

CITY OF OAKLAND



DALZIEL BUILDING . 250 FRANK H. OGAWA PLAZA . SUITE 4344 . OAKLAND . CALIFORNIA . 94612
Department of Transportation
Safe Streets Division

TEL: (510) 238-3466
FAX: (510) 238-7415

Bicyclist and Pedestrian Advisory Commission, Monthly Meeting Agenda **Thursday, November 16, 2017; 6:00-8:00 pm** **City Hall, Hearing Room 4**

Bicycle & Pedestrian Program home page:

www2.oaklandnet.com/Government/o/PWA/o/EC/s/BicycleandPedestrianProgram/index.htm

Resources for Commissioners:

www2.oaklandnet.com/government/o/PWA/o/EC/s/BicycleandPedestrianProgram/BPAC/index.htm#BPAC_Resources

Commissioners

Reginald K Burnette Jr, Ryan Chan (Chair), Chris Hwang, Christopher Kidd, Fred McWilliams,
Robert Prinz (Vice-Chair), Midori Tabata, Rosa Villalobos, Kenya Wheeler

Time	#	Topic
6:00	1	Roll Call/Determination of Quorum/Introductions (5 minutes)
6:05	2	Approval of meeting minutes <i>Attachment</i> (5 minutes)—Seek motion to adopt the October 2017 BPAC minutes.
6:10	3	Open Forum / Public Comment (10 minutes)—Members of the public may comment on any issue within BPAC's subject matter jurisdiction. Comments on a scheduled agenda item will be heard with that item. The BPAC's Open Forum Committee tracks Open Forum issues raised by the public. (See tinyurl.com/Oakland-BPAC-OpenForumTracking .) The Committee reviews the public comments on a periodic basis to identify policy issues for discussion by the Commission. To request City services, please contact the Public Works Call Center; information at www2.oaklandnet.com/ReportaProblem .
6:20	4	Downtown Oakland Specific Plan (30 minutes)—Joanna Winter from Strategic Planning will update the commission on the status of Downtown Oakland Specific Plan after relaunching to incorporate a social equity lens.
6:50	5	Bi-Annual Report from Strategic Planning (20 minutes)—Ed Manasse, Strategic Planning Manager, will share information on the major strategic planning initiatives underway.
7:10	6	Affordable Housing and Sustainable Communities Grant Applications (30 minutes)—Bruce Williams, Senior Transportation Planner, will share the list of potential grant applications being submitted to the Strategic Growth Council – Affordable Housing and Sustainable Communities program, share rationale, and take input from the commission. Applications are due in January 2017.
7:40	7	Report from the Open Forum Committee <i>Attachment</i> (10 minutes)—Commissioner Tabata will discuss the efforts of the Open Forum Committee to categorize and elevate issues raised during the Open Forum agenda item at each meeting, and take comments on how this could be integrated into the work of the commission.
7:50	8	Three-month agenda look-ahead, suggestions for meeting topics, announcements <i>Attachment</i> (10 minutes)

Agenda online at: www2.oaklandnet.com/w/OAK062356



This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email jstanley@oaklandnet.com or call (510) 238-3983 or TDD/TTY (510) 238-2007 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantonese, Mandarin o de lenguaje de señas (ASL) por favor envíe un correo electrónico a jstanley@oaklandnet.com o llame al (510) 238-3983 o (510) 238-2007 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施、手語、西班牙語、粵語或國語翻譯服務，請在會議前五個工作天電郵 jstanley@oaklandnet.com 或致電(510) 238-3983 或(510) 238-2007 TDD/TTY。請避免塗抹香氛產品，參加者可能對化學成分敏感。



City of Oakland, Bicyclist & Pedestrian Advisory Commission
DRAFT Minutes from the October 19, 2017 meeting
City Hall, 2nd Floor, Sgt Daniel Sakai Hearing Room (aka Hearing Room 4)

Meeting agenda at www2.oaklandnet.com/062355.

