



**CITY OF OAKLAND
COMMUNITY POLICING ADVISORY BOARD**

REGULAR MEETING

Agenda

Wednesday, November 3, 2021

6:00 PM

Via Teleconference

Board Membership:

Chair, Creighton Davis (Mayoral), Vice Chair, Colette McPherson (Dist. 2),
Vacant (Dist. 1), Carol Wyatt (Dist. 3), Vacant (Dist. 4),
Jorge Lerma (Dist. 5), Donald Dalke (Dist. 6), Kirby Thompson (Dist. 7),
Art Douglas Blacksher (At Large), Vacant (NW),
Geraldine Wong (NW), VanCedric Williams (OUSD), Ericka Parker (OHA),
Yonas Gebremicael (Mayoral), Daniel Ettlinger (Mayoral)

Pursuant to California Government Code section 54953(e), Community Policing Advisory Board Members/Commissioners, as well as City staff, will participate via phone/video conference, and no physical teleconference locations are required.

PUBLIC PARTICIPATION

The Oakland Community Policing Advisory Board encourages public participation in the online board meetings. The public may observe and/or participate in this meeting in several ways.

OBSERVE:

- To observe the meeting by video conference, please click on this link:

<https://us02web.zoom.us/j/83592994194>

Or One tap mobile :

US: +16699009128,,83592994194# or +12532158782,,83592994194#

Or Telephone:

Dial (for higher quality, dial a number based on your current location)

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or
+1 312 626 6799 or +1 646 558 8656

Webinar ID: 835 9299 4194

International numbers available: <https://us02web.zoom.us/j/83592994194>

After calling any of these phone numbers, if you are asked for a participant ID or code, press #. Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled “Joining a Meeting By Phone.”

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PROVIDE PUBLIC COMMENT: There are three ways to make public comment within the time allotted for public comment on an eligible Agenda item.

- Comment in advance. To send your comment directly to staff BEFORE the meeting starts, please send your comment, along with your full name and agenda item number you are commenting on, to Tonya Gilmore @ tgilmore@oakland.ca.gov. Please note that eComment submissions close one (1) hour before posted meeting time. All submitted public comment will be provided to the Board prior to the meeting.

- By Video Conference. To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. You will then be unmuted, during your turn, and allowed to participate in public comment. After the allotted time, you will then be re-muted. Instructions on how to “Raise Your Hand” are available at: <https://support.zoom.us/hc/en-us/articles/205566129>, which is a webpage entitled “Raise Hand In Webinar.”

- By Phone. To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing STAR-NINE (“*9”) to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. Once it is your turn, you will be unmuted and allowed to make your comment. After the allotted time, you will be re-muted. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled “Joining a Meeting by Phone.”

Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate? Please email tgilmore@oaklandca.gov or call (510) 238-7587 or (510) 238-2007 for TDD/TTY five days in advance.

¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico a tgilmore@oaklandca.gov o llame al (510) 238-7587 o al (510) 238-2007 para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

你需要手語, 西班牙語, 粵語或國語翻譯服務嗎? 請在會議前五個工作天電郵 tgilmore@oaklandca.gov 或 致電 (510) 238-7587 或 (510) 238-2007 TDD/TTY

If you have any questions about these protocols,
please e-mail Tonya Gilmore, at tgilmore@oaklandca.gov.

**CITY OF OAKLAND
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**REGULAR Meeting Agenda
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*Each person wishing to speak on items must raise their hands via ZOOM
Persons addressing the Community Policing Advisory Board shall state their names
and the organization they are representing, if any.*

- 1. CPAB - AB 361 Resolution**
- 2. Neighborhood Council and Community Town Hall - (6:00-6:50pm)**
 - a. Discuss NC Training**
 - b. Changes to NSC Staffing**
- 3. Open Forum (6:50-7:00pm)**
- 4. OPD Reports (7:00pm - 7:40pm)**
- 5. NSC Reports (7:40pm - 8:00pm)**
- 6. Ad-hoc committee updates (8:00pm - 8:10pm)**
- 7. Agenda Building and CPAB Member Open Forum (8:10- 8:30pm)**

OAKLAND COMMUNITY POLICING ADVISORY BOARD

RESOLUTION NO. 11-3-21 - 1

ADOPT A RESOLUTION DETERMINING THAT CONDUCTING IN-PERSON MEETINGS OF THE COMMUNITY POLICING ADVISORY BOARD AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a state of emergency related to COVID-19, pursuant to Government Code Section 8625, and such declaration has not been lifted or rescinded. See <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.4.20-Coronavirus-SOE-Proclamation.pdf>

WHEREAS, on March 9, 2020, the City Administrator in their capacity as the Director of the Emergency Operations Center (EOC), issued a proclamation of local emergency due to the spread of COVID-19 in Oakland, and on March 12, 2020, the City Council passed Resolution No. 88075 C.M.S. ratifying the proclamation of local emergency pursuant to Oakland Municipal Code (O.M.C.) section 8.50.050(C); and

WHEREAS, City Council Resolution No. 88075 remains in full force and effect to date; and

WHEREAS, the Centers for Disease Control (CDC) recommends physical distancing of at least six (6) feet whenever possible, avoiding crowds, and avoiding spaces that do not offer fresh air from the outdoors, particularly for people who are not fully vaccinated or who are at higher risk of getting very sick from COVID-19. See <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>;

WHEREAS, the CDC recommends that people who live with unvaccinated people avoid activities that make physical distancing hard. See <https://www.cdc.gov/coronavirus/2019-ncov/your-health/about-covid-19/caring-for-children/families.html>;

WHEREAS, the CDC recommends that older adults limit in-person interactions as much as possible, particularly when indoors. See <https://www.cdc.gov/aging/covid19/covid19-older-adults.html>;

WHEREAS, the CDC, the California Department of Public Health, and the Alameda County Public Health Department all recommend that people experiencing COVID-19 symptoms stay home. *See* <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>;

WHEREAS, persons without symptoms may be able to spread the COVID-19 virus. *See* <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>;

WHEREAS, fully vaccinated persons who become infected with the COVID-19 Delta variant can spread the virus to others. *See* <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html>;

