



City of Oakland, Bicyclist & Pedestrian Advisory Commission
Minutes from the September 21, 2017 meeting
City Hall, 2nd Floor, Sgt Daniel Sakai Hearing Room (aka Hearing Room 4)

Meeting agenda at <http://www2.oaklandnet.com/oakca1/groups/pwa/documents/agenda/oak062354.pdf>.

Meeting called to order at 6:00 pm by BPAC Chair, Ryan Chan.

Item 1. Roll Call/Determination of Quorum/Introductions

At roll call, quorum was established with eight commissioners present (X). None (-) was excused (provided notice of absence as specified in by-laws). One arrived later during the meeting.

Commissioners	Present
Reginald K Burnette Jr	X
Ryan Chan (Chair)	X
Chris Hwang	X
Christopher Kidd	X
Fred McWilliams	X
Robert Prinz (Vice-Chair)	X
Midori Tabata	X
Rosa Villalobos	X
Kenya Wheeler	X

Introductions were made.

- Other attendees: Wade Albright, Eric Fieberling, Heidi Killeen, Chris Kintner, Carol Levine, Brendan Pittman, Tyler Wacker, Jean Walsh
- Staff: Mohamed Alaoui, John McCabe, Jason Patton, Eric Uddenberg

Item 2. Approval of meeting minutes

- A motion to **adopt the Bicyclist & Pedestrian Advisory Commission meeting minutes from August 17, 2017** was made (Tabata), seconded (Prinz), and approved by consent. Adopted minutes online at www.oaklandbikes.info/BPAC.

Item 3. Open Forum / Public Comment

- Heidi Killeen expressed concern about the pedestrian crossing on Moraga Ave at Harbord Dr. There is no marked crosswalk and it is a challenging crossing. She is concerned for her children who walk to school and cross at this location. She understands that Moraga Ave is scheduled to be paved and wants to see if the paving project can address the pedestrian crossing issue.
- Chris Kintner offered his thanks to the City for the pedestrian crossing improvements that were recently installed on Harrison St at 23rd St.

Item 4. Service Requests and Bike/Ped Issues

[This item was originally scheduled as Item #5. It was heard as Item #4.]

John McCabe, Technology Program Manager, described how public requests submitted to the Oakland Call Center or SeeClickFix are categorized and routed to the appropriate groups within City government. See the attached slide show. The number of requests has grown dramatically in recent years due to the growing use of SeeClickFix. Illegal dumping is by far the most common category of service request. The City uses CityWorks, a work management application, to log, route, and track service requests.

Summary of discussion:

- Calls to the Oakland Call Center are answered by live operators. After hours, emergency calls are routed to operators at the Fire Dispatch Center to ensure that emergency requests are received immediately.
- The Call Center routes issues to the responsible City staff. The public doesn't need to know who will solve the issue. They just need to locate and explain the issue.
- While the number of requests has increased dramatically, the staff and funding available to address those requests has remained relatively constant.
- SeeClickFix makes service requests visible to the public. This has the benefit of letting people see if their issue has already been reported. If it has, they can comment on the issue. The web-based interface facilitates civic discussion regarding the known issues.
- There is an interest in promoting the use of SeeClickFix amongst adjoining jurisdictions. Then a requester doesn't need to know which jurisdiction the issue is in.
- Having data has changed the City's work by making it easier to see and understand the types of issues and their extent. This can also help match needs to resources. For example, more resources may be needed if certain requests are taking longer to resolve, or if they are not getting resolved. The data have also made it possible to measure performance.
- It would be interesting to use CityWorks data for before/after comparisons in areas with major street projects.
- Requestors should hear back after issues are submitted, even if it has been forwarded to another agency or can't be resolved.

Speakers other than commissioners: Carol Levine, Heidi Killeen

Item 5. Stairpath Program Update

[This item was originally scheduled as Item #4. It was heard as Item #5.]

Eric Uddenberg from the DOT Great Streets Division presented stairpath locations currently prioritized for rehabilitation, and how locations were prioritized. See the attached handout. Oakland has approximately 220 stairpaths, 39 of which have been significantly repaired since 2001. About 10% of the remaining stairpaths require no work, leaving ~159 that are prioritized for repair. The program is currently receiving around \$360,000 in annual funding. To date, stairpaths were prioritized based on their physical condition and their proximity to services and residential density. Staff is proposing to add equity as a prioritization factor.

Summary of discussion:

- In prioritizing locations, the density of surrounding homes is used as a proxy for use. In other words, the stairpaths with the most people living nearby are the stairpaths likely to get the most use.