Meeting called to order at 6:01 pm by BPAC Chair, Ryan Chan.

Item 1. Roll Call/Determination of Quorum/Introductions (5 minutes)

At roll call, quorum was established with five commissioners present (and one arrived late) (X). One (✓) was excused. Two (-) didn't provide the notice of absence as specified in by-laws.

Commissioners	Present
Reginald K Burnette Jr	X
Ryan Chan (Chair)	X
Chris Hwang	X
Christopher Kidd	-
Fred McWilliams	-
Robert Prinz (Vice-Chair)	X
Midori Tabata	✓
Rosa Villalobos	X
Kenya Wheeler	X

Introductions were made.

- Other attendees: Mike Atkins, Estefania Bordin, Andy Campbell, Bob Fearman, Erin Fieberling, Chris Kintner, Kent Lewandowski, Jay Roller, Matt Ward
- Staff: Sarah Fine, Matt Jones, Jason Patton, Noel Pond-Danchik, Jennifer Stanley,

Item 2. Approval of meeting minutes

- A motion to **adopt the Bicyclist & Pedestrian Advisory Commission meeting minutes from September 21, 2017** was made (Villalobos), seconded (Chan), and approved by consent. Adopted minutes online at www.oaklandbikes.info/BPAC.

Item 3. Open Forum / Public Comment

- Jay Roller takes night classes at Laney College and reports that the intersection of 9th and Fallon Sts is dangerous. There is currently only a stop sign. He requested better lighting or a pedestrian push button. Commissioners directed Mr. Roller to the Report a Problem online form and the See Click Fix app.

Item 4. Bike Plan Update

Sarah Fine, Project Manager for Let's Bike Oakland! (the Oakland Bike Plan update), explained that the City executed a contract in August to begin work on the plan and that the project is supposed to be completed in 2018. She noted that staff and consultants will undergo structural race and equity training. City staff will use the following community engagement strategies to ensure that public input is robust and equitable:

- Administer a survey targeting a statistically significant portion of the City's total population
- Establish a presence at events across the City
- Partner with West and East Oakland community "anchor institutions," and include compensation to these organizations for their time and materials used to assist with the Plan.

Contact info:

Website – <https://beta.oaklandca.gov/issues/bike-plan>

Email – bikeplan@oaklandnet.com

Summary of Discussion:

- The City will conduct a workshop targeted at employers in downtown Oakland. Staff will also consider opportunities with shoppers as they are targeting all types of users.
 - The City will establish an Agency Advisory Committee which will include adjacent jurisdictions, like Emeryville and Berkeley.
 - A multilingual survey will be mailed and randomly distributed with an incentive of a \$200 raffle prize. If the initial sample of surveys is not representative, follow up phone calls will be conducted.
 - One goal behind the survey is to identify additional barriers to cycling—for example, social and cultural barriers.
 - The City will work with a BPAC committee, to consist of interested members of the public and not more than three (3) Commissioners. Chris Kintner and Matt Ward volunteered to be public representatives and Commissioners Hwang, Tabata, and Prinz will also serve.
- A motion to **form a task force comprised of three BPAC commissioners and additional members of the public to advise city staff on the Bicycle Master Plan** was made (Chan), seconded (Hwang), and approved with all commissioners present voting in favor.

Speakers other than Commissioners: None.

Item 5. Bi-Annual Paving and Bikeway Projects Status

Jennifer Stanley presented the maps shown as attachments in the BPAC packet. She mentioned that the five-year paving prioritization plan pre-dates the infrastructure bond and department reorganization. The intent of this discussion is to get input on which projects BPAC would like to review in more detail and/or to refer to the Infrastructure Committee.

Summary of Discussion:

- Only projects that are currently in design show up in the lists. Staff will consider showing projects in pre-design phase in future presentations.
- Internal organization and communication between project managers will be necessary to ensure timely information is provided for the public. For staff to prioritize this information, conversations

with management regarding priorities and staffing will need to take place. There was a request for staff to speak with the City Administrator about providing additional resources in this area.