WHEREAS, the City's public-meeting facilities are indoor facilities that do not designed to ensure circulation of fresh / outdoor air, particularly during periods of cold and/or rainy weather, and were not designed to ensure that attendees can remain six (6) feet apart; now therefore be it:

WHEREAS, holding in-person meetings would encourage community members to come to City facilities to participate in local government, and some of them would be at high risk of getting very sick from COVID-19 and/or would live with someone who is at high risk; and

WHEREAS, in-person meetings would tempt community members who are experiencing COVID-19 symptoms to leave their homes in order to come to City facilities and participate in local government; and

WHEREAS, attendees would use ride-share services and/or public transit to travel to in-person meetings, thereby putting them in close and prolonged contact with additional people outside of their households; now therefore be it:

RESOLVED: that the Community Policing Advisory Board finds and determines that the foregoing recitals are true and correct and hereby adopts and incorporates them into this Resolution; and be it

FURTHER RESOLVED: that, based on these determinations and consistent with federal, state and local health guidance, the Community Policing Advisory Board determines that conducting in-person meetings would pose imminent risks to the health of attendees; and be it

FURTHER RESOLVED: that the Community Policing Advisory Board firmly believes that the community's health and safety seriously and the community's right to participate in local government, are both critically important, and is committed to balancing the two by continuing to use teleconferencing to conduct public meetings, in accordance with California Government Code Section 54953(e), a provision of AB-361; and be it

FURTHER RESOLVED: that the Community Policing Advisory Board will renew these (or similar) findings at least every thirty (30) days in accordance with California Government Code section 54953(e) until the state of emergency related to COVID-19 has been lifted, or the

Community Policing Advisory Board finds that in-person meetings no longer pose imminent risks to the health of attendees, whichever is occurs first.

Survey for NC / Community Training

As a result of your support and feedback, the CPAB was able to successfully advocate for \$50,000 in funding for skills-based training for NC leaders and community members as part of the FY 21-23 Budget. As we begin to plan and schedule these trainings, we would very much appreciate your thoughts and feedback regarding training topics and themes. The overarching theme for the training program will be focused on two principles or goals: (1) increasing community engagement and (2) supporting neighborhood empowerment. Please see a tentative list of topics below and please feel free to suggest other topics that are in alignment with the two principles stated above. We look forward to continuing to work with you as we strengthen our neighborhoods!

1. First Name

2. Last Name

3. The two principles guiding this training program are (1) increasing community engagement and (2) supporting neighborhood empowerment. Please check the relevant boxes below or select "All of the Above" if you support each training topic below.

Check all that apply.

- Beyond Community Policing: A Broader Vision for our Neighborhoods - Revisiting the Past and Charting a New Course for the Future
- Neighborhood Council Governance + How to Organize and Lead Effective Meetings, Events and Projects
- Becoming a Community Organizer: How to Engage in Effective Outreach and Community-Building
- Diverse and Inclusive Leadership Training - Addressing Racial Bias and Improving Equity in our Neighborhoods
- Dispute Resolution and Conflict Mediation
- Alternatives to 911: Navigating City Resources and City Departments
- ALL OF THE ABOVE

4. Please provide any thoughts or feedback on the topics above.

5. The two principles guiding this training program are (1) increasing community engagement and (2) supporting neighborhood empowerment. Please share any additional training topics or themes.

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CITY OF OAKLAND
Office of the City Administrator

Neighborhood Services Division • 250 Frank H. Ogawa Plaza, Suite 6303 • Oakland, CA 94612

October 28, 2021

Neighborhood Services Division Staffing

Dear Chairperson XXXXX,

The City's Neighborhood Services Division is undergoing an historic transition in 2021. As you may know, in the summer of 2020, during the national discussion about policing, it was decided to move the division out of OPD and into the City Administrator's Office. The underlying goal was to see our division broaden its focus to issues beyond policing that can improve neighborhoods.

As our mission broadens, we saw three senior NSCs end their service with the City and two more recently were promoted into new roles in other City Departments. This leaves the division smaller than it has ever been. Our 6 NSCs will be addressing the increased need for services in our most vulnerable communities that are suffering from increased violent crime. These communities have suffered from a history of institutional racism, divestment of economic opportunity, and poverty. As public servants, we have a moral obligation to create equity and focus our attention where the need is greatest.

We are pleased to identify your Neighborhood Council as a robust group, with strength of leadership that serves your community well.

As of this week, we are focusing our remaining staff on the Neighborhood Councils that need the most support. This means that we will not be able to assist in coordinating your Zoom Meetings or agendas and NSCs will not be able to attend the Neighborhood Council meetings each month. However, as a Division, we will be there for you when specific needs arise. For those of you who still need help with your spending plan or if you choose to spend your funds soon, your current assigned NSC will help you. As our NCSs are focused on neighborhoods experiencing the most violent crime, we are confident that you will continue to problem-solve successfully even without the full support of an NSC for the next several months. We will be building back our staffing but cannot predict the time it will take nor exactly what deployment will look like as we rebuild the team.

If your Neighborhood Council has any specific needs that arise, you should contact the division at (510) 986-2715 or email nsdadmin@oaklandca.gov we check those inboxes daily and will see that the right staff member follows up with you. Of course, for general service requests in Oakland such as illegal dumping or abandoned autos, you should always use Oak311.

We will take this opportunity to build our team back even better than before with a renewed focus on equity and a broader portfolio of services and opportunities to offer our Neighborhood

Councils. We hope through this transition we can increase participation in civic affairs across the City and will start that effort in the communities that need it most.

We truly appreciate your understanding in this moment of history.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe DeVries', with a long horizontal flourish extending to the right.