- The design life of the rehabilitation projects is typically 50 years. This is typical across streets and buildings. It is also practical in that a longer design life would have higher construction costs.
- Transportation Development Act Article 3 has been a useful source of funding for stairpath projects. In recent years, less of this funding has been used. While the funding has generally been available, the staff time has not necessarily been available. As one example, the staff in the stairpath program play a lead role in storm season recovery, including emergency roadway repairs.
- Consultants could do more stairpath work. This is effective when consultants work in partnership with staff. But it is generally cheaper to do small projects in-house. Potentially, stairpath funds could be pooled to undertake a project with multiple locations that would make efficient use of consultants and staff time.
- A bike stair channel was recently designed as part of the project to rehabilitate the Shortcut, connecting Alvarado Rd into the parking lot at the Claremont Hotel. This design was based on best practices from other agencies (including BART), and a field visit to the 16th St/Mission BART station. (Commissioner Tabata participated in this field visit.) The stairpath program will now consider bike stair channels as a matter course for future projects where there is bicyclist demand and the basic design requirements can be satisfied.

Speakers other than commissioners: none

Item 6. Public Works Committee Report Back

BPAC Chair Ryan Chan described his presentation to, and response from, the Public Works Committee (PWC) on September 12, based on the annual report for 2016. Councilmembers asked about BPAC review of grant applications and about equity considerations in Oakland's debut of bike share. The PWC requested that City staff prepare a response to the BPAC annual report and present it at the December committee meeting. The 2017 BPAC Annual Report should be scheduled for a Public Works Committee meeting in early 2018.

Summary of discussion:

- BPAC review of grant applications is a work in progress. Review is generally happening, but in some cases a more detailed review would be beneficial. Sometimes this coordination is complicated by a grant deadline that does not match well with the BPAC's monthly meeting schedule.
- BPAC had the opportunity to review and provide input on the bike share program, and was a strong voice for advancing equity goals through the service area and membership pricing.
- This was the first time that the BPAC annual report was presented to the PWC as a scheduled agenda item. This annual report provides a recurring mechanism to strengthen communications between BPAC and the Public Works Committee.

Speakers other than commissioners: none

Item 7. BPAC Commissioner Recommendations

There will be three BPAC vacancies as of January 2018. The Nominations Committee convened at the July 2017 meeting reviewed applications received through August 2017 and shared their recommendations. The committee included Commissioners Hwang, Villalobos, and Tabata, and one member of the public – Hector Chinchilla. See attachment from the Nominations Committee.

Summary of discussion:

- It was noted that Mariana Parreiras is an active and constructive member of the Caltrans District 4 Pedestrian Advisory Committee.
- A motion to **endorse the recommendations of the committee and forward the recommendations to Mayor Schaaf** was made (Tabata), seconded (Kidd), and approved with seven in favor, none opposed, and one abstention (Hwang).

Speakers other than commissioners: Carol Levine

Item 8. Three-month look-ahead, suggestions for meeting topics, announcements

Three-month look-ahead

- Upcoming items were reviewed with no changes.

Suggestions for meeting topics

- Oakland Alameda Access Project (ACTC): Schedule for the October BPAC meeting, if possible; suggested by Commissioner Prinz.
- Assembly Bill 1103 (California stop-as-yield for bicyclists): suggested by Commissioner Prinz.

Announcements

- The Department of Transportation's "Paint the Town!" Pilot Program is now accepting applications for communities to undertake street murals. Applications and flyers were distributed at the meeting. See www.beta.oaklandca.gov/services/paint-the-town.
- On Saturday, September 23, 11:00am to 12:00pm, Bike East Bay is having a training for people interested in bike share. The training is at the West Oakland Public Library.
- Commissioner Kidd may be on paternity leave for the October Commission meeting.

Meeting adjourned at 7:49 pm.

Attachments (to be appended to adopted minutes)

- Slide Show for Item #4 – Service Requests and Bike/Ped Issues
- Handout for Item #5 – Stairpath Program Update
- Handout for Item #7 – 2018 BPAC Nomination Recommendations

Minutes recorded by Jason Patton, Bicycle & Pedestrian Program Manager, emailed to meeting attendees for review on Wednesday, September 27 with comments requested by 5pm, Thursday, October 5 to jstanley@oaklandnet.com. Revised minutes were attached to the October 2017 meeting agenda and adopted at that meeting.