- Updates on the following projects:
 - 69th Ave – The City is moving forward with improving the existing bicycle boulevard on this street (using infrastructure bond paving funds earmarked for bikeways not on the five-year paving plan), and offered to provide more information at a future meeting.
 - Park Blvd – More community meetings are likely to be scheduled.
 - 90th Ave, International Blvd to MacArthur Blvd. A bike underpass is proposed with a 4 -to 3 lane road diet with bike lanes.
- Staff intends to revise the chart to include the supervisor’s name (people don’t necessarily know the difference between the DOT’s Great Streets and Safe Streets divisions).
- The lead division is listed for each project, but there was discussion about adding geographic information, like Police Beat #.
- Jennifer shared a “beta” version of an online map showing the status of Oakland’s bike wayfinding sign projects (<http://arcg.is/TqznH>) and explained that the intention was to provide something similar for bike striping projects

Speakers other than Commissioners: Kent Lewandowski, Andy Campbell, Matt Ward

Item 6. Infrastructure Committee Report

Commissioner Prinz outlined the recent work of Oakland’s BPAC Infrastructure review committee. He shared the committee’s feedback on the design of three projects in design to be delivered via a paving contract. In addition to the recommendations in the agenda packet:

- Shafter Ave –51st St to Forest St
Opportunity to do traffic circles – with stop sign removal in direction of bike boulevard. Hopefully, the community will support Oakland’s most complete bike boulevard to date. In an article about the project in the Rockridge News, the circles are being referred to as mini roundabouts.
- Market Street (Grand Ave to Berkeley Border)
The City is looking at painted pedestrian safety zones, especially in school areas, and the committee recommended other safety zones. A change in cross-section is being considered between 24th St and Aileen St. This change would replace the two-way center turn lane with bike lane buffers, except at select locations where left turn pockets would remain. A recently installed pedestrian refuge island would also remain. This proposal has received support from nearby residents and outreach is still underway.
Adeline North to the Berkeley border, not implement bike lane. Had suggested a pilot to see how it would operate.
- Webster from Pill Hill to 34th
There’s parking on both sides and it’s metered on one side while the other side is unmetered. People walk across street to get to cars which is dangerous. The committee recommended removing parking on the unmetered side to make room for buffered bike lanes in both directions.

Summary of Discussion:

- On Market St, north of Adeline St, a demonstration project could be interesting. It would be nice to have a community champion to support this in the neighborhood, to serve as a bridge.
- Chair Chan would like to the infrastructure committee to meet on a quarterly basis.

Speakers other than Commissioners: Kent Lewandowski

Item 7. Three-month agenda look-ahead suggestions for meeting topics, announcements

The agenda items planned for November, December, and January were printed in the agenda. Suggestions for new agenda items included:

- Effective lobbying for bike infrastructure (Lewandowski)
- Provide an update of the implementation schedule of projects included in the recently-adopted Pedestrian Master Plan
- Pedestrian and bicycle collision data (Lewandowski)
 - Staff indicated that this was provided at a prior BPAC meeting, and is available online (as part of the Pedestrian Master Plan)

Announcements:

- Bike Civics Training
- Urban Cycling Workshop
- Biketopia Bike Party/Fundraiser
- The 10th St Bridge is now open (and has bike lanes).

Minutes recorded by Matt Jones, Bicycle & Pedestrian Facilities Coordinator, emailed to meeting attendees for review on Thursday, October 26 with comments requested by 5pm, Wednesday, November 1 to jstanley@oaklandnet.com. Revised minutes will be attached to the November 2017 meeting agenda and considered for adoption at that meeting.