Joe DeVries

Director, Interdepartmental Operations

cc: NSC Acting Supervisor Araina Richards, CAO (via email)
NSC Acting Supervisor Judith Christopher, CAO (via email)
CPAB Board Chair Creighton Davis (via email)
City Administrator Ed Reiskin (via email)

NSC Neighborhood Council Assignments October 2021

Beat #	Neighborhood Council	NSC Current Assignment	Police Area
01x	Jack London Square	Brenda Ivey	1
02x / 5x	Acorn/Prescott Neighborhoods	Angela Moore	1
02y / 5y	Prescott	Brenda Ivey	1
03x	Chinatown NCPC	Lisa Dieng	1
03y	Old Oakland Neighbors	Brenda Ivey	1
04x	Uptown Gold Coast NCPC	Brenda Ivey	1
06x	Beat 6 Advocates	Angela Moore	1
07x	West Oakland Neighbors	Brenda Ivey	1
08x	Ujima Friends	Angela Moore	2
09x	PANIL NCPC	No Assignment	2
10x	Golden Gate Neighborhood Community Policing Council	Brenda Ivey	2
10y	10Y Neighborhood Council	No Assignment	2
11x	Shattuck NCPC	No Assignment	2
12x	Temescal NCPC	Angela Moore	2
12y/13x	Rockridge	No Assignment	2
13y	North Hills Public Safety Committee	Angela Moore	2
13z	Monclair Neighborhood Council	No Assignment	2
14x	Adams Point Neighborhood Group	Angela Moore	2
14y/16x	Grand Lake Neighbors	No Assignment	*2/3
15x	Cleveland Heights Neighborhood Network	Jason Wallace	3
16y	Glenview Neighborhood Association	No Assignment	3
17x/y	Neighborhood Coalition for Peace and Community	No Assignment	3
18x/18y/19x	Greater San Antonio NCPC	Lisa Dieng	3
20x/23x/24x	Fruitvale Unity	Lisa Dieng	3
21x/y	Neighborhoods Connecting for Positive Change	No Assignment	3
22x	22x Neighborhood Council	No Assignment	3
22y	Bret Harte/Joaquin Miller Neighborhood Action Council	No Assignment	3
24Y	Allendale Park Community Council	No Assignment	4
25x	Laurel/Redwood/Leona Heights	Lisa Dieng	4
25y	Beat 25Y Neighborhood Council	Araina Richards	4
26x/y	Coliseum Melrose	Judy Christopher	4
27x	Melrose High Hopes	Araina Richards	4
27y	Rainbow	Jason Wallace	4

28x	Maxwell Park	No Assignment	4
29x	Millsmont/Evergreen/Millsbrae (MEM)	No Assignment	5
30x	66th - 82nd	Judith Christopher	5
30y	Eastmont	Judith Christopher	5
31x	Coliseum Business Alert	Araina Richards	5
31y/31z	Brookfield/Columbian Garden/Sobrante Park RAC/NCPC	Jason Wallace	5
32x	32x NCPC	Judith Christopher	5
32y	MacArthur Corridor	Araina Richards	5
33x/34x	Beat 33/34 Neighborhood Improvement Council	Jason Wallace	5
35x	35x Neighborhood Council	Judith Christopher	5
35y	South Hills Neighborhood Council	Araina Richards	5

OPD Monthly Report

In an effort to ensure more effective data-gathering and more efficient use of CPAB meeting time, the CPAB has created a process by which you will submit, on a monthly basis, updates from your community policing projects and strategies. These updates will be reviewed and discussed by the CPAB and will offer an avenue for more targeted and efficient dialogue. Please submit your responses to the questions below.

1) Sergeant Sam Meyer, Police Area 4 Community Resource Unit

2) Relevant OPD Crime Statistics with Explanation

From 22 Sep – 6 Oct 21 Area 4 had a total of thirty-five robbery related incidents. Additionally, the Area has a 39% year-to-date increase in murder and a 34% year-to-date increase in assaults with firearms. Combined, this represents a combined number of 137 offenses as of October 24th. Area 4 has been deploying a high visibility unit that has been focused on responding to ShotSpotter activations. From 7 - 21 Oct 21 Area 4 saw twenty-eight (28) robbery related incidents. That's a decrease of seven such incidents. These ShotSpotter deployments have also correlated with overall reductions of shots fired calls for service. Please see the attached citywide and Area 4 Weekly crime reports.

3) Community Policing Projects and Updates

Illegal Gambling Operations

This project was opened on 23 Dec 2020. Officers received information that an illegal gambling shack was being operated out of 5406 International Blvd. Illegal gambling shack operations have historically resulted in a multitude of violent crime related offenses. These problems include, but are not limited to robberies, shootings, stabbings, and homicides.

5406 International Blvd is a commercial building that was previously a large furniture warehouse and was converted into an illegal gambling shack. For a long period, the facility was believed to be abandoned and was fenced off. The facility began having multiple vehicles parked in the parking lot and an increase in foot traffic.

At the onset of the project the Area 4 special resources conducted an undercover surveillance operation that resulted in them possessing sufficient probable cause to apply for and be granted a search warrant. The warrant was served and twenty-five (25) gambling machines and approximately nine hundred dollars (\$900) were confiscated.

Shortly after the warrant was served officers received information that the gambling operation had a short hiatus but has now returned. Officer Hohn, along with neighborhood services

coordination (NSC) Judith Christopher contacted the Oakland City Attorney office and code enforcement. Officer Hohn continued to monitor the location while he awaited further assistance from the city attorney and the neighborhood law corp.

Officer Hohn contacted the Oakland Fire Department and scheduled a fire inspection of the property. On 14 May 21, Oakland Fire Inspectors responded to the location and the occupants refused to open the door for the inspection. The Oakland Fire Inspector contacted the Pacific Gas and Electric Company who responded to the scene. The Pacific Gas and Electric Company cut the power and the natural gas to the building. The Pacific Gas and Electric Company advised that they would not that no power or natural gas would be supplied to the facility until an inspection could be conducted.

In the time since, Officers have kept a watchful eye on the facility due to the propensity for these types of facilities to be reopened. On 11 Jun 21, officer conducted a follow-up surveillance operation on the warehouse to gauge the success of the project. The officers observed that the parking lot remained empty and the foot traffic to the facility completely stopped. This was further confirmed on 15 July 21 when again there was zero foot or vehicle traffic at the warehouse.