Service Requests and Bike/Ped Issues



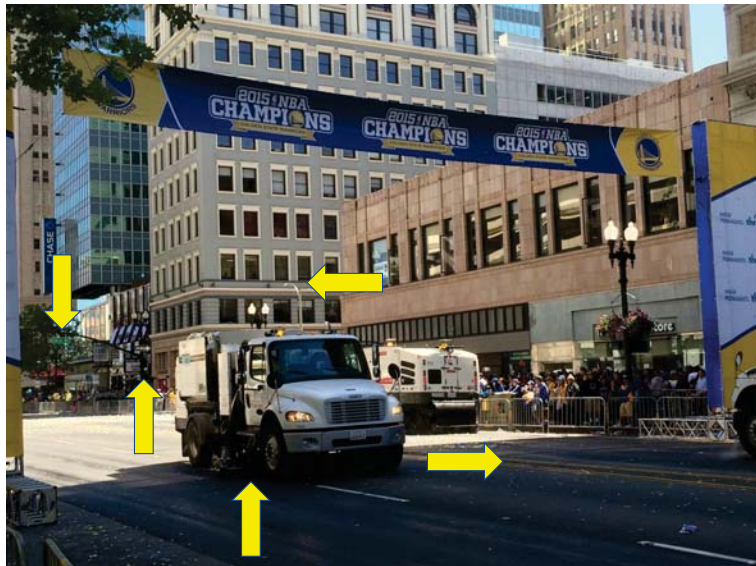
John McCabe
 Public Works / Department of Transportation
 City of Oakland
 (510) 238-7982
 jmccabe@oaklandnet.com

Bicyclist and Pedestrian Advisory Commission
 September 21, 2017



Oakland, California

- 10th largest city in California
- Incorporated in 1852
- Population: 411,000
- 53.8 square miles
- 805 miles of **streets**
- 1500 miles of **sidewalks**
- 929 miles of **sewer pipes**
- 402 miles of **storm drain pipes**
- 309 City owned **buildings**
- 38,000 street **trees**
- 640+ acres of **parks**, public grounds
- 36,000 **street lights**
- 671 **traffic signalized intersections**



(510) 615-5566

CallCenter@oaklandnet.com



Step 1 - Select a Service Request Type

What Type of Problem Is It?

You can scroll through the complete list of service request types, or use the keyword search to narrow the choices. Then click the "Select" button next to your choice, to move to the next step.

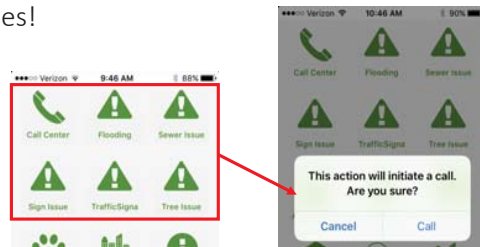
Keyword:

Note: Use only **ONE WORD** in the Keyword Search.
 Examples of keywords you can use: garbage, graffiti, pothole, tree, drain, light, sign

Phone, Email, Web, SeeClickFix

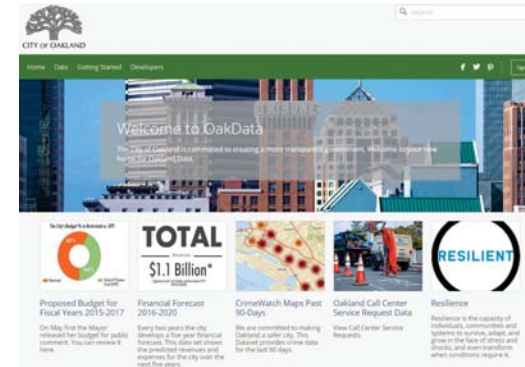


- All requests go to the same place (Oakland Call Center)
- All requests are handled the same, regardless of reporting method
- Use phone for potential emergency issues!



Open Data

- <http://data.oaklandnet.com>



Over 400,000 service requests in Open Data

About this Dataset

Updated September 20, 2017

Category: Infrastructure

Tags: public works, service requests, potholes, illegal dumping, signs, maps

License: Public Domain

Views: 12.2K Downloads: 1,052

What's in this Dataset?

Rows	Columns
453K	13

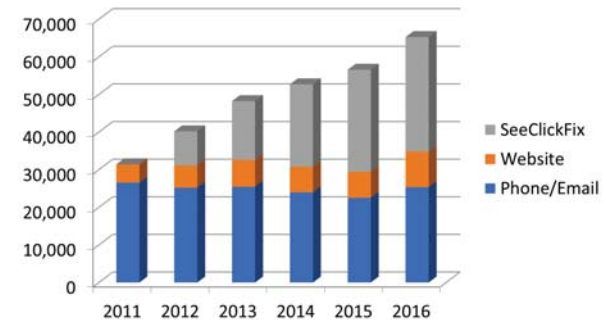
Columns in this Dataset

Column Name	Description	Type
REQUESTID	The service request number. This should be shown as an L...	Number
DATE/TIME/INIT	The Date that the request was initiated	Date & Time

What's in this Dataset?

Rows: 453K
Columns: 13

Civic Engagement More Than Doubled With Mobile App



City of Oakland - analysis 2/10/17 from Open Data: <http://data.oaklandnet.com>
 Excludes categories BLDGMAINT and FACILITIES (started 4/4/11) and RECYCLING (started 8/1/12).
 SeeClickFix number shown is based on number from automated interface; SeeClickFix requests from prior to 1/17/12 were entered manually into Cityworks.
 Includes canceled service requests (which are usually duplicates of existing issues).