Issue Addressed/Answered at BPAC During Open Forum

Date to BPAC	Commenter (name)	Issue Raised	Staff Replied (name)	Response	Policy Area	Prior BPAC Agenda?
10/19/2017	Jay Roller	9th & Fallon Sts controlled only by stop sign. Wants improved lighting as well as signal with pedestrian controlled activation.		Requested the report this through SeeClickFix.	Pedestrian intersection improvements	
9/21/2017	Heidi Killeen	Concern of pedestrian crossing on Moraga Ave. at Harbord Dr. No crosswalk present making crossing challenging. Her children walk to school and cross at this location. She understands that Moraga Ave. is scheduled to be paved and wants pedestrian crossing added.			Pedestrian intersection improvements	
9/21/2017	Chris Kintner	Thanked City for pedestrian crossing improvements recently installed on Harrison St. at 23rd St.				
8/17/2017	Tom Gandesbury	Seeking greater attention to the enforcement of double parking as it creates a traffic hazard, particularly for bicyclists. He noted that the cost of a double parking ticket is less than that for an expired parking meter, even though one is a safety issue and the other is not. He emphasized that while bike facilities are improving and he's cautiously optimistic regarding maintenance, the need for more enforcement is becoming increasingly important.			Traffic enforcement, lack of affecting bike lanes	
8/17/2017	Tom Gandesbury	Asked about the City's plans to improve 14th St in the downtown (Oak St/Lakeside Dr to Brush St). Staff noted that the City received a grant from the State's Active Transportation Program for these improvements. Because the grant funds are budgeted in future years, it will be a few years before the improvements are designed and constructed.			Intersection improvements	

Date to BPAC	Commenter (name)	Issue Raised	Staff Replied (name)	Response	Policy Area	Prior BPAC Agenda?
8/17/2017	Kit Vaq	Cars parking in bus stops is an ongoing problem for bus operations. There needs to be more enforcement, and more education on how expensive it is to be ticketed for parking in a bus stop.			Traffic enforcement, lack of affecting bike lanes	
8/17/2017	Hector Chinchilla	Uber and Lyft drivers are double parking at restaurants in busy areas as part of these companies' food delivery services. Businesses need to be educating their employees on the hazards caused by double parking. He noted that education is better than enforcement for addressing these issues.			Traffic enforcement, lack of affecting bike lanes	
7/20/2017	Chris Kintner	Frustration with construction projects blocking bike lanes. He has reported through SeeClickFix and Parking Enforcement. Wondered if construction detour plans were filed with the City. Smadar Boardman reported experiencing block bile lane on 17th St.	Sarah Fine will follow up internally to add a new category in SeeClickFix since complaints about		Construction projects affecting bike lanes	
7/20/2017	Hector Chinchilla	Believes separated bike lane on Telegraph is dangerous. Is bicyclist fatalities in Oakland being tracked? Questioned outreach and criticized drivers.	Commissioner Hwang responded that Telegraph Ave. is being monitored by staffed. Suggested		Location specific issue	
7/20/2017	Commissioner Villalobos	Construction work north of Park St. Bridge is affecting travel on 29th Ave. Recently installed striping seems permanent, a missed opportunity?	Jennifer will follow up with Rosa as to whether this is part of construction	Project begun over 5 years ago, grandfathered	Length of construction projects, desig to build, design guidelines changed	
7/20/2017	Commissioner Villalobos	Sidewalk repair in commercial area on Fruitvale disruptive. One side fixed, the other side not. Reported via SeeClickFix.			Communications--status of project posted at site	