While this project is still currently open, it will be soon closed if we continue to see no activity at the warehouse. This project is an excellent example of OPD collaboration and partnership with other City Departments to address crime and violence through long-term approaches to problem-solve at the root source of the problem.

4) Please provide data on the number of non-emergency 911 calls that were successfully diverted to community partners or alternative first responders.

Calls to MACRO or similar are not yet in progress.

5) Please indicate areas in which the CPAB can support, and engage NCPs and block level ambassadors in supporting, community policing strategies and initiatives.

Even with violent crime on the rise, the two of the top three concerns expressed from our Area 4 NCP meetings has continued to involve abandoned vehicles and unhoused encampments. The top concerns that I have seen from the citizens has been traffic related. Multiple complaints have been brought to my attention from citizens for overall erratic driving. This includes complaints regarding the High St corridor, the 38th St corridor, 35th St corridor, Foothill Blvd, International Blvd, and finally the area around Bridges Academy at Melrose. There is a need for help with alternative solutions to the citizens traffic concerns. Although we have conducted multiple operations aimed at combatting these specific areas there is a need to formulate alternative solutions with our community partners.

6) Please feel free to share any other updates, areas of progress, concerns or Complaints

With continued challenges with staffing, the Area 4 community resource unit has been reduced to two officers to address these issues brought forth by the different Area 4 neighborhood committees. We ask our community members to be patient with us and understand that all concerns are important, and we are doing our best to address their concerns. Although we are often unable to personally address all neighborhood concerns such as dangerous driving, we continue to work with the Department of Transportation to identify where and how roadway designs may be improved and with our Special Operations Division to deploy officers on overtime for traffic safety operations when possible. For Unhoused encampment complaints, we partner with the City's Encampment Management Team and policy to continue to address issues and hopefully provide solutions which are not dependent on consequential law enforcement action.



Weekly Crime Report — Citywide

18 Oct. – 24 Oct., 2021

Part 1 Crimes <i>All totals include attempts except homicides.</i>	Weekly Total	YTD 2019	YTD 2020	YTD 2021	YTD % Change 2020 vs. 2021	3-Year YTD Average	YTD 2021 vs. 3-Year YTD Average
Violent Crime Index (homicide, aggravated assault, rape, robbery)	95	4,830	4,808	5,321	11%	4,986	7%
Homicide – 187(a)PC	4	60	80	109	36%	83	31%
Homicide – All Other *	-	3	5	6	20%	5	29%
Aggravated Assault	53	2,285	2,682	2,961	10%	2,643	12%
Assault with a firearm – 245(a)(2)PC	8	246	384	510	33%	380	34%
Subtotal - Homicides + Firearm Assault	12	309	469	625	33%	468	34%
Shooting occupied home or vehicle – 246PC	10	211	323	449	39%	328	37%
Shooting unoccupied home or vehicle – 247(b)PC	-	102	168	227	35%	166	37%
Non-firearm aggravated assaults	35	1,726	1,807	1,775	-2%	1,769	0%
Rape	3	170	188	118	-37%	159	-26%
Robbery	35	2,315	1,858	2,133	15%	2,102	1%
Firearm	14	856	565	870	54%	764	14%
Knife	-	113	142	94	-34%	116	-19%
Strong-arm	7	1,026	804	632	-21%	821	-23%
Other dangerous weapon	-	76	67	58	-13%	67	-13%
Residential robbery – 212.5(a)PC	3	77	69	76	10%	74	3%
Carjacking – 215(a) PC	11	167	211	403	91%	260	55%
Burglary	15	11,550	7,555	7,498	-1%	8,868	-15%
Auto	5	9,418	5,444	6,014	10%	6,959	-14%
Residential	3	1,460	1,064	809	-24%	1,111	-27%
Commercial	3	523	841	454	-46%	606	-25%
Other (Includes boats, aircraft, and so on)	-	132	150	135	-10%	139	-3%
Unknown	4	17	56	86	54%	53	62%
Motor Vehicle Theft	111	5,296	7,226	7,081	-2%	6,534	8%
Larceny	28	6,085	5,072	4,548	-10%	5,235	-13%
Arson	1	120	165	143	-13%	143	0%
Total	250	27,884	24,831	24,597	-1%	25,771	-5%

THIS REPORT IS HIERARCHY BASED. CRIME TOTALS REFLECT ONE OFFENSE (THE MOST SEVERE) PER INCIDENT.

These statistics are drawn from the Oakland Police Dept. database. They are unaudited and not used to figure the crime numbers reported to the FBI's Uniform Crime Reporting (UCR) program. This report is run by the date the crimes occurred. Statistics can be affected by late reporting, the geocoding process, or the reclassification or unfounding of crimes. Because crime reporting and data entry can run behind, all crimes may not be recorded.

* Justified, accidental, foetal, or manslaughter by negligence. Traffic collision fatalities are not included in this report.
 PNC = Percentage not calculated — [Percentage cannot be calculated.](#)
 All data extracted via Coplink Analytics.



Weekly Crime Report — Area 4

18 Oct. – 24 Oct., 2021

Part 1 Crimes <i>All totals include attempts except homicides.</i>	Weekly Total	YTD 2019	YTD 2020	YTD 2021	YTD % Change 2020 vs. 2021	3-Year YTD Average	YTD 2021 vs. 3-Year YTD Average
Violent Crime Index (homicide, aggravated assault, rape, robbery)	22	992	997	1,124	13%	1,038	8%
Homicide – 187(a)PC	1	8	18	25	39%	17	47%
Homicide – All Other *	-	2	-	2	PNC	1	50%
Aggravated Assault	11	480	576	622	8%	559	11%
Assault with a firearm – 245(a)(2)PC	2	49	80	107	34%	79	36%
Subtotal - Homicides + Firearm Assault	3	59	98	134	37%	97	38%
Shooting occupied home or vehicle – 246PC	-	51	80	96	20%	76	27%
Shooting unoccupied home or vehicle – 247(b)PC	-	21	38	48	26%	36	35%
Non-firearm aggravated assaults	9	359	378	371	-2%	369	0%
Rape	-	22	24	19	-21%	22	-12%
Robbery	10	482	379	458	21%	440	4%
Firearm	7	173	126	203	61%	167	21%
Knife	-	32	29	22	-24%	28	-20%
Strong-arm	-	205	159	124	-22%	163	-24%
Other dangerous weapon	-	16	15	9	-40%	13	-33%
Residential robbery – 212.5(a)PC	-	15	11	13	18%	13	0%
Carjacking – 215(a) PC	3	41	39	87	123%	56	56%
Burglary	3	909	745	460	-38%	705	-35%
Auto	-	558	440	254	-42%	417	-39%
Residential	2	230	123	111	-10%	155	-28%
Commercial	-	100	160	65	-59%	108	-40%
Other (Includes boats, aircraft, and so on)	-	19	15	21	40%	18	15%
Unknown	1	2	7	9	29%	6	50%
Motor Vehicle Theft	28	1,180	1,564	1,585	1%	1,443	10%
Larceny	10	887	775	683	-12%	782	-13%
Arson	-	23	27	27	0%	26	5%
Total	63	3,993	4,108	3,881	-6%	3,994	-3%