SeeClickFix Increased Civic Engagement

	2011	2012	2013	2014	2015	2016
Phone/Email	26,540	25,203	25,459	23,959	22,524	25,355
Website	4,879	5,937	7,102	6,797	6,860	9,420
SeeClickFix	0	9,019	15,649	21,916	27,163	30,453
TOTAL	31,419	40,159	48,210	52,672	56,547	65,228

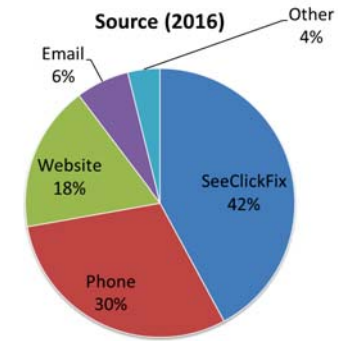
Service Requests More Than Doubled

Nearly all of the increase is from SeeClickFix

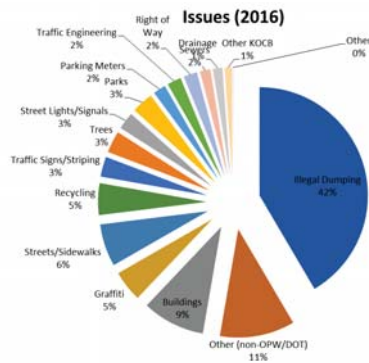


City of Oakland - analysis 2/10/17 from Open Data: <http://data.oaklandnet.com>
Excludes categories BLDGMAINT and FACILITIES (started 4/4/11) and RECYCLING (started 8/1/12).
SeeClickFix number shown is based on number from automated interface; SeeClickFix requests from prior to 1/17/12 were entered manually into Cityworks.
Includes canceled service requests (which are usually duplicates of existing issues).

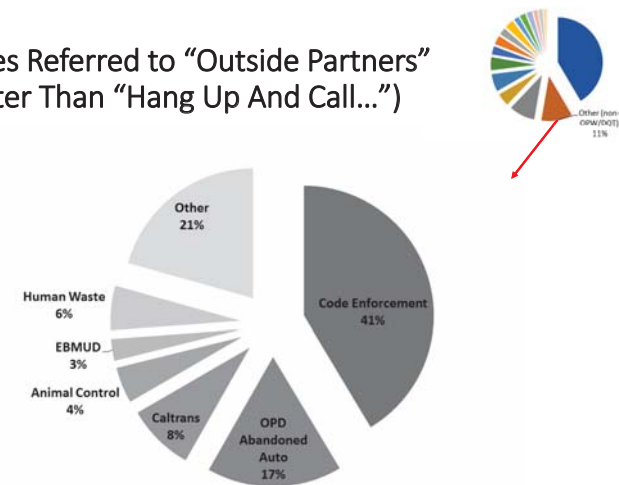
About 2/3 of Service Requests Are Reported Electronically



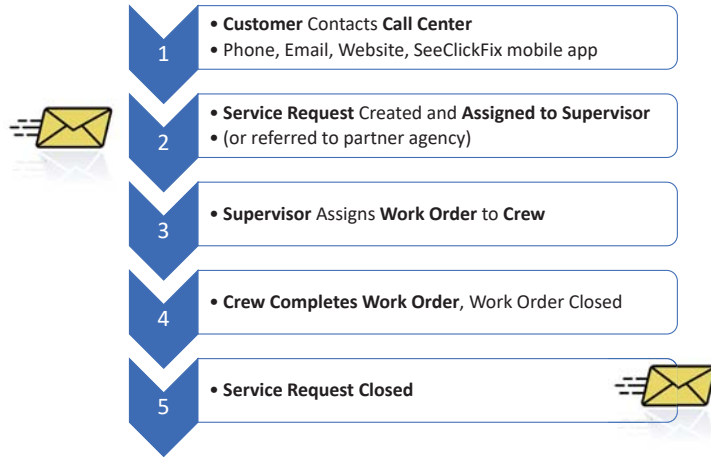
Top Service Requests Handled by Oakland Call Center



Issues Referred to "Outside Partners" (Better Than "Hang Up And Call...")