Date to BPAC	Commenter (name)	Issue Raised	Staff Replied (name)	Response	Policy Area	Prior BPAC Agenda?
6/15/2017	Bob Fearman	New bikeway striping connecting Keith Ave to Broadway is confusing.	Commissioner Prinz noted that work is not yet complete and offered to follow			
6/15/2017	Kevin Morsony	Car recently crashed onto playground on Park Blvd at Estates Dr underscoring the need for safety countermeasures in this area.			Location specific	
6/15/2017	Kent Lewandaski	Reiterated request for enforcement of speed limits and safety training for motorists be agendized at future meeting.			Vision Zero Office of Traffic Safety, grants OPD can apply for?	
4/20/2017	Bob Fearman	Oak St. under I-880-motorists driving in bike lane, outcome of recent bike lane project. Bob recommends car parking be removed to alleviate pinch point.			Design of bike lane layout--staff issue	
4/10/2017	Eric Fisher	Persistent problems with traffic signal timing near Macarthur Bart station and that he has not received any response from multiple reports to the Call Center.	Suggested he contact his City Council member.		What do people do when all the appropriate parties have been notified and nothing happens, accountability to policy	
2/16/2017	Bob Fearman	Bob reiterated two previously reported issues related to the new bike lane striping on Oak St: (1) the design creates a pinch point under the freeway (5th-6th Sts) which is causing automobile congestion. He proposed that nine parking spaces under freeway could be removed to restore the travel lane. (2) He has received no response regarding the gap in the sidewalk on Oak St, btw 2nd St and Embarcadero.	Jason Patton, Bicycle & Pedestrian Program Manager, said that he would follow up. Commissioner Tabata asked that Bob report the		See related comments from 4/20	

Date to BPAC	Commenter (name)	Issue Raised	Staff Replied (name)	Response	Policy Area	Prior BPAC Agenda?
2/16/2017	Ashley Moretz	Representing the Temescal Neighborhood Council, shared that group's focus on pedestrian safety on 51st St between Telegraph Ave and Broadway. They asked for BPAC support to enhance/upgrade/add crosswalks.	Ashley related that this issue had been reported via SeeClickFix in February 2016.	As of January 2017, the traffic engineer originally designated as contact has been moved. They had already met with Commissioner Prinz. Chair Chan forwarded information about crosswalk guidelines. Jason Patton and BPAC will review how to get basic information more available to the public.	Communications, how to share information with public? Jennifer tried to make as much information and resources available through our website. How to get people to use it?	
1/19/2017	Eric Fisher	The configuration/design of signals and curb ramps at the Safeway on Pleasant Valley Ave was unfriendly to pedestrians. He reported the issue to the Call Center on October 20 but has not yet received a response. Commissioner Prinz reported that Bike East Bay approached the developer regarding other issues that are not consistent with previous BPAC input or with the Conditions of Approval (COA) for the project. He will let Eric know if he hears back. The primary contact in Building Dept for COA compliance is Bill Quesada.		As a result of these comments, Commissioner Prinz suggested that a presentation to BPAC be made regarding legal requirements and oversight pertinent to bike/ped improvements included in COAs.	Condition of Approval (COA) issue, design as approved and actually built are different. November agenda?	
1/19/2017	Chris Kintner	The signal timing at MacArthur BART is bad for pedestrians. He has not reported it to the Call Center, but others have. Commissioner Prinz recommended that he contact the City Council person, and noted that there are other issues that haven't been consistent with COA. Dianne Yee asked whether developers are fined for non-compliance with the COA. This depends on whether changes were approved by City.	See above		COA issue, see above	

Date to BPAC	Commenter (name)	Issue Raised	Staff Replied (name)	Response	Policy Area	Prior BPAC Agenda?
12/15/2016	Kent Lewandaski	Asked the BPAC to agendize a proposal to install bike curb cuts on E 19th St from Lake Merritt to Park Blvd at future meeting.	It's been confirmed this section of roadway is on the Bicycle Master Plan. It's recommended the issue be worked			
12/15/2016	Michael Killian	Stated that Councilmember Gallo sent an email last night indicating that no more comments on the Park Blvd Study would be accepted by the City after Friday December 16, 2016. He expressed other criticisms and said that "no one supports the project."	Park St. was on the December agenda and discussed.		Location specific and community communication issues	
12/15/2016	name unavailable	An individual reported that a construction project is staging work in the bike lane on 27th St. This has been reported through SeeClickFix but the problem persists and he asked what to do next. He also requested mid-block crosswalks and was counseled to report these to the Public Works Call Center.	The Temporary Traffic Control Guidance Update will address construction.		Temporary Traffic Control Guidance	
10/20/2016	Bob Fearman	Recently installed bike lanes on Oak--2nd St @ Embarcadero--gravel patch should be sidewalk	Bob reported at 11-17 meeting he did report this through SeeClickFix.	The City response was that it was that sidewalk repair is the property owner responsibility. During discussion, we concluded it's not a repair issue, but a gap issue. Bob may take this forward to the ADA Commission for further action. Recommended he contact PW Call Center to log the item for action		