THIS REPORT IS HIERARCHY BASED. CRIME TOTALS REFLECT ONE OFFENSE (THE MOST SEVERE) PER INCIDENT.

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NEIGHBORHOOD SERVICES DIVISION • 250 FRANK H. OGAWA PLAZA, SUITE 6303 • OAKLAND, CALIFORNIA 94612

City Administrator's Office

Telephone Device for the Deaf (510) 238-7629
OFFICE (510) 986-2715
Fax (510) 238-7685

October 6, 2021

Dear Neighborhood Council Chairs,

The Neighborhood Council funds authorized by City Council for fiscal year July 1, 2021 to June 30, 2022 is available. Per the FY 2021-2023 Biennial Budget, each Community Policing beat is allocated \$1,131.00 for each fiscal year. There are a no modifications to the policy established by the City of Oakland Controller's Office, Treasury Division, and Police Department Fiscal Services Division. **Please note the follow the guidelines below as you prepare your NCPC budget:**

1. Neighborhood Councils must submit a spending plan prior to using any funds.
2. Spending plans must be submitted no later than Friday, November 19, 2021.
3. Neighborhood Councils have until Friday, May 20, 2022 to use their allocated funds.
Funds will no longer be available to Neighborhood Councils after this deadline.

Attached, you'll find the funds policy, spending plan, tracking form, and resolution 79235. Please carefully read the policy. Remember the following guidelines for payment:

Direct payment by invoice - this process allows direct payment to a pre-approved vendor by the City of Oakland. Please check with your Neighborhood Services Coordinator to determine if a vendor you select is an approved City of Oakland vendor. Vendors are welcome to register with the City of Oakland at <https://www.oaklandca.gov/services/contracts-and-compliance/register-with-isupplier>. *Please reference the policy on the attached page for services approved for direct pay by invoice.*

Payment by Neighborhood Services purchase card (P-card) this process allows payment for specific services and items by the Neighborhood Services purchasing card. Neighborhood Services was assigned two-(2) purchasing cards by the Treasury Division. *Neighborhood Council Chairs must make an appointment in advance with their assigned Neighborhood Services Coordinator to reserve the purchasing card.* Please reference the policy on the attached page for services approved for payment with the City of Oakland purchase card.

No out of pocket expenses allowed and/or reimbursed.

All expenditures must be Neighborhood Council/NCPC-related and have documentation i.e. flyer, meeting agenda attached to the payment request form. Your assigned Neighborhood Services Coordinator (NSC) will submit the required documentation with the payment request form (TF-3160). **Remember, the deadline to use FY 2021-2022 funds is Friday May 20, 2022.** Please contact me or your NSC with you have any questions. Thank you.

Sincerely,

Felicia Verdin

Felicia Verdin
Community Programs Supervisor

Neighborhood Council Funds Policy FY 2021-2022

The funds policy was established to streamline the process for allowable Neighborhood Council expenses. Each beat is allocated \$1,131 for Neighborhood Council related expenses per fiscal year. Combined Neighborhood Council covering two or three community policing beats are allowed \$1,131 per beat. Beats without an operational Neighborhood Council may request funds for outreach and organizational efforts that relate to forming a Neighborhood Council. Neighborhood Councils must submit their expenditures on form TF-3160 (Payment Request form). **Neighborhood Councils are required to submit a spending plan for each fiscal year.** City of Oakland staff identified allowable and unallowable expenditures to ensure funds are spent per city policies and procedures. Below is an outline of allowable and unallowable expenses:

Allowable expenses	Unallowable expenses
Food & beverages	Alcoholic beverages
Design & printing fees	Bank fees
Postage	Telephone/cell Phone service.
Office supplies	P.O. Box fees
Rental fees	Parking fees
Beautification Supplies' (trash bags, gloves, etc.)	Trees
Promotional materials	Donation of money or goods to individuals . and/or groups
Training supplies	Surveillance cameras
Equipment/party rentals	Out-of-pocket expenses
Websites (City must pay the site directly)	
DJ's	
Translation services	
Voting service fees for Neighborhood Council officer election	
Annual Zoom Account Account (annual accounts only, no month-to-month purchases)	

In previous years Neighborhood Councils used their funds to purchase items to support their Neighborhood Councils, which included the following:

- *Refreshments for Neighborhood Council meetings and events.*
- *Equipment.*
PA/sound systems, tape recorder, canopy, maps, meeting supplies, and tablecloth.
- *Apparel.*
Shirts, sweatshirts, caps designed with the Neighborhood Councils name and/or logo.
- *Promotional Items.*
Magnets, stickers, whistles, notebooks, pens, banners with the Neighborhood Council name and/or logo.
- *Outreach Materials.*
Postcards, flyers, door knockers, postage, website, bulletin/sandwich boards.
- *National Night Out Items.*
Banners, tablecloth, supplies, refreshments for Neighborhood Council sponsored parties.
- *Signs.*
Neighborhood Watch & Merchant Watch signs for groups active in their Neighborhood Councils.
- *Beautification Items.*
Supplies, gloves, materials, etc. for Neighborhood Council sponsored beautification projects.