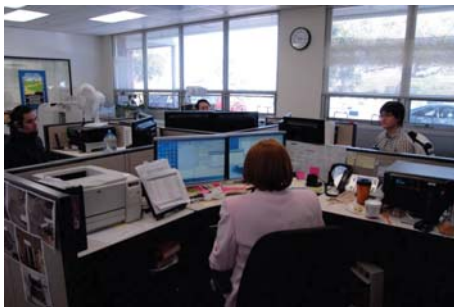


Lifecycle of a Service Request

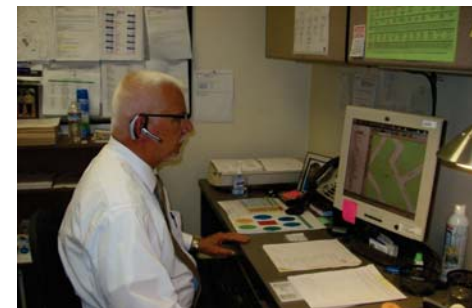


Service Request

Customer reports a problem using phone, email, website, or smartphone app



Call Center Creates a Service Request
Service Request is assigned to a Supervisor



Supervisor Assigns a Work Order
Work Order is assigned to a Crew Leader



Crew Does the Job

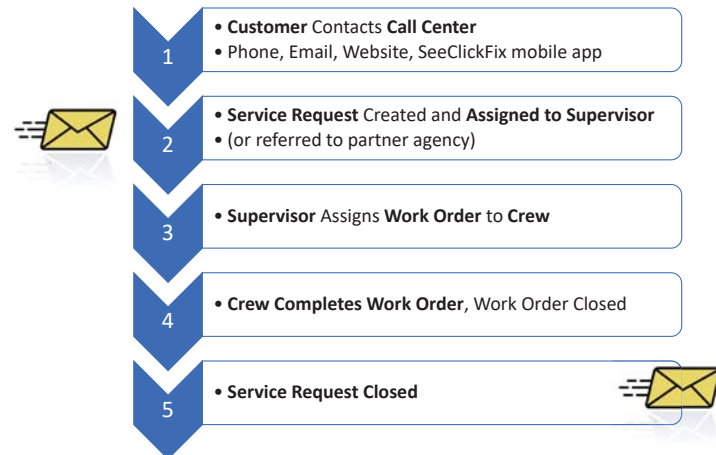


Crew Leader Records Work



Supervisor Reviews & Closes Work Order
This closes the Service Request

Lifecycle of a Service Request



Questions?



City of Oakland

Department of Transportation

Great Streets Delivery Division

Citywide Pedestrian Stair and Paths Program

BPAC Meeting Presentation September 21, 2017 @ 6:00PM.

1. Introduction
2. List of Stair Path Repairs Completed 2001-Current:
 - See Attachment A
 - Citywide Map (Completed Stairs are Green Dots)
3. Budget - \$200K is available annually from Measure B-B funds, typically another \$160k is granted annually from The State Transportation Development Act Article 3 funds.
4. Typical Annual Repairs: 40 Stair Paths have been repaired since 2001. The current median price to rehabilitate a stair path is \$180k.
5. How Stair Paths are selected and prioritized.
 - See Attachment B – Equity Map and Database
 - See Attachment C - Prioritization Criteria, existing and proposed
6. Discussion of the proposed equity component for prioritizing stair restoration.

