-20-2020 | Committee | June 29, 2020 | 7-16-2020 | 7-17-2020 |
| 7-21-2020 | | | | |
| 7-28-2020 | Council | July 6, 2020 | 7-23-2020 | 7-24-2020 |
| 7-29-2020 ~ 8-31-2020 | | ANNUAL SUMMER RECESS – MEETINGS CANCELLED | | |
| 9-07-2020 | LABOR DAY | 8-17-2020 | 9-3-2020 | 9-4-2020 |
| 9-08-2020 | Committee | | | |
| 9-15-2020 | Council | 8-24-2020 | 9-10-2020 | 9-11-2020 |
| 9-21-2020 | Committee | 8-31-2020 | 9-17-2020 | 9-18-2020 |
| 9-22-2020 | | | | |
| 9-29-2020 | Special Council 5th Tuesday² | Friday 9-04-2020 | 9-24-2020 | 9-25-2020 |
| 10-06-2020 | Council | 9-14-2020 | 10-01-2020 | 10-02-2020 |
| 10-12-2020 | Committee | 9-21-2020 | 10-08-2020 | 10-09-2020 |
| 10-13-2020 | | | | |
| 10-20-2020 | Council | 9-28-2020 | 10-15-2020 | 10-16-2020 |
| 10-26-2020 | Committee | 10-5-2020 | 10-22-2020 | 10-23-2020 |
| 10-27-2020 | | | | |
| 11-03-2020 | | NOVEMBER 3RD MEETING CANCELLED FOR ELECTION DAY | | |
| 11-10-2020 | Special Council | 10-12- 2020 | 11-05-2020 | 10-06-2020 |
| 11-16-2020 | Special Committee | 10-19- 2020 | 11-12-2020 | 10-13-2020 |
| 11-17-2020 | | | | |
| 11-24-2020 ~ 11-27 2020 | | THANKSGIVING RECESS - MEETINGS CANCELLED | | |
| 12-01-2020 | Council | 11-09-2020 | Tuesday 11-24-2020 | Wednesday 11-25-2020 |
| 12-07-2020 | Committee | 11-16-2020 | 12-03-2020 | 12-04-2020 |
| 12-08-2020 | | | | |
| 12-15-2020 ~ 12-31-2020 | | WINTER RECESS – MEETINGS CANCELLED | | |

The Mayor's Recess Agenda dates are August 6, 13, 20, and 27, 2020.

Regular Telecommuting City Council Meetings will be on the 1st and 3rd Tuesdays at 1:30 P.M.

Regular Telecommuting Council Committee Meetings will be on 2nd and 4th Mondays and Tuesdays at 1:30 P.M.

Regular Closed Sessions will be held on Thursdays at 11:30 A. M.

5th Tuesday September 29, 2020 is held for the annual Joint Public Safety meeting of the City Council/CPAB/Police Commission

General Administrative Procedures Supporting Legislative Workflow For Teleconference Meetings

- 1) Scheduling Requests: Scheduling Requests are due on Wednesdays at 1pm to the Office of the City Clerk** and must accompany a request to be included in the Rule 28 requests for the current week.
- 2) Rule 28 Approval To Add or Remove Items:** Rule 28's performed in accordance with the modified rules of procedures, **must be approved by all parties Thursdays at 12 noon.** Given the current limitations, Rule 28 requests will not be processed Friday after production and for items lacking all authorizations will result in the item not being placed on the agenda.
- 3) Regular Meeting Agendas and Materials:** Agenda productions will occur once a week on Thursday and agenda and material postings will be completed on Friday. Supplemental materials will be posted the day prior to the meeting.
- 4) Regular Meeting Supplemental Materials Deadline:** Supplemental materials must be filed no later than 1 hour prior to the 24-hour deadline (Supplemental information is defined to be alternative proposals and additional/new information).
- 5) Agenda Reports: Agenda reports are due Thursdays by 2pm.** Reports will be published in the format provided and **NO SWAP OUT OR REVISIONS OF BACK UP MATERIALS WILL BE ACCEPTED AFTER 4PM THURSDAY.**
- 6) Special Meetings Materials Deadlines:** Production dates, scheduling requests, and reports deadlines are subject to change for special meetings and will be set subject to the determination of the Office of the City Clerk, in conference with the City Attorney and City Administrator to the extent necessary.
- 7) Supplemental Title Changes Special Meetings:** Supplemental title changes may not occur less than 24 hours before the noticed meeting.
- 8) Council Pending List:** The City Clerk shall maintain and provide a pending list to track scheduling of upcoming items as presented to present to the Council for its standing scheduling item (no later than the supplemental deadline).
- 9) Panelist Assignments:** Panelists assignments must come no later than the day before the meeting date and must be provided by email with each panelist copied to the email. Please limit the number of presenters to no more than 2 per agenda item.