Guidelines for Payment

All expenditures must also be in compliance with City of Oakland policies along with guidelines in this document. If you have any questions, you may submit a written request to your Neighborhood Services Coordinator (NSC) to be forwarded to City staff for further review. Expenses can be made by direct pay or purchase card.

Direct Pay by Invoice Procedure

This method allows Neighborhood Councils to request the City to pay the vendor directly for a purchase made by the Neighborhood Council. The Neighborhood Council representative must submit an invoice, complete a TF 3160 form with a description of the goods or services desired. The services approved for payment are DJ services, translation services, voting service fees, equipment and/or party rentals, rental fees for meeting or event space, all in one design/printing/postage fees, flyer delivery, and promotional materials.

Purchase Card Method

This method may only be used to pay for approved expenses such as: food, beverages, mail, postage, office supplies, beautification supplies and websites. Neighborhood Council representatives should make advance arrangements with their Neighborhood Services Coordinator (NSC) to purchase items at an authorized vendor. NSCs do not have direct access to purchasing cards. They are required to submit a request to utilize the purchasing cards assigned to Neighborhood Services. After using the purchasing card, Neighborhood Council representatives must sign a TF 3160 form and submit it for payment with the original receipt(s).

Special Types of Expenses

Rentals

Submit an Invoice specifying the dollar amount charged per meeting and the maximum dollar amount for the fiscal year. The invoice must state that prepayment is required.

Beautification supplies

Items such as tools, gloves, and garbage bags are approved expenses. Trees are no longer an allowable expense. Landscaping items require additional approval. Submit your written request to your NSC. It will be forwarded to OPD Fiscal Services and the City of Oakland Controller's Office for further review.

Accounting Responsibilities

An individual or committee within each Neighborhood Council **must** take responsibility for maintaining records of all Neighborhood Council related expenses. This can be the elected treasurer, or in the absence of a treasurer, the designated financial representative. These records must be open and available to members of the public, the CPAB and other City agencies for review upon request. Neighborhood Councils are required to maintain records of the expenditures and related documentation for three (3) years or for the life of any supplies or equipment acquired with City funds. NSCs are also required to keep a copy of all requests for payment, and copies of receipts. A record of all equipment purchased on behalf of the Neighborhood Council must be kept, including model and serial numbers, both by the treasurer or other designated financial representative and by the NSC with a copy being forwarded to the Neighborhood Services Division. **All equipment is the property of the Neighborhood Council and the City of Oakland and cannot revert to private ownership.**

Step-by-Step Procedure for Using Form TF3160.

The direct payment request form (TF3160) is available from your NSC. The form is self-explanatory, please fill in each box, including:

1. Neighborhood Council name and community policing beat number.
2. Name and address of the Treasurer of the Neighborhood Council or appointed/elected representative.
3. Name of vendor if submitting an invoice.
4. A clear description of items/services purchased and planned use i.e. meeting, event, outreach, etc. In case of audit, the description should make it clear what the items/services will be used for related to your Neighborhood Council. For instance, listing "stamps" by itself is not enough: "stamps for August meeting notification" provides a better description. The clear message here should be that all Neighborhood Council leaders and NSCs should assume that the Neighborhood Council funds requests documentation will be audited to confirm legitimate use or community policing and the appropriate expenditure of public funds. Neighborhood Council funding is public money and its use must be beyond suspicion and adhere to City policies.
5. The signature of the Neighborhood Council Treasurer or designated financial representative, and the signature of the NSC must be on the form when it is turned into Neighborhood Services. The Supervisors in Neighborhood Services will sign the form and return it to the Neighborhood Services Coordinator (NSC) to submit all documentation for payment.
6. **Original receipts and/or invoices must be submitted with the TF-3160.** The Treasurer or other designated financial representative and the NSC must save copies of all TF-3160s submitted and invoices. If the receipt contains reimbursable and non-reimbursable items, please identify the reimbursable items. As a courtesy to OPD Fiscal Services, number multiple line items on TF3160, number the receipts accordingly, and tape receipts to an 8.5 X 11" sheet of paper. The originals must be photocopied and then accompany the TF-3160 form to be processed by OPD Fiscal Services and the City of Oakland Treasury Division.

Neighborhood Council Proposed Spending Plan**Due by November 19, 2021**

List your proposed expenditures, provide a brief description, expected amount, and include the Fiscal Year.

Description of item or service	Description of event or meeting	Amount	Fiscal Year FY1: July 1, 2021 to June 30, 2022

By signing below, I acknowledge this is a proposed spending plan. I understand the City will provide specific guidelines and procedures to expend the allocated funds. I also understand items and/or services must be allowable expenses per City policies.

 Print name

 Signature

 Neighborhood Council name

 Beat number

 Date

OAKLAND CITY COUNCIL

RESOLUTION NO. 79235 C. M. S.

FILED
OFFICE OF THE CITY CLERK
OAKLAND

INTRODUCED BY COUNCILMEMBER _____

2005 APR 13 PM 6:24
Bruce V. Dierks

RESOLUTION AMENDING RESOLUTION NO. 72727 C.M.S., WHICH IMPLEMENTED THE CITY OF OAKLAND'S COMMUNITY POLICING POLICY, TO PROVIDE A STRUCTURED APPROACH TO COMMUNITY INVOLVEMENT

WHEREAS, the people of Oakland require that their municipal government provide police services in the manner calculated to best insure public safety; and

WHEREAS, for the last two decades cities and police departments across the United States have adopted strategies to reduce reliance on 911-response policing and instead utilize approaches known as "Community Oriented Policing," "Problem Oriented Policing," or "Community Policing;" and

WHEREAS, the experience of the police departments which have adopted community policing strategy demonstrates the effectiveness of this approach in both reducing crime levels and increasing public sense of safety; and

WHEREAS, the Oakland Police Department has been a pioneer in the development and utilization of community policing strategies through such programs as Beat Health, Neighborhood Watch, and Home Alert; and assuming a leadership role in comparable efforts by the Oakland Housing Authority; and