Date to BPAC	Commenter (name)	Issue Raised	Staff Replied (name)	Response	Policy Area	Prior BPAC Agenda?
10/20/2016	Bob Fearman	Cars traveling northbound on Oak backing up under freeway and using bike lane as diversion	Recommended he contact Jason Patton, Bicycle Pedestrian Program Manager			
4/21/2016	Eric Fisher	Pedestrian timing on signal at 40th and Telegraph	5-16-16 referred item to Vlad Wlassosky and			
2/18/2016	Melissa Nelson	Crosswalk striped on Shattuck between 51st and 55th St. Previously submitted via SeeClick Fix	Iris Starr	Iris to forward request to traffic engineering. Jennifer Stanley also recommended logging request through Public Works Call Center.		
2/18/2016	Veronica Martinez of Santa Fe Neighborhood	Trial installations of painted curb extensions and development of design guidelines	Christina Blackston	Pedestrian master plan update will respond to this topic.		
2/18/2016	Bob Fearman	Requested draft minutes get wider distribution than to those who attended.	Jennifer Stanley	Draft minutes attached to meeting agendas.		
2/18/2016	Will Roscoe of Open Oakland	Offers time as data analyst to bike/ped program		wroscoe@gmail.com		
1/21/2016	Wes Nelson	ped/bike accident with auto at Embarcadero and 5th	Jason Patton	Development, when completed, will have a signal at this intersection		
12/17/2015	Diane Yee	Glass northbound bike lane on Mandela Pkwy		Staff asked Diane to report issue to Public Works Call Center		
10/15/2015	Bob Fearman	Bike lanes needed on Park Blvd above Leimert Bridge	Jennifer Stanley	Informed Bob plan under development.		
9/17/2015	Amanda Leahy	Inquiry of Oakland participation in national bike/ped counts project	Jason Patton	Annual counts conducted using methodology consistent with national project.		

11/16/17, BPAC Agenda, Item #8 Attachment

Three-month agenda look-ahead

December

- BikeShare Update
- City enforcement of "Conditions of Approval" for development projects
- Report back from the PWC—staff's response to recommendations in the 2016 annual report
- Chair's draft annual report for 2017 to Public Works Committee (PWC)

January

- BPAC officer nominations and elections
- Bi-annual major development projects update
- TDA Article 3 grant possibilities

February

- TDA Article 3 grant final list
- Report back from the Public Works Committee on the Chair's report for 2017

Commissioner announcements

None.

Staff announcements

None.

Active BPAC Committees

Committee	Date convened	Details	Commissioners / Other members
Bike plan advisory task force	10/19/17	advise staff on bike plan elements	Hwang, Tabata, Prinz; Chris Kintner, Matt Ward
Infrastructure committee	2/16/17	review infrastructure plans and grant updates	Commissioners McWilliams, Kidd, Burnette Jr, and Prinz; community members Dianne Yee, Maria Rolland, and Bob Fearman
Open Forum responses	3/17/2016	ongoing	Kidd, Tabata, Villalobos
review OMC bicyclist-related sections	1/21/2016	changes to bicycle registration and licensing requirements pending approval by City Council in Dec 2016	Wheeler (chair), Prinz, Tabata