Attachment A

Completed Stair - Paths 2001 to 2017

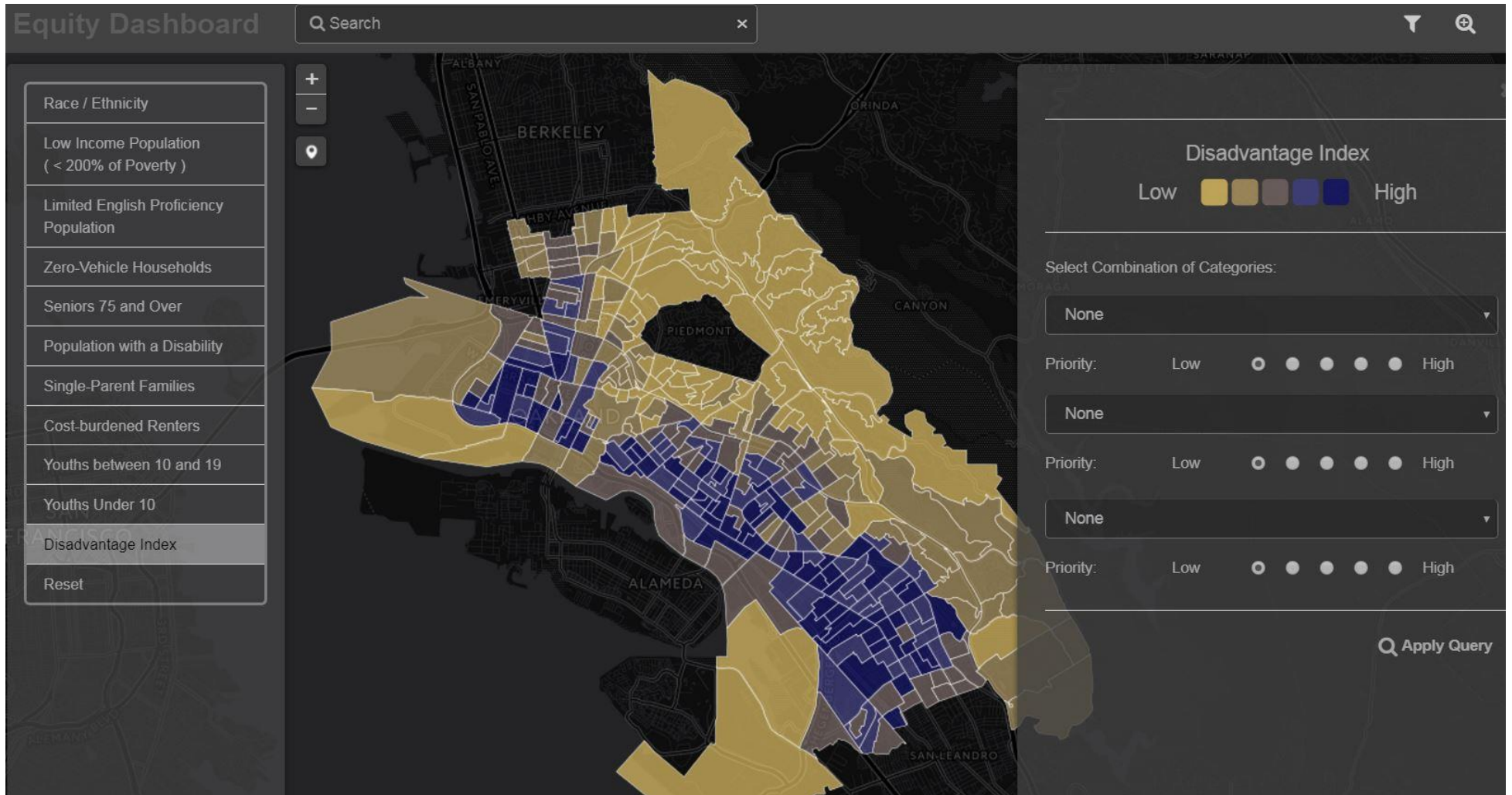
1	Stair Number	228	6101 Thornhill to 5500 Doncaster	
2	Stair Number	125	6086 Valley View to 5921 Merriewood	
3	Stair Number	146	5607 Merriewood to 5901 Marden Lane	
4	Stair Number	47	4326 Arden Place to 4341 Bridgeview	
5	Stair Number	45	1921 Oakview to 1745 Leimert	
6	Stair Number	46	1774 Leimert to 4350 Bridgeview	
7	Stair Number	125	6086 Valley View to 5921 Merriewood	
8	Stair Number	88	Rockridge Blvd to 5972 Margarido	
9	Stair Number	226	81 Alvarado to 681 Alvarado	The Shortcut
10	Stair Number	53	1601 Trestle Glen to 4 Bowles	
11	Stair Number	54	5 Bowles to 2 Van Sicklen Pl	
12	Stair Number	5A	North Hill Ct to Westview Dr	
13	Stair Number	73	Mira Vista Ave to Valle Vista Ave	Bonham Way
14	Stair Number	74	Valle Vista Ave to Grand Ave	Bonham Way
15	Stair Number	71	Grand Ave to Walker Ave	Davidson Way
16	Stair Number	72	Walker Ave to Vermont St	Davidson Way
17	Stair Number	91	Acacia Ave to Alpine Terrace	Locarno Path
18	Stair Number	92	Cross Rd to Acacia Ave	Locarno Way
19	Stair Number	34	MacArthur Blvd to Masterson St	Madrone Way
20	Stair Number	35	Pampas Ave to Madrone Ave	Madrone Way
21	Stair Number	36	4447 Steele to Worden Way	Madrone Way
22	Stair Number	37	Hyacinth Ave to Tompkins Ave	Madrone Way

Attachment A (continued)

Completed Stair - Paths 2001 to 2017

23	Stair Number	137	77 Alvarado Rd to Claremont Hotel	The Shortcut
24	Stair Number	62	1332 Holman to 1329 Barrows St	
25	Stair Number	200	Mandana Circle to Longridge Rd	
26	Stair Number	38	2198 42 nd Ave to 2185 High St	
27	Stair Number	39	2195 42 nd Ave to 2190 41 st Ave	
28	Stair Number	40	2215 41 st Ave to 2201 Rosedale Ave	
29	Stair Number	154	8500 Thermal to 8522 MacArthur Blvd	
30	Stair Number	4A	901 Creed Rd to 1098 Underhill	
31	Stair Number	119	243 Orange St to 264 Oakland Ave	
32	Stair Number	118	309 Oakland Ave to 3020 Harrison	
33	Stair Number	56	970 Sunnyhills to 972 Longridge	
34	Stair Number	229	Longridge to Paramount	Grosvenor Place
35	Stair Number	93	6142 Brookside lane to 6245 Oceanview	
36	Stair Number	17	5600 Colton to 1833 Magellan	
37	Stair Number	117	269 Fairmont to 3000 Richmond Ave.	
38	Stair Number	221	3287 Kempton to 3084 Richmond Ave.	
39	Stair Number	6A	5980 Shattuck Ave.	Bushrod Park Entrance