WHEREAS, on June 11, 1996 the City Council of the City of Oakland passed Resolution No. 72727 to implement the community policing program in the City of Oakland and this Resolution was subsequently amended by Resolution No. 73185 C.M.S on December 17, 1996 and by Resolution No. 73916 C.M.S. on November 4, 1997; and

WHEREAS, community policing creates a working partnership between the community and the police to analyze neighborhood problems, set priorities, develop strategies, and work together to improve the quality of life in our neighborhoods; and

WHEREAS, community policing focuses on issues of ongoing public concern rather than specific incidents as reported; and

WHEREAS, community policing employs a comprehensive City inter-departmental approach to solving neighborhood problems; and

WHEREAS, community policing assists in the empowerment of neighborhoods by relying on the organization of people in our communities to identify problems, prioritize concerns, and develop solutions which are implemented through the cooperation and collaboration of neighborhood residents, public employees, and public officials;

NOW THEREFORE, the City Council of the City of Oakland hereby adopts the following policies for the implementation and institutionalization of community policing:

Section 1 - Title and Philosophy

- 1.1 This program shall be known as the Community Policing Program of the City of Oakland.
- 1.2 Four principles govern the Community Policing Program of the City of Oakland:
 - 1.2.1 Its purpose is to reduce crime, enhance public safety, and to improve quality of life.
 - 1.2.2 It is a peer level partnership between the community, the Police Department, and other city agencies.
 - 1.2.3 In contrast to the 911 emergency response system, it addresses long term, chronic problems using proactive, collaborative problem solving methods.
 - 1.2.4 It fosters a geographically based crime prevention effort on three levels: at the block level, at the *neighborhood level*, and at the *citywide level*.
- 1.3 Community policing is hereby reaffirmed as the public safety policy and philosophy of the City of Oakland.

Section 2 - Police Beats

- 2.1 *Police beats shall conform as nearly as possible to the natural boundaries of neighborhoods and communities in the City of Oakland, taking into account historical neighborhood boundaries, natural boundaries such as streams, artificial boundaries such as major thoroughfares and highways, shopping and commercial districts, and public school attendance areas. The beat boundaries shall be reviewed from time to time to accommodate the natural evolution of population and neighborhood boundaries.*
- 2.2 Each police beat should, to the extent feasible, contain between 5,000 and 7,000 residents.

Section 3: Block Level Organization

- 3.1 Home Alert is the block-level component of the City's Community Policing Program.
- 3.2 Home Alert will recruit and engage residents in crime prevention and problem solving through block-level organizing.
- 3.3 Home Alert Groups shall, to the extent safe and reasonable, strive to include representatives from each address on the block.
- 3.4 City Staff will partner with Home Alert Groups regarding issues of block health and safety. Home Alert Groups shall cooperate actively with police officers and other city staff and interested individuals and organizations to improve the quality of life on their blocks.
- 3.5 Once a year there will be a citywide meeting of Home Alert captains.
- 3.6 The Home Alert Coordinator will oversee the Home Alert Program and shall be a non-

sworn employee of the police department working under the supervision of the Neighborhood Services Manager.

3.7 The Neighborhood Services Manager will determine the specific duties of the Home Alert Coordinator.

3.8 The city shall encourage Home Alert captains and members to participate in neighborhood-level and citywide-level components of the Community Policing Program.

Section 4 - Neighborhood Level Organization

4.1 Neighborhood Councils (also known as Neighborhood Crime Prevention Councils or NCPCs) are the neighborhood-level component of the City's Community Policing Program.

4.2 A Neighborhood Council shall be established and maintained in each police beat.

4.3 Neighborhood Councils shall strive to include representatives of a variety of organizations sensitive to community needs and interests, such as, but not limited to, community organizations, service groups, Home Alert groups, church organizations, youth groups, labor unions, merchant associations, school parent-teacher organizations, as well as interested members of the community.

4.4 Neighborhood Councils shall meet regularly, as determined by their members, but at least quarterly.

4.5 Meetings of Neighborhood Councils shall be publicly announced.

4.6 All meetings of Neighborhood Councils shall be public. The Neighborhood Services Coordinators and Community Policing Officers shall be directed to attend meetings of the Neighborhood Council. Other city staff shall attend Neighborhood Council meetings when appropriate or as requested.

4.7 Meetings of Neighborhood Councils shall be democratically run, but need not conform strictly to Robert's Rules of Order.

4.8 The Neighborhood Council will, to the extent safe and reasonable, provide notice of meetings to all addresses in the police beat at least once each year.

4.9 Each Neighborhood Council shall adopt written bylaws to govern the conduct of its meetings. These bylaws must include a requirement for annual elections of any leadership positions, whether they are called officers, steering committee members, or other names. These bylaws shall be available to all residents of the police beat.

4.10 Neighborhood Service Coordinators, police officers assigned to the beat, and employees of other city departments shall meet with Neighborhood Councils to identify neighborhood concerns

regarding issues of public health and safety, establish priorities for law enforcement efforts, and develop strategies to resolve public health, safety, neighborhood improvement and revitalization, and other concerns.

4.11 Neighborhood Councils shall cooperate actively with police officers and other public employees and interested individuals and organizations to improve the quality of life in their neighborhoods, through such activities as involvement in litter and graffiti abatement, community patrols, providing supervision for youth recreation activities, monitoring problems at liquor stores, and other actions.

4.12 Neighborhood Councils shall be encouraged to establish a community center in each police beat in order to provide a regular place for their meetings and activities, a location for positive interaction between residents and police officers, and a center for the provision of activities and services to residents of that police beat. To the extent possible public facilities, which can accommodate a large range of activities, such as youth recreation and classes for adults, shall be utilized as community centers. The City Council shall solicit the cooperation of the Oakland Unified School District in making school facilities available for Neighborhood Council meetings without charge to the community.

4.13 An organized group may represent itself as a Neighborhood Council, and therefore representative of the citizens of that beat, only if that group is in compliance with Section 4 of this Resolution and has passed certification by the Community Policing Advisory Board (CPAB).