Attachment B Equity Map and Database:



Attachment C

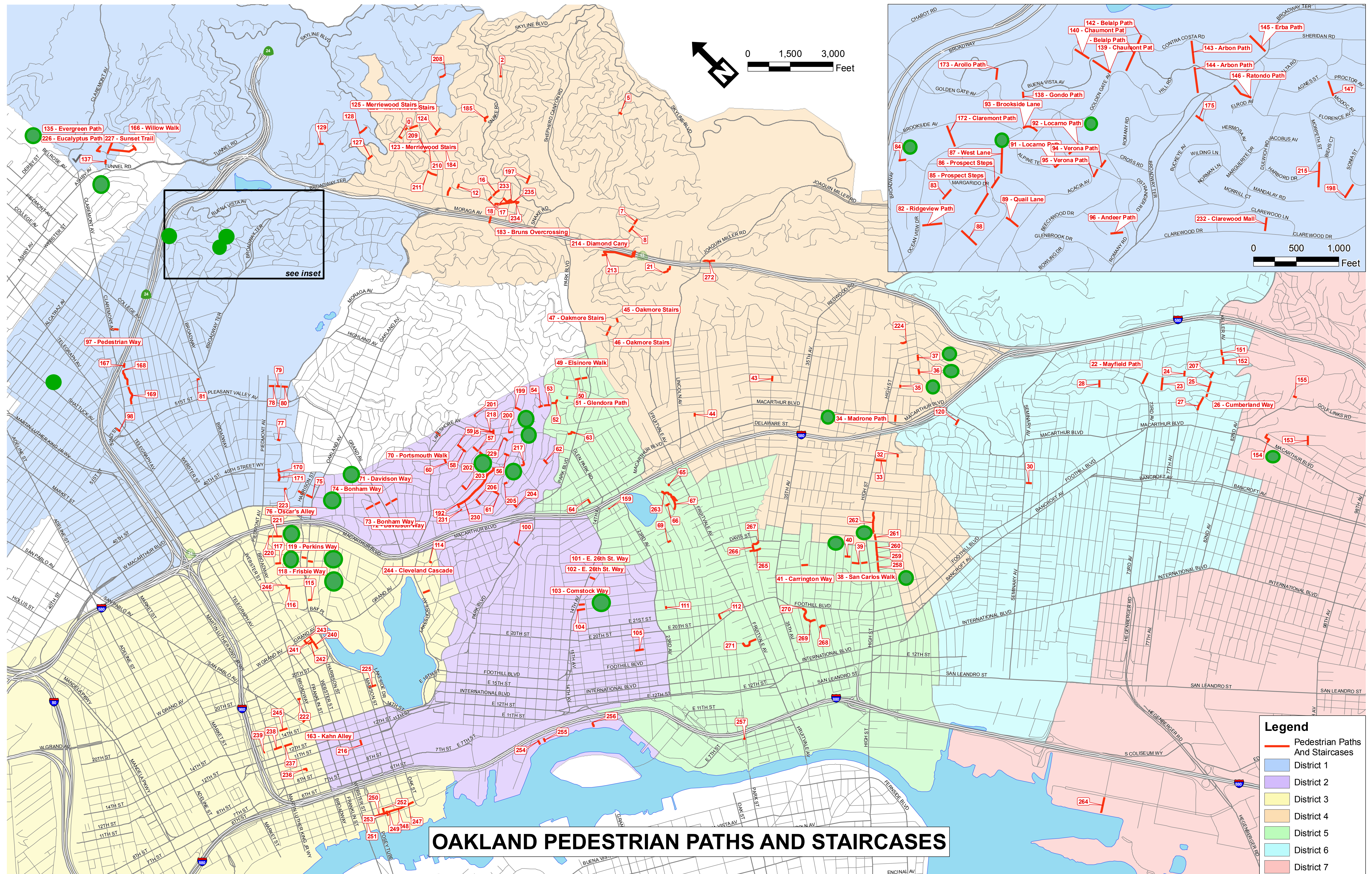
Stair Path Prioritization 100-point ranking system based on the physical condition and proximity

Existing 45-55 allocation:

Stair and Path Prioritization							
55 points							
45 points					Physical Condition		
					Proximity to Schools, Libraries, Recreation Centers, Commercial Districts,		
100 points					AC Transit and density of Neighborhood		
Breakdown of Physical Condition							
Poor condition > 75%							
Poor condition > 50%-75%							
Poor to Fair condition < 50%-25%							
Fair condition < 25%							
Good or excellent condition							
Required Handrails missing							
Stair or Path located and end of a no outlet street, closed by the City or blocked by a private improvement							
Point range						0 to 55 points	
Breakdown of Proximity Criteria							
Schools < 1200 ft							
Library, Community Center, Rec Center < 1200 ft							
Fire or Police Station							
AC Transit <1200 ft							
Commercial District < 1200 ft							
Housing Density							
High Density							
Medium Density							
Point Range						0 to 45 points	

Attachment C (cont.) Proposed 40-30-30 allocation:

9/21/2017								
Stair and Path Prioritization								
40 points						Physical Condition		
30 points						Proximity to Schools, Libraries, Recreation Centers, Commercial Districts, AC Transit and density of Neighborhood		
30 points						Equity		
100 points								
Breakdown of Physical Condition								
Poor condition > 75%								
Poor condition > 50%-75%								
Poor to Fair condition < 50%-25%								
Fair condition < 25%								
Good or excellent condition								
Required Handrails missing								
Stair or Path located at end of a no outlet street, closed by the City or blocked by a private improvement								
Point range							0 to 40 points	
Breakdown of Proximity Criteria								
Schools < 1200 ft								
Library, Community Center, Rec Center < 1200 ft								
Fire or Police Station								
AC Transit <1200 ft								
Commercial District < 1200 ft								
Housing Density								
High Density								
Medium Density								
Point Range							0 to 30 points	
Equity							0 to 30 points	



OAKLAND PEDESTRIAN PATHS AND STAIRCASES

- Legend**
- Pedestrian Paths And Staircases
 - District 1
 - District 2
 - District 3
 - District 4
 - District 5
 - District 6
 - District 7

2018 BPAC Nomination Recommendations

The 2018 BPAC Nominations Committee met on Thursday evening, September 14, 2017 to review and recommend candidates for the 2018-20 season. Due to technical difficulties, we could not link up with Hector Chinchilla, a member of the committee currently in El Salvador.

By the close of August 31, 2017, the stated closing of the application period, we had received 23 applications through the Mayor's office. Of the 23, 22 were eligible residents of Oakland. This was the largest number we have received from the most diverse group of residents. We thank all of them for taking the time to apply for the three open positions.

We conducted a thorough review of the applications taking into account:

Geography--where they resided in Oakland and were most familiar with
Background--why they were interested in being part of the BPAC
Experience--any prior experience with citizen advocacy organizations
Gender/ethnicity (if available)--for diversity

With that in mind, we are making the following recommendation:

Highly recommended:

- Chris Hwang--Resident of Lakeshore area, current BPAC Commissioner, current president of WOBO, long time community advocate, fluent in multiple languages
- Mariana Parreiras--Resident of Temescal, long time community advocate, served on Technical Advisory Committee for Pedestrian Master Plan as part of position as Station Access Project Manager for Bart, fluent in multiple languages.

Recommended:

- Andrew Campbell--Resident of Piedmont Ave., member of NCPCs, concerned with safe non-automobile transit for children, he has 3 children, commutes daily by bike with 2 year old. He would provide added perspective of parent and children not being chauffeured in auto from point to point.
- Samantha Gottlieb--Resident of Longfellow Neighborhood, lifelong urban rider, beginning as child in New York, riding as a parent. She represents a different geographic area of Oakland, also the perspective of parent wanting to promote other means of transportation than auto.

- George Naylor--A long-time resident of Laurel District, uses all modes of transportation, is familiar with roads of Oakland and beyond as a cyclist and knows the challenges we face and the existing gaps in the network to ensure safe travel. He would be good to help bridge part of Oakland that hasn't had much representation.

List of all the other applicants:

Applicants: Oakland Bicyclist & Pedestrian Advisory Commission, September 2017

Albright, Wade (Longfellow)
Allen, Rehema (Uptown)
Arce, Ozzy (W Oakland)
Atkins, Mike (Longfellow)
Austin, Raymond (Longfellow)
Bartell, Joel (Fruitvale/Fairfax)
Chinchilla, Hector (Temescal)
Freeman, Crosby (W Oakland)
Gandesbery, Thomas (resident of Piedmont, not eligible)
Gentleman, Kristina (D6 or D7)
Hughes, Tom (Longfellow)
Karwat, Joseph (Montclair)
McMillan, Erin (Rockridge)
Nguyen, Justin (San Antonio/Laney)
Rhine, Linda (Lakeshore)
Visnick, Benjamin (Park/Diamond)
Walsh, Jean (Longfellow)
Ward, Matthew (W Oakland)

We have further detailed notes for any clarification.