Section 5 – Citywide Organization

5.1 The Community Policing Advisory Board (CPAB) and the Home Alert Steering Committee (HASC) are citywide advocates for community policing, and help bring the block and neighborhood groups together as a citywide voice for community policing.

5.2 The Community Policing Advisory Board (CPAB) shall be comprised of the following fifteen appointees:

5.2.1 Three members appointed by the Mayor.

5.2.2 One Member appointed by each Councilperson (total of eight appointees).

5.2.3 One Member appointed by the Board of Commissioners of the Oakland Housing Authority

5.2.4 One member appointed by the Board of Trustees of the Oakland Unified School District.

5.2.5 Two members appointed by the Oakland Home Alert Steering Committee.

5.3 The Community Policing Advisory Board shall oversee, monitor, and report at least annually on the implementation of Resolution 72727 C.M.S. and provide recommendations to the Mayor, City Council, City Administrator, and Chief of Police on further steps necessary to carry out its objectives.

5.4 A member selected by the Board shall serve as the Community Policing Advisory Board Chairperson.

5.5 As part of its responsibilities for overseeing and monitoring the implementation of Resolution 72727 C.M.S., the Community Policing Advisory Board has the authority to establish a process to include documentation for certifying that Neighborhood Councils have been organized and continue to function in compliance with the requirements of this resolution. Should the Board discover that a Neighborhood Council is not in compliance, it has the authority to *withdraw certification from that Neighborhood Council and require that it reorganize itself and reapply for certification.*

5.6 The Board may hear and mediate disputes relating to a Neighborhood Council's compliance with Resolution 72727 C.M.S.

5.7 To facilitate the Community Policing Advisory Board in carrying out its duties, the Oakland Police Department will consult the Board before implementing policy, operational or organizational changes that will affect the functioning and operation of Community Policing as described in the provisions of Resolution 72727 C.M.S.

5.8 The City Administrator or his designated representative and Chief of Police shall attend advisory board meetings and provide the advisory board with all information it deems necessary to carry out its responsibilities.

5.9 The City Council shall provide the Community Policing Advisory Board with sufficient *funding for its activities, including attendance at conferences, observation of community policing programs elsewhere in the country, and retaining consultants to assist it with its responsibilities.*

5.10 The Home Alert Steering Committee (HASC) is an advisory group drawn from Home Alert participants and other interested residents to provide advice and feedback regarding the Home Alert Program. The HASC is sponsored by the Oakland Police Department.

5.11 The CPAB, HASC, Police Department and City Council will sponsor an annual citywide Community Policing Summit.

Section 6 – Neighborhood Services Coordinator

6.1 The City shall assign a Neighborhood Services Coordinator (NSC) to each community policing beat.

6.2 The Neighborhood Services Coordinator shall be a non-sworn employee of the police department working under the supervision of the Neighborhood Services Manager.

6.3 To the extent allowed by law Neighborhood Services Coordinators shall be residents of Oakland.

6.4 Neighborhood Services Coordinators shall receive sufficient training and supervision to adequately perform their duties.

6.5 The Neighborhood Services Coordinator shall have, but not be limited to, the following duties:

6.5.1 Organization of the Neighborhood Council for that community policing beat.

6.5.2 Assist the leaders of the neighborhood council to develop peer level partnerships with the police to solve problems.

6.5.3 Initiate contact with residents, block level organizations, merchant and community organizations of the beat for participation in crime prevention and community engagement efforts.

6.5.4 Working with the Neighborhood Council, other residents, police officers and employees of other city agencies and other institutions to establish priorities and develop and implement community policing strategies and other activities to improve the safety and health of the community.

6.6 The Neighborhood Services Manager shall determine the specific duties or job description of the Neighborhood Services Coordinators. The NSC job description shall be available to the public upon request.

Section 7 – Police Staffing

7.1 All City of Oakland police officers shall be trained in the philosophy and practice of community policing and problem solving.

7.2 Police officers assigned to each community policing beat shall be known as Community Police Officers. Community Police Officers shall focus their efforts on problem solving and quality of life improvement on their community policing beat, and shall not be routinely reassigned to 911 patrol or other non-community policing duties.

7.3 The City shall staff each police beat with community police officers, a minimum of one officer per police beat.

7.4 Assignments of Community Police Officers to beats shall be made for terms in accordance with Police Department policy. As a specialized assignment, they can remain in this assignment for six years with extensions of up to two years as approved by the Chief of Police. The city will negotiate applicable agreements with employee organizations to allow such six-year assignments.

7.5 Community Police Officers assigned to each beat shall work with any assigned Neighborhood Council and Neighborhood Services Coordinator in that beat to carry out the objectives established by the Neighborhood Council.

7.6 Specialized police units shall be decentralized to the extent possible in order to establish

continuity of services and relationships between police department personnel assigned to such units and community residents, community police officers, Neighborhood Councils, and Neighborhood Services Coordinators.

Section 8 – Implementation

8.1 The City Administrator or his/her designated agency head(s) shall be primarily responsible for the implementation of this program.

8.2 The implementation of this program shall require the cooperation of all city departments. The City Administrator shall establish an inter-departmental coordinating committee to insure the prioritization of community policing programs and activities by all relevant city departments and employees.

8.3 City staff shall work with other public agencies, the non-profit sector, and the business community to insure the successful implementation of this program.

In council, Oakland, California, MAY 17 2005, 2005

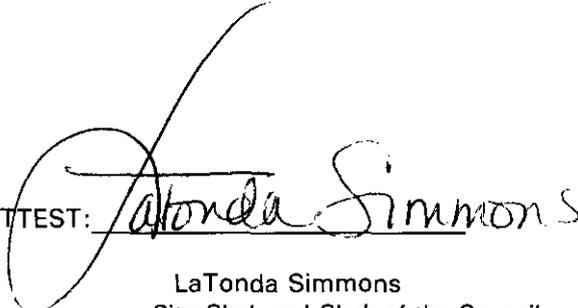
PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID AND
PRESIDENT DE LA FUENTE - 7

NOES- 0

ABSENT- 0

ABSTENTION- 0

ATTEST: 
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California